

**DEPARTMENT OF JUSTICE
PUBLIC RIGHTS DIVISION
ANTITRUST LAW SECTION**

NAME:

JOB TITLE: Deputy Attorney General III

STATEMENT OF DUTIES: The Deputy Attorney General III performs the more difficult legal work in the Antitrust Law Section of the Public Rights Division. May review/oversee the work of others.

SUPERVISION RECEIVED: Under supervision of a Supervising Deputy Attorney General or the Senior Assistant Attorney General.

SUPERVISION EXERCISED: None

TYPICAL PHYSICAL DEMANDS: May be required to sit at a computer terminal while performing research and other duties up to six to eight hours a day. May be required to travel within California and throughout the United States. Ability to lift and carry up to 25 lbs.

TYPICAL WORKING CONDITIONS: Enclosed windowed office or interior office in a smoke-free environment.

ESSENTIAL FUNCTIONS:

- 45% Conducts investigations of the more difficult and sensitive potential criminal and civil violations under state and federal law, including such tasks as formal and informal witness interviews, preparing investigative subpoenas, and document reviews, sometimes in collaboration with staff from this office and other enforcement agencies.
- 40% Appears before various state and federal courts and administrative bodies as an oral advocate on the more difficult and sensitive cases; performs a variety of difficult legal research and prepares a variety of legal documents for appeals, writs, trials and administrative hearings; other duties as necessary; may appear in the highest appellate court levels.
- 10% Advises various legal jurisdictions, public officials and representatives of public agencies on legal problems.

MARGINAL FUNCTIONS:

5% Drafts and analyzes legislative measures and regulations, appears before legislative committees.

I have read and understand the essential functions and typical physical demands required of this job (please check one of the boxes below regarding a Reasonable Accommodation):

- ☐ I am able to complete the essential functions and typical physical demands of the job without a need for a reasonable accommodation.
- ☐ I am able to complete the essential functions and typical physical demands of the job, but will require a reasonable accommodation. I will discuss my reasonable accommodation request with my supervisor.
- ☐ I am unable to perform one or more of the essential functions and typical physical demands of the job, even with a reasonable accommodation.
- ☐ I am not sure that I will be able to perform one or more of the essential functions and typical physical demands of the job, and will discuss the functional limitations I have with my supervisor.

FIRST LAST
Employee's Signature

Date

FIRST LAST
Supervisor's Signature

Date

**DEPARTMENT OF JUSTICE
PUBLIC RIGHTS DIVISION
ANTITRUST LAW SECTION**

NAME:

JOB TITLE: Deputy Attorney General

STATEMENT OF DUTIES: The Deputy Attorney General performs difficult legal work in the Antitrust Law Section of the Public Rights Division.

SUPERVISION RECEIVED: Under the general direction of the Senior Assistant Attorney General or the Supervising Deputy Attorney General.

SUPERVISION EXERCISED: None.

TYPICAL PHYSICAL DEMANDS: May be required to sit at a computer terminal while performing research and other duties up to six to eight hours a day. May be required to travel within California and throughout the United States. Ability to lift and carry up to 25 lbs.

TYPICAL WORKING CONDITIONS: Enclosed windowed office or interior office in a smoke-free environment.

ESSENTIAL FUNCTIONS:

- 45% Conducts investigations of difficult and sensitive potential criminal and civil violations under state and federal law, including such tasks as formal and informal witness interviews, preparing investigative subpoenas, and document reviews, sometimes in collaboration with staff from this office and other enforcement agencies.
- 40% Appears before various state and federal courts and administrative bodies on the more difficult and sensitive cases; performs a variety of the most difficult legal research and prepares a variety of legal documents for appeals, writs, trials and administrative hearings; other duties as necessary; may appear in the highest appellate court levels.
- 10% Advises various legal jurisdictions, public officials and representatives of public agencies on legal problems.

MARGINAL FUNCTIONS:

5% Drafts and analyzes legislative measures and regulations, appears before legislative committees.

I have read and understand the essential functions and typical physical demands required of this job (please check one of the boxes below regarding a Reasonable Accommodation):

☐ I am able to complete the essential functions and typical physical demands of the job without a need for a reasonable accommodation.

☐ I am able to complete the essential functions and typical physical demands of the job, but will require a reasonable accommodation. I will discuss my reasonable accommodation request with my supervisor.

☐ I am unable to perform one or more of the essential functions and typical physical demands of the job, even with a reasonable accommodation.

☐ I am not sure that I will be able to perform one or more of the essential functions and typical physical demands of the job, and will discuss the functional limitations I have with my supervisor.

Employee's Signature

Date

Supervisor's Signature

Date

**DEPARTMENT OF JUSTICE
PUBLIC RIGHTS DIVISION
ANTITRUST LAW SECTION**

NAME:

JOB TITLE: Deputy Attorney General IV

STATEMENT OF DUTIES: The Deputy Attorney General IV is an expert in antitrust law and performs the more difficult, complex and sensitive legal work in the Antitrust Law Section of the Public Rights Division. The Deputy Attorney General IV is assigned litigation of great difficulty and handles substantive and procedural cases that are very likely to be appealed to the highest courts. The Deputy Attorney General IV may act as lead persons over the work of other attorneys.

SUPERVISION RECEIVED: Under the general supervision of the Senior Assistant Attorney General or the Supervising Deputy Attorney General.

