

DUTY STATEMENT

ORGANIZATION (DIVISION/REGION/BOARD) Region 8 – Santa Ana Region	UNIT 180 – Santa Ana	POSITION # 880-180-3846-063	DATE 12/1/22
NAME OF EMPLOYEE (IF APPLICABLE) Vacant			
CURRENT CLASSIFICATION Water Resource Control Engineer		PROPOSED CLASSIFICATION (IF APPLICABLE)	
NAME OF SUPERVISOR Mehrnoosh Behrooz			
CURRENT CLASSIFICATION OF SUPERVISOR Senior Water Resource Control Engineer		REVIEWED AND APPROVED BY SIGNATURE	
SUPERVISION EXERCISED (IF APPLICABLE)			
1. DIRECTLY SUPERVISED		2. INDIRECTLY SUPERVISED	
NO. OF EMPLOYEES	CLASS TITLE	NO. OF EMPLOYEES	CLASS TITLE
DESCRIPTION OF DUTIES: SUMMARIZE THE REGULARLY ASSIGNED DUTIES OF THE POSITION, EXPLAIN MOST IMPORTANT DUTIES FIRST. LIST THE PORTION OF TIME BY PERCENTAGE IN LEFTHAND COLUMN, EXTRA SHEETS MAY BE ATTACHED.			
% OF TIME	DUTIES		
30%	<p>Under the close supervision of a Senior Water Resource Control Engineer and consistent with good customer service practices and the goals of the State and Regional Board's Strategic Plan, the incumbent is expected to be courteous and provide timely responses to internal/external customers, follow through on commitments, and to solicit and consider internal/external customer input when completing work assignments. Specific responsibilities include:</p> <p>Independently review technical reports and work plans consisting of complex engineering and geological concepts. This will include knowledge and expertise to interpret soil conditions, hydrogeology and stratigraphy, and evaluate chemical, engineering, and analytical details such as the type of contamination, considerations for groundwater monitoring well design, remediation technologies, vapor intrusion mitigation, and design of various soil and groundwater remediation technologies. Use technical judgment to review regulatory/historical records related to chemical storage/use and environmental site investigations to make recommendations on the acceptability of technical reports and other actions that address discharges of pollutants to soil and groundwater. Perform work related to evaluation and protection of water quality in all aspects including investigation of soil, soil vapor and groundwater, feasibility study, and remedy selection; responsible party identification; review and analyze self-monitoring reports and remediation progress monitoring reports. Oversee the performance of field investigations and clean-up activities by the discharger and their representatives. Advise responsible parties (related to contamination) of procedures to follow in investigation and cleaning up of contaminated sites.</p>		
25%	<p>Collaborate with environmental consultants to discuss technical aspects of soil and groundwater investigation and cleanup; conduct technical meetings and prepare meeting summaries. Prepare, submit, and review technical correspondence; evaluate groundwater modeling data and make specific technical recommendations. Prepare enforcement orders, when appropriate for sites requiring assessment and cleanup. Present complex technical reports and studies to the Regional Board. This will include preparation and presentation of enforcement orders and reports to the Regional Board</p>		

	for cases dealing with complex engineering and hydrogeological issues. Participate in appropriate conferences and specialized training as opportunities/need arise.
20%	Perform a multidisciplinary role from groundwater investigation studies to assisting with administrative work of the Site Cleanup Program. Assist local agencies and water districts in identifying sources of regional legacy groundwater contamination throughout the Santa Ana Region. Provide assistance to public inquires in a timely and professional manner, participate in program management support, and conduct file management.
10%	Collaborate with Federal, local, and other State regulatory agencies and municipal water agencies in conducting water quality investigations and remediations.
10%	Perform field activities, including oversight of site investigation activities and remedial implementation and prepare site inspection reports.
5%	Perform other duties as required.
	Employee Signature: _____ Date Signed: _____