

STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION POSITION ESSENTIAL FUNCTIONS DUTIES STATEMENT PO-199 (06/16)		Working Title of Position <u>Wildfire Resilience Forester I</u>	
		Division and/or Subdivision <u>San Benito-Monterey Unit</u>	
INSTRUCTIONS: The Director is required by Government Code Section 19818.12 to report (or to record) "...material changes in the duties of any position in his or her jurisdiction". The Position Essential Functions Duties Statement is used for this purpose. Enter identifying information and effective date at the right. Enter brief description of each of the important duties and responsibilities of the position below. Group related duties in numbered paragraphs and indicate the percentage of total time occupied. Indicate the "essential functions" of the position by placing an asterisk (*) in front of those individual duties you determine to be essential to the job. Discuss the duties with the employee assigned to the position. Both the employee and supervisor sign the document where indicated. The supervisor retains the original document and provides a copy to the employee.		Location of Headquarters <u>Monterey</u>	
		Class Title of Position <u>Forester I</u>	
		Position Number <u>542-419-1054-006</u>	
		Effective Date <u>08/01/2019</u>	
Percentage of Time Required	Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.		
35%	<p>Under the direction and supervision of the Unit Chief, and in close coordination with the Unit Forester, the Wildfire Resilience Forester I is responsible to implement wildfire resilience efforts within the Unit. Assist in the implementation of the Vegetation Management Program, Prescribed Fire Program, Forestry Assistance, Fire Prevention Grants, Forest Practice and fuels reduction efforts in the Unit.</p> <p>The Wildfire Resilience Forester I will perform the following duties:</p> <p>*Responsible to assist with the oversight, planning, and implementation of various Resource Management programs and Fire Prevention grants with the Unit Forester consistent with forest health, forest resilience, fuels management and Unit Fire Plan objectives. *Work with landowners, stakeholder, cooperating agencies to apply the range of programs, grants and funding sources to improve resource values and develop treatment objectives and the appropriate treatment activities. *Coordinate with unit staff and Unit management on projects and prioritize areas to be treated and develop appropriate projects. *Develop project prescriptions, obtain landowner agreements, manage crews and resources during project implementation and other activities. Assist Unit Pre-Fire Engineer with data input into CalMAPPER. Assists the Unit and Region grant coordinator grants, projects, funding, etc.</p> <p>*These are the essential functions for this position. Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodation.</p>		
Equal Employment Opportunity (EEO) Statement: All CAL FIRE employees are expected to conduct themselves in a professional manner that demonstrates respect for all employees and others they come in contact with during work hours, during work related activities, and anytime they represent the department. Additionally, all CAL FIRE employees are responsible for promoting a safe and secure work environment free from discrimination, harassment, inappropriate conduct, or retaliation.			
Job qualifications and/or conditions of employment: <u>Registered Professional Forester License required. Completes CAL FIRE Firefighter Academy (FFA) and Company Officer Academy (COA) training during probationary period as a condition of employment. Maintains the Arduous Fitness Standard in accordance with department. The incumbent is required to wear respiratory protection equipment, including self-contained breathing apparatus (SCBA). As such, Cal/OSHA requires that the incumbent be annually medically cleared to be fit-tested for respiratory protection equipment. May be subject to working nights, weekends or holidays in support of emergency incidents. Subject to statewide travel. Transfers may require a two-year commitment.</u>			
"We have discussed this document in its entirety and understand the duties of this position."			
Employee Signature _____		Supervisor Signature _____	
Date _____		Date _____	
Personnel use only		Posted to Directory _____	
		Initials and date _____	

STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION POSITION ESSENTIAL FUNCTIONS DUTIES STATEMENT PO-199 (06/16) - PAGE 2		Working Title of Position Wildfire Resilience Forester I	
Percentage of Time Required	Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.		
30%	*Assists the Unit California Environmental Quality Act (CEQA) Coordinator with technical environmental advice, compliance and other needs. *Provides project coordination between region staff and Unit staff for environmental, biological, archaeological and historical reviews on all projects. *Responsible for reviewing and approving environmental review documentation and the evaluation of environmental impacts analysis. *Obtain and maintain CAL FIRE Certified Archaeological Surveyor and conducted field surveys and prepare confidential archaeological reports.		
20%	*Provide technical assistant to landowners regarding wildfire resilience, efforts of reducing wildfire risks and other topics including but not limited to the permitting process, fuels reduction, fuel breaks, forest health, and reforestation while maintaining or habitat, watershed values, and carbon sequestration. *Travel and assist with wildfire resilience efforts within the region or state. *Coordinate activities with other State agencies as to achieve common goals of resource management and fire protection. *Coordinate projects with other state and federal agencies and cooperators.		
10%	*Special assignments as required including, but not limited to, wildland fire suppression and other emergency operations. *Maintain a working knowledge of the professional fields of forest and natural resources management, principle of fire ecology as necessary to support the Unit Fire Plan with resource management programs. *Respond to emergency incidents as required per Department policy. *Maintain proficiency, qualification, and experience standards in accordance with applicable laws, rules, and departmental policy.		
5%	Other duties as assigned.		
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"We have discussed this document in its entirety and understand the duties of this position." <input type="checkbox"/>			
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