SUPERVISION EXERCISED: None.

TYPICAL PHYSICAL DEMANDS: May be required to sit at a computer terminal while performing research and other duties up to six to eight hours a day. May be required to travel within California and throughout the United States. Ability to lift and carry up to 25 lbs.

TYPICAL WORKING CONDITIONS: Enclosed windowed office or interior office in a smoke-free environment.

ESSENTIAL FUNCTIONS:

- 45% Plans, directs and conducts investigations of the more difficult and sensitive potential criminal and civil violations under state and federal law, including such tasks as formal and informal witness interviews, preparing investigative subpoenas, and document reviews, sometimes in collaboration with staff from this office and other enforcement agencies.
- 40% Appears before various state and federal courts and administrative bodies as an oral advocate on the more difficult and sensitive cases; performs extensive legal research and strategic analysis, and prepares a variety of legal documents for appeals, writs, trials and administrative hearings; may appear in the highest appellate court levels.
- 10% Advises various legal jurisdictions, public officials and representatives of public agencies on legal problems.

MARGINAL FUNCTIONS:

- 5% Drafts and analyzes legislative measures and regulations, appears before legislative committees. Ensures that ProLaw time keeping and case management entries are up-to-date and accurate.

I have read and understand the essential functions and typical physical demands required of this job (please check one of the boxes below regarding a Reasonable Accommodation):

- ☐ I am able to complete the essential functions and typical physical demands of the job without a need for a reasonable accommodation.
- ☐ I am able to complete the essential functions and typical physical demands of the job, but will require a reasonable accommodation. I will discuss my reasonable accommodation request with my supervisor.
- ☐ I am unable to perform one or more of the essential functions and typical physical demands of the job, even with a reasonable accommodation.
- ☐ I am not sure that I will be able to perform one or more of the essential functions and typical physical demands of the job, and will discuss the functional limitations I have with my supervisor.

Employee's Signature	Date	Supervisor's Signature	Date
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**DEPARTMENT OF JUSTICE
PUBLIC RIGHTS DIVISION
ANTITRUST LAW SECTION**

NAME:

JOB TITLE: Deputy Attorney General V

STATEMENT OF DUTIES: The Deputy Attorney General V is a top expert in antitrust law and performs the most difficult, complex and sensitive legal work in the Antitrust Law Section of the Public Rights Division. The Deputy Attorney General V is assigned litigation of the greatest difficulty and handles substantive and procedural cases that are very likely to be appealed to the highest courts. The Deputy Attorney General V may act as lead persons over the work of other attorneys.

SUPERVISION RECEIVED: Under the general supervision of the Senior Assistant Attorney General or the Supervising Deputy Attorney General.

SUPERVISION EXERCISED: None.

TYPICAL PHYSICAL DEMANDS: May be required to sit at a computer terminal while performing research and other duties up to six to eight hours a day. May be required to travel within California and throughout the United States. Ability to lift and carry up to 25 lbs.

TYPICAL WORKING CONDITIONS: Enclosed windowed office or interior office in a smoke-free environment.

ESSENTIAL FUNCTIONS:

- 45% Plans, directs and conducts investigations of the most difficult and sensitive potential criminal and civil violations under state and federal law, including such tasks as formal and informal witness interviews, preparing investigative subpoenas, and document reviews, sometimes in collaboration with staff from this office and other enforcement agencies.
- 40% Appears before various state and federal courts and administrative bodies as an oral advocate on the most difficult and sensitive cases; performs extensive legal research and strategic analysis, and prepares a variety of legal documents for appeals, writs, trials and administrative hearings; other duties as necessary; may appear in the highest appellate court levels.
- 10% Advises various legal jurisdictions, public officials and representatives of public agencies on legal problems.

MARGINAL FUNCTIONS:

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- ☐ I am unable to perform one or more of the essential functions and typical physical demands of the job, even with a reasonable accommodation.
- ☐ I am not sure that I will be able to perform one or more of the essential functions and typical physical demands of the job, and will discuss the functional limitations I have with my supervisor.

Employee's Printed Name/Signature

Date

Supervisor's Printed Name/Signature

Date

**DEPARTMENT OF JUSTICE
PUBLIC RIGHTS DIVISION
ANTITRUST LAW SECTION**

NAME:

JOB TITLE: Deputy Attorney
General

STATEMENT OF DUTIES: The Deputy Attorney General performs difficult legal work in the Antitrust Law Section of the Public Rights Division.

SUPERVISION RECEIVED: Under the general direction of the Senior Assistant Attorney General or the Supervising Deputy Attorney General.

SUPERVISION EXERCISED: None.

TYPICAL PHYSICAL DEMANDS: May be required to sit at a computer terminal while performing research and other duties up to six to eight hours a day. May be required to travel within California and throughout the United States. Ability to lift and carry up to 25 lbs.

TYPICAL WORKING CONDITIONS: Enclosed windowed office or interior office in a smoke-free environment.

ESSENTIAL FUNCTIONS:

- 45% Conducts investigations of difficult and sensitive potential criminal and civil violations under state and federal law, including such tasks as formal and informal witness interviews, preparing investigative subpoenas, and document reviews, sometimes in collaboration with staff from this office and other enforcement agencies.
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Employee's Signature

Date

Supervisor's Signature

Date