

STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION POSITION ESSENTIAL FUNCTIONS DUTIES STATEMENT PO-199 (06/16)		Working Title of Position Heavy Fire Equipment Operator	
		Division and/or Subdivision Madera-Mariposa-Merced Unit	
INSTRUCTIONS: The Director is required by Government Code Section 19818.12 to report (or to record) "...material changes in the duties of any position in his or her jurisdiction". The Position Essential Functions Duties Statement is used for this purpose. Enter identifying information and effective date at the right. Enter brief description of each of the important duties and responsibilities of the position below. Group related duties in numbered paragraphs and indicate the percentage of total time occupied. Indicate the "essential functions" of the position by placing an asterisk (*) in front of those individual duties you determine to be essential to the job. Discuss the duties with the employee assigned to the position. Both the employee and supervisor sign the document where indicated. The supervisor retains the original document and provides a copy to the employee.		Location of Headquarters Mariposa	
		Class Title of Position Heavy Fire Equipment Operator	
		Position Number 542-414-6387-508	
		Effective Date 11/01/2025	
Percentage of Time Required	Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.		
35%	Under the direction of the Battalion Chief and in cooperation with the Fleet Manager and Heavy Equipment Mechanics, the Heavy Fire Equipment Operator (HFEO) will respond to emergency and non-emergency incidents, perform routine maintenance on vehicles, heavy equipment and other fire suppression equipment and participates in projects which may include providing guidance to individuals, including firefighters, inmates, and volunteers.		
20%	PROJECT WORK: *Operates heavy equipment such as bulldozers, motor-graders, forklifts, front-end loaders, and other related equipment on forest protection and conservation projects, including light to heavy construction. *Provides guidance to individuals or small groups assigned to assist with project work. *Interprets maps and identifies terrain to plan project coordination.		
15%	EMERGENCY OPERATIONS: *Operates heavy equipment, including heavy transports trucks, bulldozers and other types of heavy equipment used for fire suppression activities at the scene of forest fires or other emergencies in rough terrain and under hazardous conditions.		
	MOBILE EQUIPMENT MAINTENANCE AND REPAIR: *Inspects and makes repairs to mobile equipment, small engines and fire equipment including preventive maintenance tasks, tune-ups, brake relining and adjustment, disassembly of parts for overhaul, reassembly, welding, minor body repairs and painting. *Modifies existing equipment and constructs new special equipment. *Performs emergency repairs in the field.		
*These are the essential functions for this position. Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodation.			
Equal Employment Opportunity (EEO) Statement: All CAL FIRE employees are expected to conduct themselves in a professional manner that demonstrates respect for all employees and others they come in contact with during work hours, during work related activities, and anytime they represent the department. Additionally, all CAL FIRE employees are responsible for promoting a safe and secure work environment free from discrimination, harassment, inappropriate conduct, or retaliation.			
Job qualifications and/or conditions of employment: Willingness to travel, work weekends, holidays and to remain on duty 24 hours a day; possess color vision and visual acuity adequate to successfully perform all required duties; hearing adequacy within speech frequencies (uncorrected); normal use of both hands and feet; physical strength and agility; no more than mildly susceptible to poison oak.			
"We have discussed this document in its entirety and understand the duties of this position."			
Employee Signature _____		Date _____	
Supervisor Signature _____		Date _____	
Personnel use only	☐ Posted to Directory		
	Initials and date		

STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION POSITION ESSENTIAL FUNCTIONS DUTIES STATEMENT PO-199 (06/16) - PAGE 2		Working Title of Position Heavy Fire Equipment Operator	
Percentage of Time Required	Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.		
15%	PREVENTIVE MAINTENANCE: *Services, cleans, lubricates and makes minor repairs to assigned mobile equipment including heavy transport, bulldozer, dozer tender and other similar equipment. *Performs preventive maintenance, safety inspections and tasks on other equipment in a shop setting or during demobilization at the scene of large emergency incidents.		
15%	PAPERWORK: *Maintains records and completes reports required to document work activities. *Completes inspection report forms, preventive maintenance records, and operation records for assigned vehicles. *Prepares estimates of cost of repairs, obtains quotes on part prices from vendors, obtains parts and makes payments to vendors. *Submits required documentation to support purchasing activities. Other duties as needed.		
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Job qualifications and/or conditions of employment: Maintains the Arduous Fitness Standard in accordance with Department policy. The incumbent is required to wear respiratory protection equipment, including self-contained breathing apparatus (SCBA). As such Cal/OSHA requires the incumbent to be annually medically cleared to be fit-tested for respiratory protection equipment. The Unit expects a two-year commitment for all permanent assignments before granting transfer eligibility.			
"We have discussed this document in its entirety and understand the duties of this position."			
Employee Signature _____		Date _____	
Supervisor Signature _____		Date _____	
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