

Department of Public Health Job Announcement Posting

Equal Opportunity Employer

NOTE: The Equal Opportunity Employer Field below is part of the Job Control template and cannot be changed.

The State of California is an equal opportunity employer that actively pursues and hires a diverse workforce. All qualified applicants will receive consideration for employment without regard to age, ancestry, color, disability (mental or physical), gender identity or expression, genetic information, marital status, medical condition, military veteran status, national origin, political affiliation, pregnancy, race, religion or creed, sex, sexual orientation, or any other factor that is not related to the job.

It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing Civil Service, and the special trust placed in public servants.

Position Details

Job Control #: (HRB Use Only)

Position #(s): 580-151-1402-033

Working Title: Software Engineer Developer

Classification: Information Technology Specialist I

Will Consider:

of Vacancies: 1

Work Location (County): Sacramento

Job Type (Tenure and Time Base): Full-Time/Permanent

Contact Name/Phone: Janet Ciarcia /(916) 552-8094

Release applications to: Rebecca Kyles

Posting Length: 15 Days

Department Information

Instruction: (1,000 character limitation) This field is available for you to include a description of CDPH and/or your program should you choose to do so.

The California Department of Public Health (CDPH) is dedicated to optimizing the health and well-being of the people of California.

The Information Technology Services Division (ITSD) within CDPH advances its vision of "Healthy Individuals and Families in Healthful Communities" through the provision of high-quality information resources and technology.

The Application Development Support Branch (ADSB) takes great pride in providing all the internal programming needs for the numerous diverse programs throughout the Department. Once a project has been approved, the ADSB staff assists and supports all aspects of the application development process from the gathering of initial project requirements to the maintenance and operations of the fully implemented system.

Job Description and Duties

Instruction: (6,000 character limitation) Provide a brief description of the job duties for the position.

We are looking for a highly motivated individual to join our team. This position is in the Software Engineering field and will be an integral part of the Agile software development team. The ITS I responsibilities include software development on the Microsoft Dynamics 365 platform. This position functions with special emphasis on supporting new development and maintenance and operations support of software applications and programs written on the Microsoft Dynamics 365 cloud-based solution.

What do we look for in potential candidates:

- Understanding of Dynamics 365 CRM, features, functionality, and integration
- Exposure to Power Apps development - both Model and Canvas driven
- Working experience using dotnet or C# code
- Experience in customizing and configuring Dynamics 365
- Good understanding of all CE modules
- Appreciation and understanding of CRM portals
- Deep working experience with Dynamics 365 back-end entities, forms, and other core building blocks

Skills Required: Excellent communication skills; great team player; exceptional analytical skills; strong leadership skills; ability to multi-task and work in a fast pace environment

Application Instructions

NOTE: The Application Instruction Field below is part of the Job Control template and cannot be changed.

Completed applications and all required documents must be received by the Final Filing Date in order to be considered.

Final Filing Date: HRB Use Only

Who May Apply

Completed applications and all required documents must be received or postmarked by the Final Filing Date in order to be considered. Individuals who are currently in the classification, eligible for lateral transfer, eligible for reinstatement, eligible for a Training and Development assignment, have SROA and/or Surplus eligibility, or have list eligibility (or are in the process of obtaining list eligibility). SROA and Surplus candidates may attach "surplus letters" to their applications. Applicants must meet any Minimum Qualifications stated in the Classification Specification(s). Applications will be screened and only the most qualified applicants will be selected for an interview.

How To Apply

Completed Application Packages (Applications and any applicable or required documents) must be submitted electronically through your CalCareer account at www.jobs.ca.gov.

Required Application Documents

Please submit the following items with your application. Applicants who do not submit the required items timely may not be considered for this job:

- State Examination/Employment Application STD Form 678. All Experience and Education relating to the Minimum Qualifications listed on the Classification Specification should be included to demonstrate how you meet the Minimum Qualifications for the position.
- Resume is optional. It may be included, but is not required. Check all boxes that represent documentation that you will **require** candidates to submit as part of their application package in order to be considered for the position.



Statement of Qualifications (include instructions below)



Supplemental Questionnaire (include instructions below)

Resume

Other (i.e. writing sample) (include instructions below)

If you would like a copy of the duty statement for the position included in the job announcement, and sent with contact letters (if applicable), please check the box below.

Yes, include a copy of the duty statement in the job announcement as well as with contact letters.

Required Document Instructions: (1,000 character limitation) This field is available for you to include instructions related to a Statement of Qualifications, Supplemental Questionnaire or writing sample should you choose to require one for candidates to be considered for interview. **NOTE:** A Statement of Qualifications is intended to address the candidate's education, training, skills, and experience as they relate to the duties of the position (duty statement). If using a Supplemental Questionnaire, include the questions to be answered as well as the instructions.

Please explain your experience with development using the Microsoft Dynamics platform. Highlight your experience developing in an agile environment and being a member of a scrum team. Please highlight your ability to work with customers and any experience you have gathering and implementing business requirements as part of a software development team.

Applicants requiring reasonable accommodations for the hiring interview process must request the necessary accommodations if scheduled for a hiring interview. The request should be made at the time of contact to schedule the interview. Questions regarding reasonable accommodations may be directed to the EEO contact listed on this job posting.

Desirable Qualifications

Instruction: (1,000 character limitation) This field is available for you to provide a brief outline of some qualifications you would find desirable in a candidate for this position.

Experience developing with Microsoft Dynamics

Experience working in an Agile environment

Experience with the Software Development and Coding

Experience with gathering Business Requirements

Application Submission

A completed State application (STD. 678) and any other relevant documents (e.g. unofficial transcript, copy of degrees, resume, etc.) should be submitted electronically via your CalCareer Account. Please reference Job Control # **(HRB Use Only)** and indicate the basis of your eligibility in in the Examination(s) or Job Title(s) section. SROA and surplus candidates should submit a copy of their letter with their application. Please remove any confidential information (i.e. social security number, date of birth) from your documents prior to submission.

If you are unable to submit your application electronically through your CalCareer account, please email apply@cdph.ca.gov for assistance and a CDPH Human Resources staff member will contact you to assist with the online application process or, you may submit your application by mail to CDPH's Human Resources Branch at the following address:

California Department of Public Health
Human Resources Branch
1615 Capitol Avenue, 4th Floor, Suite 73-430
Sacramento, CA 95814

Or

P.O. Box 997378, MS 1700-1702
Sacramento, CA 95899-7378
Attention: Classification and Certification Analysis Unit