

**PORTERVILLE DEVELOPMENTAL CENTER
DIETETIC SERVICES**

DUTY STATEMENT

JOB CLASSIFICATION: Registered Dietitian (Safety)

JOB TITLE: Clinical Registered Dietitian

GENERAL STATEMENT OF DUTIES:

The statements contained in this duty statement reflect the general details as necessary to describe the principal function of this job. It should not be considered an all-inclusive listing of the work requirements, plans, develops, coordinates and evaluates the Clinical component of Dietetic Services.

Under direction of Assistant Director of Dietetics, provides medical nutrition therapy to forensic clients or patients; participates as a member of the interdisciplinary team; and performs other related work.

SUPERVISION RECEIVED: Dietetics Assistant Director

SUPERVISION EXERCISED: None

PHYSICAL DEMANDS:

Must possess and maintain sufficient strength, agility, endurance, and sensory ability to perform the duties contained in this duty statement. Extensive use of telephones, computers, and other office equipment. Incumbent may be working on a personal computer extended periods of time to develop spreadsheets, presentations and data dashboards to meet the needs of Dietetic Services. May require continuous walking and standing within an 8-hour period, and prolonged sitting in front of a computer. Occasional test kitchen assignments will require use of kitchen equipment. Work site audits may require visits to unit kitchens and client dining areas.

ESSENTIAL FUNCTIONS:

- A. **Lifting:** Lifting and/or carrying is required in all job assignments. The Assistant Director of Dietetics may be required to lift up to 50 pounds.
- B. **Adaptability:** Employee must have the ability to adapt to various staffing needs and job assignments.
- C. **Production at workplace:** Employee must have the ability to complete job assignments at a moderate, steady pace.
- D. **Supervision:** Employee must have the ability to work under close supervision as part of a Dietetics staff. Must also have the ability to work alone without direct supervision in the office.

TYPICAL WORKING CONDITIONS:

Requires working with all levels of personnel within the organization. Incumbents will be exposed to all Clinical and Support services areas of the facility. Incumbents must have the ability and knowledge to use a Personal Computer. Ongoing interaction with facility personnel, stakeholders, vendors, etc. Position requires problem solving skills and ability to communicate effectively. Travel may be required. May work around wet surfaces. As situations arise, may be required to work extended hours or alternate shifts/days as necessary to complete required work. Like all employees of Porterville Developmental Center, may have contact with clients who have unpredictable behaviors and may be required to assist as trained with client containment/restraint. Potential exposure to communicable diseases, body fluids, pesticides and cleaning chemicals.

ESSENTIAL DUTIES:

- 1. **95% - Provides high quality client medical nutrition therapy and nutritional care.**
 - a. Maintains a clinical case load as directed or assigned
 - b. Completes timely nutrition assessments to ensure that pre-conference deadlines are met
 - c. Assists and advises clinical personnel on special nutrition needs
 - d. Plans dietary intervention and strategies
 - e. Provides nutrition education to clients and staff
 - f. Attends interdisciplinary team conferences
 - g. Monitors and documents nutritional needs and goals

- h. May accept or transmit verbal or electronically transmitted orders from physicians consistent with an established protocol to implement medical nutrition therapy
- i. Orders medical laboratory tests related to medical nutrition therapy within established protocols
- j. Interprets prescription diets
- k. Plans regular and special therapeutic diets
- l. Authorizes substitution or modification of diets
- m. May participate in committees relating to nutrition, food service, bioethics, performance improvement/quality assurance, and other issues;
- n. Reviews the professional work of dietetic interns, Pre-Registered Dietitians, Dietetic Technicians, and up to two Dietetic Technicians, Registered; and complies with relevant legal and professional requirements.
- o. Applies strategies for the prevention and management of assaultive behavior;
- p. Promotes a safe and secure work environment through effective communication;
- q. Maintains professional client or patient staff relationship; and
- r. Identifies safety/security hazards and contraband control.
- s. Assists staff in the counting, distribution, and accounting for all utensils to prevent their use as weapons; inspecting facility to identify security breaches that could lead to forensic client or patient escape; and observing and intervening in forensic client or patient behavior that may signal an impending escape attempt.

5% - May perform other duties as required.

TYPICAL TASKS:

Completes nutrition assessments; assists and advises clinical personnel on special nutrition needs; plans dietary intervention and strategies; attends interdisciplinary team conferences; monitors and documents nutritional needs and goals; may accept or transmit verbal or electronically transmitted orders from physicians consistent with an established protocol to implement medical nutrition therapy; orders medical laboratory tests related to medical nutrition therapy within established protocols; interprets prescription diets; plans regular and special therapeutic diets; establishes menus and recipes for use by food production personnel; authorizes substitution or modification of diets.

Assists in the selection of dietary staff; plans and conducts training programs for facility staff, clients, patients, and others; and adheres to food safety and infection control standards.

May participate in committees relating to nutrition, food service, bioethics, performance improvement/quality assurance, and other issues; reviews the professional work of dietetic interns, Pre-Registered Dietitians, Dietetic Technicians, and up to two Dietetic Technicians, Registered; and complies with relevant legal and professional requirements.

Applies strategies for the prevention and management of assaultive behavior; promotes a safe and secure work environment through effective communication; maintains professional client or patient staff relationship; and identifies safety/security hazards and contraband control.

Assists staff in the counting, distribution, and accounting for all utensils to prevent their use as weapons; inspecting facility to identify security breaches that could lead to forensic client or patient escape; and observing and intervening in forensic client or patient behavior that may signal an impending escape attempt.

Employee and Supervisor acknowledge that by signing this Duty Statement that they have discussed and agree to the expectations of the position.

_____	_____	_____
Supervisor Name (Print)	Supervisor Signature	Date
_____	_____	_____
Employee Name (Print)	Employee Signature	Date