

DUTY STATEMENT

ORGANIZATION (DIVISION/REGION/BOARD) State Water Resource Control Board – Division of Water Rights	UNIT Bay-Delta Section 2	POSITION # 880-300-0765-019, 880-300-0765-021	DATE June 2023
NAME OF EMPLOYEE (IF APPLICABLE) Vacant			
CURRENT CLASSIFICATION Senior Environmental Scientist (Specialist)		PROPOSED CLASSIFICATION (IF APPLICABLE)	
NAME OF SUPERVISOR Environmental Program Manager I			
CURRENT CLASSIFICATION OF SUPERVISOR		REVIEWED AND APPROVED BY SIGNATURE	
SUPERVISION EXERCISED (IF APPLICABLE)			
1. DIRECTLY SUPERVISED		2. INDIRECTLY SUPERVISED	
NO. OF EMPLOYEES	CLASS TITLE	NO. OF EMPLOYEES	CLASS TITLE
DESCRIPTION OF DUTIES: SUMMARIZE THE REGULARLY ASSIGNED DUTIES OF THE POSITION, EXPLAIN MOST IMPORTANT DUTIES FIRST. LIST THE PORTION OF TIME BY PERCENTAGE IN LEFTHAND COLUMN, EXTRA SHEETS MAY BE ATTACHED.			
% OF TIME	DUTIES		
40%	Under the general direction of an Environmental Program Manager I and consistent with good customer service practices and the goals of the State and Regional Board's Strategic Plan, the incumbent is expected to be courteous and provide timely responses to internal/external customers, follow through on commitments, and to solicit and consider internal/external customer input when completing work assignments. Specific responsibilities include: Lead Bay-Delta watershed and ecological analyses specifically related to aquatic habitats, tidal and riverine flows, watershed hydrology, climate, water quality, water infrastructure, water rights and contracts, fishery and ecological resources, water quality objectives, and environmental evaluations including the California Environmental Quality Act (CEQA), biological and physical monitoring and assessment. Review scientific literature and analyze environmental data including flow, salinity, aquatic habitat, food-web relationships, and other needs for delta smelt, longfin smelt, salmon, and other species. Develop and analyze implementation actions including monitoring and assessment efforts, special studies, voluntary agreements, regulations, and orders. Synthesize monitoring and modeling results with ecological analyses. Train and mentor staff in environmental analyses for updates and implementation of the Bay-Delta Plan. Review and refine environmental documents. Manage agency records including preparing administrative records.		
30%	Coordinate and communicate with managers and leaders of state and federal agencies including the Delta Stewardship Council, Bureau of Reclamation, California Departments of Water Resources and Fish and Wildlife, US Fish and Wildlife Service, National Marine Fisheries Service, US Geological Service, and US Environmental Protection Agency. Prepare materials and attend briefings for Division management, executive management, State Water Board members, and CalEPA leadership regarding updates and implementation of the Bay-Delta Plan.		

