

Employee Name:

**DUTY STATEMENT
DEPARTMENT OF MENTAL HEALTH
NAPA STATE HOSPITAL**

JOB CLASSIFICATION: SPEECH PATHOLOGIST I, DEPARTMENTS OF MENTAL HEALTH AND DEVELOPMENTAL SERVICES
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1. MAJOR TASKS, DUTIES, AND RESPONSIBILITIES -

Administers specialized tests to determine the nature and extent of speech disorders and provides diagnosis and treatment.

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| 40% | Evaluation, diagnosis and treatment of individuals with speech, language, and swallowing disorders. |
| 25% | Completes individual progress reports and maintains all appropriate documentation in accordance with Napa State Hospital policy and procedures. Maintains and orders equipment and supplies used as part of the therapeutic process. |
| 25% | Maintains active and supportive communication with the individual and other members of the treatment team regarding progress, difficulties and other issues related to the therapeutic process. Attends treatment conferences and other meetings and/or provides written input. Trains staff in therapeutic procedures and methods of motivating individuals related to speech therapy. |
| 10% | Other related duties as required. |

% **SITE SPECIFIC DUTIES**

% **TECHNICAL PROFICIENCY**

2. SUPERVISION RECEIVED

Speech Pathologist I receives functional direction from the Senior Occupational Therapist, and administrative supervision from the Program Director (Rehabilitation Therapy Services).

3. SUPERVISION EXERCISED

The Speech Pathologist I does not exercise supervision.

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4. KNOWLEDGE AND ABILITIES

KNOWLEDGE OF:

Principles and practices of speech correction; diagnostic and measurement techniques applicable to the evaluation of speech problems; physical, physiological, and psychological basis of speech impairment; principles of psychology and teaching; growth and development of Individuals with speech defects.

ABILITY TO:

Administer various types of diagnostic instruments measuring speech deficiencies and evaluate results; adapt remedial speech techniques to needs of the developmentally disabled and mentally disabled; supervise and instruct others in speech diagnostic and remedial techniques.

5. REQUIRED COMPETENCIES

SAFETY

Actively supports a safe and hazard-free workplace through practice of personal safety and vigilance in the identification of safety or security hazards, including infection control.

AGE SPECIFIC

Provides services commensurate with age of individuals being served.

Demonstrates knowledge of growth and development of the following age categories:

☐ Pediatric ☐ Adolescent ☒ Adult (1854) ☒ Geriatric (55 & up)

- Age specific competencies for this classification are identified and validated through the privileging process.

THERAPEUTIC STRATEGIES AND INTERVENTIONS

Applies and demonstrates knowledge of correct Therapeutic Strategies and Interventions (TSI).

RESTRAINT/SECLUSION

Demonstrates knowledge of criteria and appropriate uses, applies, and removes restraint and/or seclusion.

CULTURAL AWARENESS

Demonstrates awareness to multicultural issues in the workplace which enable the employee to work effectively.

SITE SPECIFIC COMPETENCIES

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TECHNICAL PROFICIENCY (SITE SPECIFIC)

6. LICENSE OR CERTIFICATION

It is the employee's responsibility to maintain a license, credential, or required registration pertinent to their classification on a current basis. Any failure to do so may result in termination from Civil Service. Employees in this classification must:

- Be licensed in the State of California by the Board of Medical Assurance Speech Pathology Committee and hold valid credentials from the American Speech-Language-Hearing Association and is current in all licensure.

7. TRAINING - Training Category = A-1

The employee is required to keep current with the completion of all required training.

8. WORKING CONDITIONS

EMPLOYEE IS REQUIRED TO:

- report to work on time and follow procedures for reporting absences;
- maintain a professional appearance;
- appropriately maintain cooperative, professional, and effective interactions with employees, individuals served and the public; and
- comply with hospital policies and procedures.

The employee is required to work any shift and schedule in a variety of settings throughout the hospital and may be required to work overtime and float to other work locations as determined by the operational needs of the hospital. All employees are required to have an annual health review and repeat health reviews whenever necessary to ascertain that they are free from symptoms indicating the presence of infection and are able to safely perform their essential job duties.

Employee Signature

Print Name

Date

Supervisor Signature

Print Name

Date



Reviewing Supervisor
Signature

Camille Gentry

12/19/23

Print Name

Date