

**DUTY STATEMENT**

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Employee Name: Vacant (BCP)	Current Date: 10/13/2023
Classification: Air Pollution Specialist	Position #: 673-610-3887-947
Division/Office: MSCD	CBID: R09
Section: Advanced On-Road Strategies Section	
Supervisor Name: Vacant (BCP)	Supervisor Classification: Air Resources Supervisor I

I certify that this duty statement represents an accurate description of the essential functions of this position.

Supervisor:	Date:
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I have read this duty statement and agree that it represents the duties I am assigned.

Employee:	Date:
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**SPECIAL REQUIREMENTS OF POSITION (IF ANY):**

- Designated under Conflict of Interest Code.
- Duties performed may require pre-employment physical.
- Duties performed may require drug testing.
- Duties require participation in the DMV Pull Notice Program.
- Requires the utilization of a 32-pound self-contained breathing apparatus.
- Operates heavy motorized vehicles.
- Requires repetitive movement of heavy objects.
- Works at elevated heights or near fast moving machinery or traffic.
- Performs other duties requiring high physical demand. (Explain below):
- Duties require use of hearing protection and annual hearing examinations.

**SUPERVISION EXERCISED**

<input type="checkbox"/> None	<input type="checkbox"/> Lead Person
<input checked="" type="checkbox"/> Supervisor	<input type="checkbox"/> Team Leader

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FOR SUPERVISORY POSITIONS ONLY: Indicate the number of positions by classification that this position DIRECTLY supervises: n/a

Total number of positions in Section/Branch/Office for which this position is responsible: N/A

FOR LEADPERSONS OR TEAM LEADERS ONLY:

Indicate the number of positions by classification that this position LEADS: N/A

MISSION OF SECTION: The Advanced On-Road Strategies Section within the Heavy-Duty Diesel Strategies and Implementation Branch is responsible for assessing current and future technologies within the zero-emission heavy-duty transportation space to help craft CARB’s strategy for reducing greenhouse gas, criteria, and toxic air pollutant emissions from heavy-duty trucks. This section is responsible for updating and implementing technology pushing heavy-duty truck regulatory programs such as the Advanced Clean Fleets rule in an effort to help transition California’s transportation sector away from combustion technologies. As part of these efforts, the section works with internal CARB partners, federal, state, and local agencies, engine manufacturers, industry and environmental groups, and other stakeholders, as well as assists with other on-road and off-road heavy-duty regulations, advanced technology programs, and planning efforts.

CONCEPT OF POSITION: A staff level person, operating under supervision of an Air Resources Supervisor 1, performing air pollution control work, exhibiting the qualities of accuracy and organization; completed in the required quantities; using effective work habits; by maintaining cooperative relationships with other Agency employees; by taking action independently when directed; by meeting work commitments; by analyzing and drawing sound conclusions; by producing clearly written compositions that completely address the subjects of interest using correct grammatical rules and proper formatting; and, by meeting quality service and public satisfaction commitments.

<b><u>% OF TIME</u></b>	<b><u>RESPONSIBILITIES OF POSITION</u></b>
25 – E	Perform scientific analyses and technical work related to the development and implementation of heavy-duty truck regulations. This may include researching heavy duty truck testing technologies, as well as truck engine, aftertreatment, semi-trailer, and zero emission technologies.
25 – E	Perform technical work related to the development and implementation of current and future heavy duty vehicular emission requirements. This may include analyzing vehicular testing and repair data, cost information, emissions data, crafting and evaluating various rule strategies and structures, and developing and overseeing research projects. Coordinate with other CARB divisions, U.S. EPA, and other federal, state, and local agencies as needed.
20 - E	Prepare clear and accurate technical reports, staff reports, issue papers, letters, regulatory language, and documentation related to the activities described above.
15 - E	Provide other technical, analytical, programming, and program support of implementation activities as required.
5 - M	Organize and participate in meetings and workshops with industry representatives, environmental groups, and other organizations. Share regulatory concepts and gather stakeholder input to refine regulatory proposals.

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5 - M	Perform other duties related to the work of the section such as reviewing documents, responding to correspondence, and stakeholder outreach.
5 - M	Perform technical work and testing of vehicle emissions equipment at field locations throughout California

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