

**DEPARTMENT OF DEVELOPMENTAL SERVICES
STATE OPERATED FACILITIES DIVISION
CRISIS ASSESMENT STABILIZATION TEAM**

DUTY STATEMENT

JOB TITLE: Clinical Social Worker

POSITION #: 472-710-9877-001

POSITION DESCRIPTION: The Crisis Assessment Stabilization Team (CAST) Clinical Social Worker (CSW) provides social work services, modeling, coaching, instruction, and training on best practice standards of care and individualized behavioral support plans to direct care staff and consumers following established standards and procedures of the CAST mobile crisis services. The CSW will assess, interpret, develop plans, and evaluate outcomes of referrals to STAR CAST and residential services. Will perform on-site modeling, coaching, instruction, and training with consumers and their caretakers/direct care staff in community settings, such as consumer's homes, hospital, or psychiatric settings. The CSW is a mandated reporter of observed or suspected abuse or neglect.

SUPERVISION EXERCISED: None

SUPERVISION RECEIVED: Under the general direction of the CAST Unit Supervisor or Program Director

EXAMPLES OF DUTIES: Must possess and maintain sufficient strength, agility, endurance, and sensory ability to perform the duties contained in this duty statement. Must be able to work with individuals with developmental disabilities (e.g., autistic spectrum disorder, intellectual disability), severe behavioral conditions (e.g., aggression, self-injurious behavior, property destruction, and elopement), and psychiatric conditions and symptoms (e.g., psychosis, mood disorders, PTSD, and suicidal ideation). Possession and maintenance of sufficient endurance to perform during emergency situations, or during physically, mentally, or emotionally stressful situations encountered on the job without endangering their own health and well-being or that of fellow employees, individuals, or the public. May involve heavy lifting over 25 pounds, often combined with pushing, pulling, bending, stooping, squatting, grabbing, carrying, kneeling, twisting, and reaching at, or above, shoulder level. Periodically requires extraordinary physical activity. Must be able to travel to locations throughout the three STAR/CAST locations and DDS headquarters. Travel may require over-night stays. May be reassigned to STAR residence or projects to meet operational needs.

Maintains a safe and therapeutic environment which ensures respect, dignity and protects privacy, rights, confidentiality, and physical/emotional well-being of all individuals. This essential function will be ongoing when performing the following duties:

30% Completes CAST assessments for CAST referrals, including:

1. Reviewing referral information in collaboration with CAST.
2. On-site (e.g. community homes, hospitals, psychiatric settings), video-conference, or telephone support assessment and support.
3. Provides written and verbal recommendations, coaching and training to providers, Regional Center representatives, direct care staff, and consumers.
4. Assists CAST Team in monitoring consumers.

30% Provides CAST services for CAST referrals, including:

1. On-site (e.g. community homes, hospitals, psychiatric settings), video-conference, or telephone direct care support, modeling, coaching, instruction and training with consumers and their caretakers/direct care staff in community and hospital settings
2. Provides social skills training to consumers.
3. Documents services provided.
4. Participates in the evaluation of educational programs and in the development of educational policies.
5. Provides intervention that ensures safety to both consumer and staff.
6. Competently uses de-escalation, self-defense, and hand techniques to manage consumer's assaultive behaviors.

25% Acts as a liaison between individuals, families, programs, agencies and departments.

1. Acts as primary contact for families to ensure they are informed about any incidents or significant events. Supports regular individual and family communication.
2. Prepares Interdisciplinary Team reviews, schedules and notifies all external stakeholders.
3. Acts as a liaison to DCSF and invites DCSF to monthly IPP meetings and transition planning meetings for CAST referrals who are foster youth.
4. Assists with CAST individual's educational services, acts as a liaison between CAST and county education services, attends Individual Education Plan (IEP) meetings.
5. Assists with pre and post admission orientation tours to prospective

- families.
6. Assists with the coordinating and processing inter-intra program transfers and discharges.
 7. Provides consultation to management and other disciplines and departments within State Operated Facilities Division.
 8. Acts as a liaison with advocates, such as Disability Rights California and ensures participation in necessary meetings.

15% Provides staff training, attends/participates in training. Works at various sites as needed to provide needed behavioral services. Works extended hours and or varying shifts.

1. Obtains the required Continuing Education Units (CEUs) for License renewal and attending mandatory facility training. (e.g.: CPR; Behavioral Strategies, Emergency response, etc.).
2. Attends shift and facility meetings.
3. Responsible for attending mandatory facility training.
4. Participates in committees, meetings and conferences as assigned. This may include outside entities and the members of the general public.
5. Participates and coordinates special projects and events as required.
6. May participate in interviews for selection of personnel.

Note: Percentages may vary based on operational needs.

WORKING CONDITIONS: On-going interaction with individuals with developmental disabilities and severe psychiatric and behavioral conditions at STAR residence and in community settings, such as individual's homes, hospital, or psychiatric settings. Potential exposure to communicable diseases, blood-borne pathogens, medicinal preparations, and other conditions common to a clinical nursing environment. May work extended hours, varying shifts, and site location to meet staffing requirements. Work will include travel and possible over-night stays.

DESIRABLE QUALIFICATIONS: It is desired that the CSW have the following qualifications to best meet the job duties: competent in the areas of positive behavioral supports, trauma informed care, coaching skills training, person centered practices, how to utilize less restrictive techniques for behavioral issues, and have a minimum of two years prior experience providing services to adolescents with developmental disabilities.

CERTIFICATION OR LICENSE: Must possess a valid license as a Licensed Clinical Social Worker or Licensed Marriage Family Therapist (LMFT) issued by the California Board of Behavioral Science. As a licensed professional, you are required to maintain a valid license, and always expected to comply with all the rules of professional conduct within your licensure.

Employee Name
(Print)

Employee Signature

Date

Supervisor Name
(Print)

Supervisor Signature

Date

Employee and Supervisor acknowledge that by signing this Duty Statement that they have discussed and agree to the expectations of the position.