

Employee Name:

**DUTY STATEMENT
DEPARTMENT OF MENTAL HEALTH
NAPA STATE HOSPITAL**

JOB CLASSIFICATION: PHYSICAL THERAPY ASSISTANT

1. MAJOR TASKS, DUTIES, AND RESPONSIBILITIES

To assist in performing a wide variety of physical therapy work in a State hospital or institution and to do other related work.

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|-----|---|
| 40% | Assists in administering physical therapy treatments, evaluations and tests or portions thereof, as planned by a supervising registered physical therapist, for individuals; assists in taking the pulse, temperature, weights, and measurements of individuals; observes individuals undergoing treatment and reports physical condition, response to treatment, and progress of individuals to Medical Staff and Supervisors, as well as unusual occurrences. |
| 25% | Assists in the administration of active, passive, and resistive therapeutic exercises and local or general massage, muscle training and corrective exercises, and coordination work; trains individuals in exercises, ambulation, and activities of daily living. |
| 25% | Participates in team discussions and training sessions; attends clinics and may record individual and treatment data in clinical notes and records and assists with reports; maintains the treatment room and equipment in sanitary condition; may participate in clerical and reception activities of the physical therapy unit. |
| 10% | Other related duties as required. |

% **SITE SPECIFIC DUTIES**

% **TECHNICAL PROFICIENCY**

2. SUPERVISION RECEIVED

The Physical Therapy Assistant functions under the clinical supervision of a

08/31/2010

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registered physical therapist, and the general supervision of the Program Director (Rehabilitation Therapy Services).

3. SUPERVISION EXERCISED

The Physical Therapy Assistant does not exercise supervision.

4. KNOWLEDGE AND ABILITIES

KNOWLEDGE OF:

Human anatomy and physiology; pathophysiological conditions resulting from injury and disease; concepts and scope of physical therapy and its relationships to other health care professions; professional ethics and conduct.

ABILITY TO:

Establish effective therapeutic relationships with mentally disabled persons; utilize recognized methods in applying physical therapy modalities and techniques; follow directions and work under close supervision; observe and record responses to treatment; and keep accurate records.

5. REQUIRED COMPETENCIES

SAFETY

Actively supports a safe and hazard free workplace through practice of personal safety and vigilance in the identification of safe or security hazards, including infection control.

AGE SPECIFIC

Provides services commensurate with age of individuals being served.

Demonstrates knowledge of growth and development of the following age categories:

☐ Pediatric ☐ Adolescent ☒ Adult (18-54) ☒ Geriatric (55 & up)

- Age specific competencies for this classification are identified and validated through the privileging process.

THERAPEUTIC STRATEGIES AND INTERVENTIONS

Applies and demonstrates knowledge of correct Therapeutic Strategies and Interventions (TSI).

RESTRAINT/SECLUSION

Demonstrates knowledge of criteria and appropriately uses, applies, and removes restraint and/or seclusion.

CULTURAL AWARENESS

Demonstrates awareness to multicultural issues in the workplace which enable the

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employee to work effectively.

SITE SPECIFIC COMPETENCIES

TECHNICAL PROFICIENCY (SITE SPECIFIC)

6. LICENSE OR CERTIFICATION

It is the employee's responsibility to maintain a license, credential, or required registration pertinent to their classification on a current basis. Any failure to do so may result in termination from Civil Service. Employees in this classification must:

- Possess the legal requirements for the practice of physical therapy in California as determined by the California Board of Medical Quality Assurance.

7. TRAINING - Training Category = A-1

The employee is required to keep current with the completion of all required training.

8. WORKING CONDITIONS

EMPLOYEE IS REQUIRED TO:

- Report to work on time and follow procedures for reporting absences;
- Maintain a professional appearance;
- Appropriately maintain cooperative, professional, and effective interactions with employees, individuals served and the public; and
- Comply with hospital policies and procedures.

The employee is required to work any shift and schedule in a variety of settings throughout the hospital and may be required to work overtime and float to other work locations as determined by the operational needs of the hospital. All employees are required to have an annual health review and repeat health reviews whenever necessary to ascertain that they are free from symptoms indicating the presence of infection and are able to safely perform their essential job duties.

Employee Signature

Print Name

Date

Supervisor Signature

Print Name

Date

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Reviewing Supervisor
Signature

Camille Gentry, RTC

Print Name

12/19/23

Date