

**DUTY STATEMENT**

DFW 242A (REV. 07/18/22)

**E-R6 WR SB 25-007**☒ **PROPOSED**☐ **CURRENT****Department Statement:**

*California is one of the most biodiverse places on the planet. As such, the Department of Fish and Wildlife (CDFW) values diverse employees working together to protect nature for all Californians. CDFW is committed to fostering an inclusive work environment where all backgrounds, cultures, and personal experiences can thrive and connect others to our critical mission.*

<b>INSTRUCTIONS:</b> A duty statement and organizational chart must be submitted with each Request for Personnel Action, Form 242	EFFECTIVE DATE
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DFW DIVISION/BRANCH/REGION/OFFICE Inland Deserts Region 6	POSITION NUMBER (Agency-Unit-Class-Serial) 565-604-0765-010
UNIT NAME AND LOCATION Lands South, Ontario	CLASS TITLE Senior Environmental Scientist (Specialist)
INCUMBENT	CURRENT POSITION NUMBER (Agency-Unit-Class-Serial)

**BRIEFLY DESCRIBE THE POSITION'S ORGANIZATION SETTING AND MAJOR FUNCTIONS**

Under the direction of the Inland Deserts Region Senior Environmental Scientist (Supervisory), the Senior Environmental Scientist (Specialist) leads efforts to assess, clean up, remediate, and restore ecological damage from cannabis cultivation and other illegal activities on CDFW-managed lands; develops and implements prevention strategies in coordination with law enforcement and regional partners; and contributes to statewide data systems to document, analyze, and report on restoration and stewardship outcomes. This position requires travel to remote sites using State vehicles and close collaboration across programs to ensure science-based, site-specific ecological recovery and protection.

<b>PERCENTAGE OF TIME PERFORMING DUTIES</b>	<b>INDICATE THE DUTIES AND RESPONSIBILITIES ASSIGNED TO THE POSITION AND THE PERCENTAGE OF TIME SPENT ON EACH. GROUP RELATED TASKS UNDER THE SAME PERCENTAGE WITH THE HIGHEST PERCENTAGE FIRST. (USE THE REVERSE SIDE IF NECESSARY.)</b>
40%	<b><u>ESSENTIAL FUNCTIONS:</u></b>  <b>Clean Up, Remediate, and Restore:</b> Implements the Region's program for addressing the ecological impacts of cannabis cultivation and other illegal activities on CDFW-managed lands, including assessment of baseline conditions and ecological damage, management of contracts, and the development of science-based, site-specific restoration plans. In coordination with the Wildlife Branch, regional land managers, Cannabis Program and regional counterparts, develops standards and guidelines for assessment, documentation, prioritization, clean-up, remediation, restoration, and reporting. Coordinates with program and regional counterparts to assess, clean-up, remediate and restore lands. Documents and tracks assessment, clean-up, remediation and restoration activities using standardized procedures. Monitors, tracks and reports on project-specific results to inform future remediation and restoration efforts. Possession of valid driver's license is needed to drive State owned vehicles in order to reach remote sites that do not have public transportation to complete fieldwork, assessments, and other duties not able to be performed at the Ontario office.
35%	<b>Stewardship and Prevention:</b> Works with the Wildlife Branch, regional land managers, Cannabis Program and CDFW law enforcement to develop procedures to discourage and prevent cannabis cultivation and other illegal activities on CDFW-managed lands, including site monitoring, patrol, and enforcement. Evaluates and prioritizes lands at risk from cultivation or illegal activities. Implements, and assesses the efficacy of prevention strategies. Works with CDFW law enforcement to assist in the investigation, enforcement, and prosecution of cannabis cultivation and other illegal activities on CDFW-managed and other public lands.
20%	<b>Data Management:</b> Participates in the development of a statewide data system to document, analyze, and report information related to cannabis cultivation and other illegal activities on CDFW-managed lands and other public lands. Uses standardized methods including the use of Geographic

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5%	<p>Information Systems Software to track, analyze, and report on ecological damage, clean-up, remediation, restoration, and stewardship efforts.</p> <p><b><u>NON-ESSENTIAL FUNCTIONS:</u></b></p> <p>Performs administrative tasks, including tracking of time worked: attends career development and training programs, seminars as appropriate to contribute to the achievement of department goals and objectives.</p> <p><b><u>WORKING CONDITIONS:</u></b> This position involves a combination of fieldwork, office-based tasks, and public engagement including communicating via phone or e-mail to answer questions as well as giving presentations at public meetings.. Field duties may include operating specialized equipment, conducting biological resource assessments, and working outdoors in variable weather and rugged terrain while carrying up to 30 lbs. Travel throughout the state up to 25% —including remote areas requiring up to 8 hours of driving—is expected, occasionally during non-standard hours. The incumbent will collaborate with multidisciplinary teams, Sacramento-based and Regional staff, and the public via meetings, email, phone, and onsite interactions. Responsibilities also include attending and supporting challenging meetings, delivering public presentations, and using a computer for extended periods with intermittent standing or walking. A valid driver's license is required. Uniforms may be mandated per CDFW's Operations Manual (Section 12901) for certain field and public-facing activities. A hybrid telework arrangement may be available in accordance with the Department's current Telework Policy.</p>		
<b>SUPERVISOR'S STATEMENT: I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE.</b>			
<b>PRINT SUPERVISOR'S NAME</b>	<table border="1"> <tr> <td data-bbox="899 1024 1373 1121"><b>SUPERVISOR'S SIGNATURE</b></td> <td data-bbox="1373 1024 1520 1121"><b>DATE</b></td> </tr> </table>	<b>SUPERVISOR'S SIGNATURE</b>	<b>DATE</b>
<b>SUPERVISOR'S SIGNATURE</b>	<b>DATE</b>		
<b>EMPLOYEE'S STATEMENT: I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT.</b> <b>I HAVE READ AND UNDERSTAND THE DUTIES AND ESSENTIAL FUNCTIONS OF THE POSITION AND CAN PERFORM THESE DUTIES WITH OR WITHOUT REASONABLE ACCOMMODATION.</b>			
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