DEPARTMENT OF JUSTICE

DIVISION OF LAW ENFORCEMENT

BUREAU OF FORENSIC SERVICES

RIVERSIDE LABORATORY

420-575-8478-005

**Vacant**

**JOB TITLE:** Senior Criminalist (DNA Casework)

**STATEMENT OF DUTIES:** The Senior Criminalist classification is the journey level position. Senior Criminalists perform both routine and more complex biology and DNA examinations and analyses and may be assigned higher-level scientific investigations. They may assist and/or conduct scientific investigations and the examination of physical evidence at crime scenes and clandestine drug labs.

**SUPERVISION RECEIVED:** The Senior Criminalist works under the supervision of a Criminalist Manager or Criminalist Supervisor.

**SUPERVISION EXERCISED:** May be assigned to act as lead Criminalist or mentor.

**TYPICAL PHYSICAL DEMAND:** The Senior Criminalist is expected to: be able to lift up to 60 pounds; work odd and late hours; handle foreign substances and chemicals; be able to differentiate color shades; provide courtroom testimony.

**TYPICAL WORKING CONDITIONS:** While at the laboratory, Senior Criminalists are in a controlled work environment. They are in an uncontrolled, potentially stressful work environment when they respond to crime scenes and clandestine drug labs and when they testify in court.

**EXAMPLE OF DUTIES:**

**ESSENTIAL FUNCTIONS**

70% Perform biological screening and DNA analysis to develop DNA profiles from evidence in routine and more complex cases involving known suspects, unknown suspects, and missing persons. Provide technical and administrative review of analysis conducted by other DNA analysts in accordance with laboratory standards and guidelines. Maintain proficiency and competency as a DNA casework analyst by participating in internal and external testing, such as that required by ANAB accreditation standards and the FBI Quality Assurance Standards (QAS). Act as lead/mentor to entry-level Criminalists. A Senior Criminalist in a field lab may also process crime scenes and/or clandestine drug labs for physical evidence.

10% Prepare laboratory examination reports.

Senior Criminalist (DNA Casework)

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10% Perform Quality Assurance and quality control support tasks. Tasks may include performing routine maintenance and performance checks on laboratory equipment and reagents, conducting internal validation studies, and participating in internal audits.

5% Provide technical training and consultation to state and local agencies on DNA technology as well as casework analysis and interpretation. Prepare evidence and exhibits and testify in court as an expert witness.

5% Other duties, as required, to ensure continuing laboratory operations, coverage, and safety. Duties may include evidence intake/release, front office coverage, and project management.

*I have read and understand the essential functions and typical demands required of the job offered to me, and I am able to perform the essential functions with or without reasonable accommodation.*

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Employee’s Signature Date Supervisor’s Signature Date