

Statement of Qualifications

A Statement of Qualifications (SOQ) must be submitted along with the Standard State Application (STD 678). The SOQ must be no more than one page in length typed, Arial 12-point font on a standard letter-sized paper with 1-inch margins. Applications received without the SOQ will not be considered. Clearly label the SOQ with your name and re-state each question preceding each response. **Only those applicants who submit all required documents will be considered.**

1. Describe your supervisory, management and leadership experience.
2. Describe how your work experience qualifies you for the position as it relates to the duties outlined in the Duty Statement and desired qualifications.
3. Please describe your approach to building a high-performance team and how you would meet the needs of your staff.