

DUTY STATEMENT

ORGANIZATION (DIVISION/REGION/BOARD) RWQCB 4, Los Angeles	UNIT Underground Storage Tank - L.A. River	POSITION # 880-140-3846-122	DATE 7/7/2022
NAME OF EMPLOYEE (IF APPLICABLE) Vacant			
CURRENT CLASSIFICATION Water Resource Control Engineer		PROPOSED CLASSIFICATION (IF APPLICABLE)	
NAME OF SUPERVISOR Yi Lu			
CURRENT CLASSIFICATION OF SUPERVISOR Senior Engineering Geologist		REVIEWED AND APPROVED BY SIGNATURE	
SUPERVISION EXERCISED (IF APPLICABLE)			
1. DIRECTLY SUPERVISED		2. INDIRECTLY SUPERVISED	
NO. OF EMPLOYEES	CLASS TITLE	NO. OF EMPLOYEES	CLASS TITLE
DESCRIPTION OF DUTIES: SUMMARIZE THE REGULARLY ASSIGNED DUTIES OF THE POSITION, EXPLAIN MOST IMPORTANT DUTIES FIRST. LIST THE PORTION OF TIME BY PERCENTAGE IN LEFTHAND COLUMN, EXTRA SHEETS MAY BE ATTACHED.			
% OF TIME	DUTIES		
	Under the close supervision of a Senior Engineering Geologist and consistent with good customer service practices and the goals of the State and Regional Board's Strategic Plan, the incumbent is expected to be courteous and provide timely responses to internal/external customers, follow through on commitments, and to solicit and consider internal/external customer input when completing work assignments. Specific responsibilities include:		
30%	Provide engineering support and consultation (in oral and/or written accounts) for reviewing, interpreting, and evaluating the validity of groundwater monitoring and reporting programs and studies for oil and gas Class II wastewater injection, Water Board's Underground Storage Tank (UST) Program, and site remediation cases. Review plans and engineering documents for the construction of injection wells and UST sites. Perform field inspections of injection wells and projects at oil and gas production sites. Field work may involve sampling associated with aquifer exemption submittals. Prepare technical reports of water quality findings and make recommendations.		
25%	Perform engineering studies related to water quality at and near oil and gas wastewater injection sites. Review and make recommendations to management regarding aquifer exemption submittals in areas of oil and gas activities. Evaluate the detailed technical information contained in the aquifer exemption applications to determine if beneficial uses of drinking water will be affected. Prepare written accounts of findings and determinations, and provide oral presentations for management, Board Members, and the public, as warranted.		
20%	Consider and recommend waste discharge requirements for permits involving produced water ponds that contain wastewater from oil and gas operation activities. Advise and consult with State Water Board regarding permitting and water quality control at oil and gas operation wastewater discharge to produced pond sites.		

20%

Evaluate information received from the Division of Oil, Gas, and Geothermal Resources for Class II injection wells. Using available information assess the location of nearby water supply wells. Identify injection wells potentially impacting water supply wells. Ensure operators comply with the requirements set forth in Regional Board information and enforcement orders.

5%

Perform other duties as required.

Employee Signature: _____ Date Signed: _____