**Classification(s):** Attorney V

**Position Number:** 535-**140-5781-002**

**Division/Office**: **Chief Counsel’s Office**

**Collective Bargaining Identifier (CBID):** **R02**

**Work Week Group (WWG): WWG SE**

**Effective Date:** June 1, 2023

**Conflict of Interest (COI):** [x]  **Yes**  [ ]  **No**

If yes, this position is responsible for making or participating in the making of governmental decisions that may potentially have a material effect on personal financial interests. The appointee is required to complete Form 700 within 30 days of appointment, which identifies pertinent personal financial information.

**Job Description**

Under the direction of the California Energy Commission’s Chief Counsel, the Attorney V works as the Commission’s top-level legal expert in complex and difficult energy and environmental law and policy matters. Working independently, the Attorney V is involved in the most difficult and complex litigation and administrative proceedings, which include innovative legal theories and practices of law, specialization in energy and environmental law, and the highest levels of expertise. The Attorney V may function in a lead capacity over the work of other attorneys and staff, but does not supervise other attorneys or staff.

## Essential Duties

40% Represents staff in the most difficult and complex proceedings related to applications for certification of powerplants, post certification petitions, and amendments to certifications. Duties include independently: (1) providing legal advice to staff on more complex legal issues, including compliance with the California Environmental Quality Act and consist with applicable laws, ordinances, regulations, and standards; (2) drafting and reviewing environmental documents, including environmental impact reports; (3) preparing administrative records of the most difficult and complex proceedings; (4) drafting the most complex and difficult legal documents, including decisions, resolutions, and orders; and (5) interacting and negotiating with powerplant developers.

30% Represents the Commission in the most difficult and complex litigation in state courts with exceptional level of expertise in the areas of energy and environmental law by developing strategy, interacting with opposing counsel, writing pleadings, briefs, and other documents, and making oral arguments in courts of law in the most complex and controversial cases.

20% Represents staff in more complex and sensitive investigations, compliance, and enforcement matters related to powerplants under the Commission’s jurisdiction. Duties include independently: (1) developing novel legal theories and strategies for compliance with and enforcement of applicable laws and regulations; and (2) drafting and reviewing more complex notices of violations, complaints, briefs, and settlements agreements.

10% Analyzes and drafts state and federal legislative proposals, negotiates with stakeholders, and prepares legislative testimony concerning complex energy matters.

## Marginal Duties

5% Performs other duties as required, consistent with the specifications of the classification.

## Working Conditions

The Commission encourages telework and a hybrid workplace model that is designed to support a workforce of both office-based and remote-centric employees.

This position is designated as Remote-Centric. The employee shall adhere to the rotational office work schedule and required office work as set forth in the employee’s Telework Agreement and the Chief Counsel’s Office Telework Implementation Plan.

Employees in the Chief Counsel’s Office shall work during core business hours unless an alternative schedule is approved by the employee’s supervisor. Regular and consistent attendance is essential to successful performance in this position. Occasional travel may be required based on the needs of the Commission.

**Diversity and Inclusion Statement**

As a State agency serving all Californians, the California Energy Commission is committed to being an organization that embodies diversity, equity, and inclusion. The Commission plays an active and meaningful role in creating an environment that enables each employee to thrive.

**Employee’s Acknowledgement:** I certify that I am able to perform, with or without the assistance of a reasonable accommodation, the essential duties of this position.

**Employee’s Name (Print):**

**Employee’s Signature**: **Date**:\_\_\_\_\_\_\_\_\_\_

**Supervisor’s Acknowledgment:** I certify this duty statement represents a current and accurate description of the essential functions of this position. I have discussed the duties of this position with and provided the above-named employee a copy of this duty statement.

**Supervisor’s Name (Print):**

**Supervisor’s Signature**: **Date**: \_\_\_\_\_\_\_\_\_\_\_\_