

DUTY STATEMENT

DS 3022 (03/2015)

**DEPARTMENT OF DEVELOPMENTAL SERVICES
STATE OPERATED FACILITIES DIVISION
STABILIZATION TRAINING ASSESSMENT RE-INTEGRATION (STAR)**

DUTY STATEMENT

JOB TITLE: REHABILITATION THERAPIST (ART) **POSITION #:** 472-XXX-8414-XXX

POSITION DESCRIPTION: Provides assessment and development, organization, and implementation of recreation and leisure activities for consumers following established standards and procedures of the STAR residential and Crisis Assessment Stabilization Team (CAST) mobile crisis services. The Recreation Therapist (RT) (Art) will assist in using a wide range of recreational modalities to improve the STAR resident's physical, social and emotional well-being. Will also develop and implement facility-wide special events and activities. Will provide art group and individual training or leisure skill building. RT (Art) will perform modeling, coaching, instruction and training with STAR residents and direct care staff, and consumers and their caretakers/direct care staff in in community settings, such as consumer's homes, hospital or psychiatric settings. Must be competent in the areas of cultural sensitivity for the population being served, positive behavioral supports, trauma informed care, coaching skills training, person centered practices, and utilize less restrictive techniques to address behavioral issues. Will maintain credentials in required trainings. The RT (Art) actively participates as part of the Inter-Disciplinary Team (IDT) at weekly STAR meetings, monthly Individual Program Planning (IPP), and CAST meetings. The RT (Art) is a mandated reporter of observed or suspected abuse or neglect. Must have a valid driver's license and identification.

SUPERVISION EXERCISED: NONE.

SUPERVISION RECEIVED: Program Director, or designee.

EXAMPLES OF DUTIES:

45% Provides assessments to STAR residents, as assigned. Duties include:

1. Attends Planning Conferences as required.
2. Provides 30-day comprehensive assessment for all STAR admissions. The assessment reviews the resident's past, present and future interests in recreational modalities, such as arts and crafts, socialization with family and friends, drama, music, dance, sports, games, exercise, swimming, and community outings, to improve the individual's physical, social, and emotional well-being. The comprehensive assessment recommends to the IDT a recreational treatment program that will assist in stabilization and increased independence.
3. In collaboration with the resident and IDT, organizes, develops and implements an individualized treatment plan.

35% Provides services to STAR residents, as assigned. Duties include:

1. Develops, organizes and implements the individualized plan with an activity and recreational schedule. Facilitates access to preferred activities.
2. Trains direct care staff on plans, as indicated.
3. Develops and maintains data collection methods to monitor and report on progress at monthly IPPs.
4. Facilitates access to necessary equipment and supplies and monitors maintenance of equipment.
5. Advises IDT on appropriate and necessary home modifications.
6. Develops, organizes and implements group activities on the residence.

20% Other duties, including:

1. Maintaining a budget for equipment, supplies, and activities, including coordinating ordering and maintaining of supplies.
2. Ensure that activities and events are conducted in a safe and therapeutic environment, promoting respect and dignity as well as the physical and emotional well-being of the participants.
3. Participates in trainings and facility meetings, as required.
4. Assists in reviewing and development of STAR Policies and Procedures.
5. Maintains license and attends required CEUs.

Note: Percentages may vary based on operational needs.

WORKING CONDITIONS Must possess and maintain sufficient strength, agility, endurance, and sensory ability to perform the duties contained in this duty statement. Must be able to work with consumers with developmental disabilities (e.g. autistic spectrum disorder, intellectual disability) and severe behavioral (e.g. aggression, self-injurious behavior, property destruction, and elopement) and psychiatric conditions and symptoms (e.g. psychosis, mood disorders, PTSD, and suicidal ideation). Must be able to drive up to 300 miles per day and travel to locations throughout Northern (for N. STAR) and Southern (for S. STAR) California. Travel may require over-night stays.

DESIRABLE QUALIFICATIONS:

Desirable qualifications include knowledge of the principles, procedures, techniques, trends, and literature of Rehabilitation Therapy services, especially those relating to mental, physical, developmental, and/or geriatric disabilities, knowledge of the process of restoration, maintenance and development of capabilities, knowledge of the principles of mental health education, the scope and activities of private and public health and welfare agencies, characteristics of mental, emotional, physical, and developmental disorders, current trends in mental health, public health and public welfare, federal and state programs in these fields, ability to utilize and effectively apply required knowledge, establish and maintain the confidence and cooperation of persons contacted in the workplace, ability to secure accurate clinical data and record such data systematically, compose clear, accurate and concise reports, interpret statistical data, analyze situations accurately and take effective action, ability to communicate effectively.

CERTIFICATION OR LICENSE:

Possession of a Master's Degree in Art Therapy or in Art with emphasis in Art Therapy, or registration with the American Art Therapy Association, or eligibility for such registration.

Employee Name
(Print)

Employee Signature

Date

Supervisor Name
(Print)

Supervisor Signature

Date

Employee and Supervisor acknowledge that by signing this Duty Statement that they have discussed and agree to the expectations of the position.

