

DUTY STATEMENT

CDCR INSTITUTION OR DEPARTMENT California Correctional Health Care Services		POSITION NUMBER (Agency – Unit – Class – Serial) 091-521-9263-918				
UNIT NAME AND CITY LOCATED Medical Services, ISUDT/Complex Care Programs - ISUDT		CLASSIFICATION TITLE Physician and Surgeon – Correctional Facility (Internal Medicine/Family Practice)				
		WORKING TITLE Physician and Surgeon – Correctional Facility (Internal Medicine/Family Practice)				
		COI Yes ☐ No ☒	WORK WEEK GROUP SE	CBID R16	TENURE P	TIME BASE FT
SCHEDULE (WORKING DAYS AND WORKING HOURS) a.m. to p.m. (Approximate only for FLSA exempt classifications)		SPECIFIC LOCATION ASSIGNED TO Various				
INCUMBENT (If known)		EFFECTIVE DATE				
YOU ARE A VALUED MEMBER OF THE CALIFORNIA CORRECTIONAL HEALTH CARE SERVICES' (CCHCS) TEAM. YOU ARE EXPECTED TO WORK COOPERATIVELY WITH TEAM MEMBERS AND OTHERS TO ENABLE CCHCS TO PROVIDE THE HIGHEST LEVEL OF SERVICE POSSIBLE. YOUR CREATIVITY AND INGENUITY ARE ENCOURAGED. YOUR EFFORTS TO TREAT OTHERS FAIRLY, HONESTLY, AND WITH RESPECT ARE CRITICAL TO THE SUCCESS OF CCHCS' MISSION.						
PRIMARY DOMAIN:						
Under the general direction of the Chief Physician and Surgeon, the Physician and Surgeon (P&S) will serve as a subject matter expert (SME) in treatment of patients within the Integrated Substance Use Disorders Treatment (ISUDT) program, evaluate and treat patients with opiate and alcohol use disorders and assist in the development of a statewide addiction medicine program that prepares primary care providers to screen, refer and treat patients with substance use disorders (SUD). On-call duties and occasional travel to institutions and community health care organizations required.						
% of time performing duties	Indicate the duties and responsibilities assigned to the position and the percentage of time spent on each. Group related tasks under the same percentage with the highest percentage first. (Use addition sheet if necessary)					
ESSENTIAL FUNCTIONS						
60%	Provides Medication Assisted Treatment (MAT) and education to patients with opiate use and other SUD via telehealth and onsite. Screens patients for eligibility for MAT, refers patients to SUD Treatment programs and other specialty areas as necessary. Prescribes medications to treat SUD. Orders and reviews diagnostic studies and documents care in the Electronic Health Record System (EHRS).					
25%	Provides consultation, communicates, advises and collaborates with primary care providers and other clinicians in the medical care of patients with SUD, especially in the context of hepatitis C, pain treatments and MAT. Reviews requests by other providers in the field for alternative MAT agents, advises on appropriate treatment strategies, and follows patients identified as having complex needs.					
10%	Serves as a SME to develop comprehensive evidence-based clinical guidelines and continuing medical education courses related to managing the medical aspects of SUD and MAT. Delivers education and training to medical providers related to SUD and MAT. Assists with the design of documentation and decision support within the EHRS and in other clinical tools as it relates to SUD					

5%	and MAT. Participates in peer review and quality improvement activities as relates to SUD and MAT statewide. Participates in statewide committees including but not limited to Clinical Guidelines, Continuing Education, Pharmacy and Therapeutics and workgroups. Performs related other duties as directed.	
	KNOWLEDGE AND ABILITIES <i>Knowledge of:</i> Methods and principles of internal or family medicine and skill in their application; methods and principles of surgery and skill in their application; recent developments in internal or family medicine and surgery; hospital organization and procedure; psychiatric social work, physical therapy, and the various rehabilitation therapies; and methods of diagnosing and treating mental disorders. <i>Ability to:</i> Examine, diagnose, and treat physical and mental disorders; interpret laboratory analyses and x-rays; direct the work of ancillary medical personnel; instruct in the principles and practices of general medicine and surgery; prepare and supervise the preparation of case histories; and analyze situations accurately and adopt an effective course of action. DESIRABLE QUALIFICATIONS Perform appropriate procedures within the P&S scope of practice and be willing to mentor and assist in training other medical staff. The ability to effectively use Telemedicine equipment and to competently work within the EHRS. A minimum 3 years of extensive experience treating addictions (within the last 5 years). Possession of X-Waiver on DEA license. LICENSE REQUIREMENTS Possession of the legal requirements for the practice of medicine in California as determined by the Medical Board of California or the California Board of Osteopathic Examiners. SPECIAL PHYSICAL CHARACTERISTICS Persons appointed to this position must be reasonably expected to have and maintain sufficient strength, agility, and endurance to perform during stressful (physical, mental, and emotional) situations encountered on the job without compromising their health and well- being or that of their fellow employees or that of inmates or youthful offenders. Assignments may include sole responsibility for the supervision of inmates or youthful offenders and/or the protection of personal and real property. SPECIAL PERSONAL CHARACTERISTICS Empathetic understanding of patients in a State correctional facility or clinic; willingness to work in a State correctional facility; alertness; keenness of observation; tact; patience; and emotional stability.	
SUPERVISOR'S STATEMENT: <i>I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE</i>		
SUPERVISOR'S NAME (Print)	SUPERVISOR'S SIGNATURE	DATE
EMPLOYEE'S STATEMENT: <i>I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT</i>		
The statements contained in this duty statement reflect general details as necessary to describe the principal functions of this job. It should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned, including work in other functional areas to cover absence of relief, to equalize peak work periods or otherwise balance the workload.		
EMPLOYEE'S NAME (Print)	EMPLOYEE'S SIGNATURE	DATE

