

STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION <b>POSITION ESSENTIAL FUNCTIONS DUTIES STATEMENT</b> PO-199 (06/16)		Working Title of Position <b>Helicopter Pilot</b>	
		Division and/or Subdivision <b>Southern Region – San Benito Monterey Unit</b>	
INSTRUCTIONS: The Director is required by Government Code Section 19818.12 to report (or to record) "...material changes in the duties of any position in his or her jurisdiction". The Position Essential Functions Duties Statement is used for this purpose. Enter identifying information and effective date at the right. Enter brief description of each of the important duties and responsibilities of the position below. Group related duties in numbered paragraphs and indicate the percentage of total time occupied. Indicate the "essential functions" of the position by placing an asterisk (*) in front of those individual duties you determine to be essential to the job. Discuss the duties with the employee assigned to the position. Both the employee and supervisor sign the document where indicated. The supervisor retains the original document and provides a copy to the employee.		Location of Headquarters <b>Hollister Air Attack Base</b>	
		Class Title of Position <b>Forestry Fire Pilot</b>	
		Position Number <b>542-419-1046-505</b>	
		Effective Date <b>04/01/24</b>	
Percentage of Time Required	Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.		
40%	<p>Under general supervision of the Battalion Chief (Air Attack Officer), the Forestry Fire Pilot (Helicopter Pilot) is responsible as the Pilot in Command to perform general maintenance and ensure fire readiness of the CAL FIRE helicopter assigned to Hollister Air Attack Base. May also receive direction from CAL FIRE's lead Helicopter Pilot and Lead Mechanic as it relates to aviation matters and aircraft maintenance. Establish a good working relationship with all personnel assigned to the base.</p> <p><u>DUTIES:</u></p> <p>*Pilot a helicopter in single pilot operation during days or nights, and with Night Vision Goggles (NVG) under hazardous conditions such as: mountainous terrain, turbulent air, reduced visibility, confined areas, over water, with external loads (including helitorch and other airborne pyrotechnical devices) to and from unimproved landing sites, at high altitudes, in high temperatures, with high gross weights at or near the performance limits of the aircraft, in close proximity to uncontrolled fire line and in toxic smoke. *Flying safety may be further complicated by operation in close proximity with other aircraft such as with other firefighting helicopters, air tankers, lead planes, news media helicopters, as well as curious and stray general aviation and military aircraft. Typical missions in aerial firefighting include: hauling cargo (both internal and external), dropping water and retardant on fires from helicopter carried in water buckets or fixed tanks, flying routine and emergency missions such as: search and rescue, hoist rescue operations, may be nature of staffing requirements of this program. The incumbent will have the ability to work harmoniously with fellow colleagues of the same rank.</p> <p>*These are the essential functions for this position. Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodation.</p>		
<b>Equal Employment Opportunity (EEO) Statement:</b> All CAL FIRE employees are expected to conduct themselves in a professional manner that demonstrates respect for all employees and others they come in contact with during work hours, during work related activities, and anytime they represent the department. Additionally, all CAL FIRE employees are responsible for promoting a safe and secure work environment free from discrimination, harassment, inappropriate conduct, or retaliation.			
Job qualifications and/or conditions of employment: <b>Successfully completes required training as a condition of employment. May be required to work nights, weekends, and holidays. New appointments and transfers will require a two-year commitment.</b>			
"We have discussed this document in its entirety and understand the duties of this position."			
Employee Signature _____		Date _____	
Supervisor Signature _____		Date _____	
Personnel use only <input type="checkbox"/> Posted to Directory		Initials and date _____	

Percentage of Time  
Required

Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.

30%

\*Medivacs, reconnaissance, helicopter coordinator, law enforcement, aerial photography and administrative flights, support prescribed burning fires, be responsible for the safe and efficient operation of the helicopter. \*Maintain effective radio communications as necessary. \*Pilot a helicopter during training operations that include: CAL FIRE Air Rescue training, recurrent pilot proficiency training and training with Helitack and non Helitack personnel.

10%

\*Perform preventative maintenance in addition to limited inspections and maintenance on helicopters while under the general direction of a licensed aircraft mechanic; \*perform occasional maintenance test flights on department helicopters.

10%

\*Perform Federal Excess Property (F.E.P.P.) Screening for San Benito Monterey Unit and Aviation Management Unit. Maintain accurate records for F.E.P.P. acquired for San Benito Monterey Unit. Ensure transfer of items are complete for F.E.P.P. screened for Aviation Management.

10%

Performs other job related duties as required and assigned.

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Job qualifications and/or conditions of employment:

"We have discussed this document in its entirety and understand the duties of this position."

Employee Signature

Date

Supervisor Signature

Date

Personnel use only

☐ Posted to Directory

Initials and Date