DUTY STATEMENT

DS 3022 (03/2015)

**DEPARTMENT OF DEVELOPMENTAL SERVICES
STATE OPERATED FACILITIES DIVISION
STABILIZATION TRAINING ASSESSMENT RE-INTEGRATION (STAR)****DUTY STATEMENT****JOB TITLE:** REHABILITATION THERAPIST (MUSIC) **POSITION #:** 472-XXX-8311-XXX

POSITION DESCRIPTION: Provides assessment and development, organization, and implementation of recreation and leisure activities for consumers following established standards and procedures of the STAR residential and Crisis Assessment Stabilization Team (CAST) mobile crisis services. The Recreation Therapist (RT) (Music) will assist in using a wide range of recreational modalities to improve the STAR resident's physical, social and emotional well-being. Will also develop and implement facility-wide special events and activities. Will provide music group and individual training or leisure skill building. RT (Music) will perform modeling, coaching, instruction and training with STAR residents and direct care staff, and consumers and their caretakers/direct care staff in in community settings, such as consumer's homes, hospital or psychiatric settings. Must be competent in the areas of cultural sensitivity for the population being served, positive behavioral supports, trauma informed care, coaching skills training, person centered practices, and utilize less restrictive techniques to address behavioral issues. Will maintain credentials in required trainings. The RT (Music) actively participates as part of the Inter-Disciplinary Team (IDT) at weekly STAR meetings, monthly Individual Program Planning (IPP), and CAST meetings. The RT (Music) is a mandated reporter of observed or suspected abuse or neglect. Must have a valid driver's license and identification.

SUPERVISION EXERCISED: NONE.**SUPERVISION RECEIVED:** Program Director, or designee.**EXAMPLES OF DUTIES:****45% Provides assessments to STAR residents, as assigned. Duties include:**

1. Attends Planning Conferences as required.
2. Provides 30-day comprehensive assessment for all STAR admissions. The assessment reviews the resident's past, present and future interests in recreational modalities, such as arts and crafts, socialization with family and friends, drama, music, dance, sports, games, exercise, swimming, and community outings, to improve the individual's physical, social, and emotional well-being. The comprehensive assessment recommends to the IDT a recreational treatment program that will assist in stabilization and increased independence.
3. In collaboration with the resident and IDT, organizes, develops and implements an individualized treatment plan.

35% Provides services to STAR residents, as assigned. Duties include:

1. Develops, organizes and implements the individualized plan with an activity and recreational schedule. Facilitates access to preferred activities.
2. Trains direct care staff on plans, as indicated.
3. Develops and maintains data collection methods to monitor and report on progress at monthly IPPs.
4. Facilitates access to necessary equipment and supplies and monitors maintenance of equipment.
5. Advises IDT on appropriate and necessary home modifications.
6. Develops, organizes and implements group activities on the residence.

20% Other duties, including:

1. Maintaining a budget for equipment, supplies, and activities, including coordinating ordering and maintaining of supplies.
2. Ensure that activities and events are conducted in a safe and therapeutic environment, promoting respect and dignity as well as the physical and emotional well-being of the participants.
3. Participates in trainings and facility meetings, as required.
4. Assists in reviewing and development of STAR Policies and Procedures.
5. Maintains license and attends required CEUs.

Note: Percentages may vary based on operational needs.

WORKING CONDITIONS Must possess and maintain sufficient strength, agility, endurance, and sensory ability to perform the duties contained in this duty statement. Must be able to work with consumers with developmental disabilities (e.g. autistic spectrum disorder, intellectual disability) and severe behavioral (e.g. aggression, self-injurious behavior, property destruction, and elopement) and psychiatric conditions and symptoms (e.g. psychosis, mood disorders, PTSD, and suicidal ideation). Must be able to drive up to 300 miles per day and travel to locations throughout Northern (for N. STAR) and Southern (for S. STAR) California. Travel may require over-night stays.

DESIRABLE QUALIFICATIONS:

Desirable qualifications include knowledge of the principles, procedures, techniques, trends, and literature of Rehabilitation Therapy services, especially those relating to mental, physical, developmental, and/or geriatric disabilities, knowledge of the process of restoration, maintenance and development of capabilities, knowledge of the principles of mental health education, the scope and activities of private and public health and welfare agencies, characteristics of mental, emotional, physical, and developmental disorders, current trends in mental health, public health and public welfare, federal and state programs in these fields, ability to utilize and effectively apply required knowledge, establish and maintain the confidence and cooperation of persons contacted in the workplace, ability to secure accurate clinical data and record such data systematically, compose clear, accurate and concise reports, interpret statistical data, analyze situations accurately and take effective action, ability to communicate effectively.

CERTIFICATION OR LICENSE:

Equivalent to graduation from a recognized college with major work in music therapy, or registration with the American Music Therapy Association, or eligibility for such registration. Registration with the American Art Therapy Association, or eligibility for such registration.

Employee Name
(Print)

Employee Signature

Date

Supervisor Name
(Print)

Supervisor Signature

Date

Employee and Supervisor acknowledge that by signing this Duty Statement that they have discussed and agree to the expectations of the position.

