

SHADED AREA TO REFLECT RECLASS POSITION NUMBER ONLY

DUTY STATEMENT

RPA/647#-
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EFFECTIVE DATE:

CDCR INSTITUTION OR DEPARTMENT	POSITION NUMBER (Agency - Unit - Class - Serial)
UNIT NAME AND CITY LOCATED	CLASS TITLE Psychologist, Clinical
WORKING DAYS AND WORKING HOURS a.m. to a.m. (Approximate only for FLSA exempt classifications)	SPECIFIC LOCATION ASSIGNED TO
PROPOSED INCUMBENT (If known)	CURRENT POSITION NUMBER (Agency - Unit - Class - Serial)

YOU ARE A VALUED MEMBER OF THE DEPARTMENT'S TEAM. YOU ARE EXPECTED TO WORK COOPERATIVELY WITH TEAM MEMBERS AND OTHERS TO ENABLE THE DEPARTMENT TO PROVIDE THE HIGHEST LEVEL OF SERVICE POSSIBLE. YOUR CREATIVITY AND INGENUITY ARE ENCOURAGED. YOUR EFFORTS TO TREAT OTHERS FAIRLY, HONESTLY, AND WITH RESPECT ARE CRITICAL TO THE SUCCESS OF THE DEPARTMENT'S MISSION.

Under the direction of the Senior Psychologist, CF (Supervisor), the incumbent is assigned to the Correctional Clinical Case Management System, (CCCMS) evaluates inmates admitted to the program; provides crisis intervention, individual and group psychotherapy' participates in interdisciplinary team evaluations, treatment planning, and pre-release planning; consults with the Clinical Case Manager, the psychiatrist and custody staff. In some cases, the psychologist may serve as the Clinical Case Manager. The psychologist also participates in staff meetings and institutional committees; provides supervision and training to students, interns, unlicensed psychologists, and other staff; and participates in program evaluation researching including consultations on research design and data analysis. The psychologist maintains the security of the institution and work materials and prevents escapes and injury to themselves, others, and property.

% of time performing duties	Indicate the duties and responsibilities assigned to the position and the percentage of time spent on each. Group related tasks under the same percentage with the highest percentage first. (Use additional sheet if necessary)
	ESSENTIAL FUNCTIONS
20%	Performs psychological evaluations of inmates admitted to the program. This includes a written report with a diagnosis and recommendations for treatment.
20%	Provides crisis evaluation and intervention, brief intensive therapy, individual and group psychotherapy including anger management, stress reduction and relapse prevention.
20%	Attends interdisciplinary team conferences. Participates in the development of an individualized treatment plan and discharge planning.
10%	Provides assessment and crisis intervention to inmates transferred to Administrative Segregation and Security Housing Units.
10%	Provides counseling and crisis intervention to any inmate who is experiencing temporary situational stress.
5%	Participates in program evaluation and quality assessment and improvement.
5%	Consults with clinical and custody staff regarding inmate-patient care. Assists the inmate in accessing adjunct services such as vocational, educational and work assignments.
5%	Consults with and makes contacts with individuals outside the institution in order to enhance the inmate's adjustment to the prison setting and to facilitate release into the community. This may include parole officers, staff in the parole outpatient clinics, family and others.
5%	Attend staff meetings and performs other clinical and institution-wide duties as required.

SUPERVISOR'S STATEMENT: I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE

SUPERVISOR'S NAME (Print)	SUPERVISOR'S SIGNATURE	DATE
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EMPLOYEE'S STATEMENT: I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT

The statements contained in this duty statement reflect general details as necessary to describe the principal functions of this job. It should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned, including work in other functional areas to cover absence of relief, to equalize peak work periods or otherwise balance the workload.

EMPLOYEE'S NAME (Print)	EMPLOYEE'S SIGNATURE	DATE
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