

DUTY STATEMENT

Employee Name:	Position Number: 580-353-7705-001
Classification: Public Health Medical Officer III	Tenure/Time Base: Permanent / Full-Time
Working Title: Environmental Health Physician	Work Location: 850 Marina Bay Parkway, Bldg. P, 3 rd Floor. Richmond, CA 94804
Collective Bargaining Unit: U16	Position Eligible for Telework (Yes/No): Yes
Center/Office/Division: Center for Healthy Communities	Branch/Section/Unit: Environmental Health Investigations Branch / Exposure Prevention and Education Section

All employees shall possess the general qualifications, as described in California Code of Regulations Title 2, Section 172, which include, but are not limited to integrity, honesty, dependability, thoroughness, accuracy, good judgment, initiative, resourcefulness, and the ability to work cooperatively with others.

This position requires the incumbent to maintain consistent and regular attendance; communicate effectively (orally and in writing) in dealing with the public and/or other employees; develop and maintain knowledge and skill related to specific tasks, methodologies, materials, tools, and equipment; complete assignments in a timely and efficient manner; and, adhere to departmental policies and procedures.

All California Department of Public Health (CDPH) employees perform work that is of the utmost importance, where each employee is important in supporting and promoting an environment of equity, diversity, and inclusivity, essential to the delivery of the department's mission. All employees are valued and should understand that their contributions and the contributions of their team members derive from different cultures, backgrounds, and life experiences, supporting innovations in public health services and programs for California.

Competencies

The competencies required for this position are found on the classification specification for the classification noted above. Classification specifications are located on the [California Department of Human Resource's Job Descriptions webpage](#).

Job Summary

This position supports the California Department of Public Health's (CDPH) mission and strategic plan by addressing environmental health issues to advance the health and well-being of California's diverse people and communities.

The incumbent works under the direction of the Exposure Prevention and Education Section Chief of the Environmental Health Investigation Branch (EHIB), the Public Health Medical Officer III (PHMO III) provides medical and scientific consultation regarding environmental health investigations, environmental exposure, site assessment, and environmental epidemiology. The Public Health Medical Officer III (PHMO III) serves as an EHIB technical and scientific expert in the areas of

environmental medicine, health investigation, surveillance, research methods, and data interpretation.

Occasional overnight travel statewide will be required.

Special Requirements

- Conflict of Interest (COI)
- Background Check and/or Fingerprinting Clearance
- Medical Clearance
- Travel: Statewide travel, up to 10%, may be required
- Bilingual: Pass a State written and/or verbal proficiency exam in
- License/Certification: Possession of the legal requirements for the practice of medicine in California as determined by the California Board of Medical Quality Assurance or the California Board of Osteopathic Examiners
- Other:

Essential Functions (including percentage of time)

- 40% Serves as branch medical expert. Initiates, plans, and directs public health studies of environmental factors that affect California residents with EHIB staff. Acts as Principal Investigator for cooperative agreements and other projects. Serves as an expert consultant in the planning and conducting of field studies to evaluate potential health effects from exposure to environmental contaminants. Provides clinical oversight to staff conducting short-and long-term investigations of environmental exposures of various contaminants. Supports emergency responses to chemical incidents. Uses investigation findings to develop guidance to reduce or eliminate environmental exposures that may pose a threat to public health. Supports implementation of environmental health policies to protect the public from harm caused by exposure to chemicals in air, water, homes, products, and hazardous waste sites.
- 30% Works with EHIB staff to ensure scientific accuracy and adherence to plain language practices for risk communication materials related to health and environmental exposures. Consults with state and federal government agencies, as well as local health officers and directors of environmental health, in preparing assessments of health risks associated with exposure to environmental toxins. Consults with local personnel in carrying out environmental health investigations. Contributes medical expertise in the development of educational materials and guidance documents. Prepares reports and correspondence. Represents the department at public hearings and gives expert testimony when necessary. Reviews all branch materials with health recommendations and/or clinical implications.
- 25% Maintains working relationships with medical, environmental, public health, and epidemiology specialists both within and outside of the department, including local health officers. Advises on implications of new policies, legislation, and regulations. Participates in planning future activities, attends meetings, and directs the organization of conferences and advisory

committee meetings. Serves as a liaison to physician organizations. Provides technical assistance and clinical guidance to physicians, local health departments, CDPH staff, and other agencies on environmental health investigation or exposure, and national guidelines for asthma management. Maintains professional competence studies scientific and technical literature to keep apprised of new developments in medicine, environmental health, epidemiology, hazardous waste, and toxicology. Attends continuing medical educational courses.

Marginal Functions (including percentage of time)

5% Provides other job-related duties as required in support of the Branch.

I certify this duty statement represents an accurate description of the essential functions of this position. I have discussed the duties and have provided a copy of this duty statement to the employee named above.		I have read and understand the duties and requirements listed above, and able to perform these duties with or without reasonable accommodation. (If you believe reasonable accommodation may be necessary, or if unsure of a need for reasonable accommodation, inform the hiring supervisor.)	
Supervisor’s Name:	Date	Employee’s Name:	Date
Supervisor’s Signature	Date	Employee’s Signature	Date
HRD Use Only: Approved By:	Date		

HRD Use Only:
Approved By: HD
Date: 04/2024