DUTY STATEMENT

DS 3022 (03/2015)

**DEPARTMENT OF DEVELOPMENTAL SERVICES
STATE OPERATED FACILITIES DIVISION
STABILIZATION TRAINING ASSESSMENT RE-INTEGRATION (STAR)**

DUTY STATEMENT

JOB TITLE: REHABILITATION THERAPIST (RECREATION)**POSITION #:** 472-XXX-8312-XXX

POSITION DESCRIPTION: Provides assessment and development, organization, and implementation of recreation and leisure activities for consumers following established standards and procedures of the STAR residential and Crisis Assessment Stabilization Team (CAST) mobile crisis services. The Recreation Therapist (RT) (Recreation) will assist in using a wide range of recreational modalities to improve the STAR resident's physical, social and emotional well-being. Will also develop and implement facility-wide special events and activities. RT (Recreation) will perform modeling, coaching, instruction and training with STAR residents and direct care staff, and consumers and their caretakers/direct care staff in community settings, such as consumer's homes, hospital or psychiatric settings. Must be competent in the areas of cultural sensitivity for the population being served, positive behavioral supports, trauma informed care, coaching skills training, person centered practices, and utilize less restrictive techniques to address behavioral issues. Will maintain credentials in required trainings. The RT (Recreation) actively participates as part of the Inter-Disciplinary Team (IDT) at weekly STAR meetings, monthly Individual Program Planning (IPP), and CAST meetings. The RT (Recreation) is a mandated reporter of observed or suspected abuse or neglect. Must have a valid driver's license and identification.

SUPERVISION EXERCISED: NONE.**SUPERVISION RECEIVED:** Program Director, or designee.**EXAMPLES OF DUTIES:****45% Provides assessments to STAR residents, as assigned. Duties include:**

1. Attends Planning Conferences as required.
2. Provides 30-day comprehensive assessment for all STAR admissions. The assessment reviews the resident's past, present and future interests in recreational modalities, such as arts and crafts, socialization with family and friends, drama, music, dance, sports, games, exercise, swimming, and community outings, to improve the individual's physical, social, and emotional well-being. The comprehensive assessment recommends to the IDT a recreational treatment program that will assist in stabilization and increased independence.
3. In collaboration with the resident and IDT, organizes, develops and implements an individualized treatment plan.

35% Provides services to STAR residents, as assigned. Duties include:

1. Develops, organizes and implements the individualized plan with an activity and recreational schedule. Facilitates access to preferred activities.
2. Trains direct care staff on plans, as indicated.
3. Develops and maintains data collection methods to monitor and report on progress at monthly IPPs.
4. Facilitates access to necessary equipment and supplies and monitors maintenance of equipment.
5. Advises IDT on appropriate and necessary home modifications.
6. Develops, organizes and implements group activities on the residence.

20% Other duties, including:

1. Maintaining a budget for equipment, supplies, and activities, including coordinating ordering and maintaining of supplies.
2. Ensure that activities and events are conducted in a safe and therapeutic environment, promoting respect and dignity as well as the physical and emotional well-being of the participants.
3. Participates in trainings and facility meetings, as required.
4. Assists in reviewing and development of STAR Policies and Procedures.
5. Maintains license and attends required CEUs.

Note: Percentages may vary based on operational needs.

WORKING CONDITIONS Must possess and maintain sufficient strength, agility, endurance, and sensory ability to perform the duties contained in this duty statement. Must be able to work with consumers with developmental disabilities (e.g. autistic spectrum disorder, intellectual disability) and severe behavioral (e.g. aggression, self-injurious behavior, property destruction, and elopement) and psychiatric conditions and symptoms (e.g. psychosis, mood disorders, PTSD, and suicidal ideation). Must be able to drive up to 300 miles per day and travel to locations throughout Northern (for N. STAR) and Southern (for S. STAR) California. Travel may require over-night stays.

DESIRABLE QUALIFICATIONS:

Desirable qualifications include knowledge of the principles, procedures, techniques, trends, and literature of Rehabilitation Therapy services, especially those relating to mental, physical, developmental, and/or geriatric disabilities, knowledge of the process of restoration, maintenance and development of capabilities, knowledge of the principles of mental health education, the scope and activities of private and public health and welfare agencies, characteristics of mental, emotional, physical, and developmental disorders, current trends in mental health, public health and public welfare, federal and state programs in these fields, ability to utilize and effectively apply required knowledge, establish and maintain the confidence and cooperation of persons contacted in the workplace, ability to secure accurate clinical data and record such data systematically, compose clear, accurate and concise reports, interpret statistical data, analyze situations accurately and take effective action, ability to communicate effectively.

CERTIFICATION OR LICENSE: Rehabilitation Therapy (Recreation) applicants must also possess and provide proof of current certification or eligibility for certification as a recreation therapist issued by the California Board of Recreation and Park Certification (CBRPC) or the National Council for Therapeutic Recreation Certification, Inc. (NCTRC).

Employee Name
(Print)

Employee Signature

Date

Supervisor Name
(Print)

Supervisor Signature

Date

Employee and Supervisor acknowledge that by signing this Duty Statement that they have discussed and agree to the expectations of the position.