

DUTY STATEMENT

DFW 242A (REV. 07/18/22)

Department Statement:

California is one of the most biodiverse places on the planet. As such, the Department of Fish and Wildlife (CDFW) values diverse employees working together to protect nature for all Californians. CDFW is committed to fostering an inclusive work environment where all backgrounds, cultures, and personal experiences can thrive and connect others to our critical mission.

INSTRUCTIONS: A duty statement and organizational chart must be submitted with each Request for Personnel Action, Form 242	EFFECTIVE DATE
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DFW DIVISION/BRANCH/REGION/OFFICE Law Enforcement Division	POSITION NUMBER (Agency-Unit-Class-Serial) 566-071-8421-049
UNIT NAME AND LOCATION OSPR, PV Cabezón	CLASS TITLE Fish and Game Warden
INCUMBENT	CURRENT POSITION NUMBER (Agency-Unit-Class-Serial)

BRIEFLY DESCRIBE THE POSITION'S ORGANIZATION SETTING AND MAJOR FUNCTIONS Under the general supervision of a Fish and Game Lieutenant, incumbent performs law enforcement activities to protect fish and wildlife and habitat; enforces pollution laws; prevents illegal commercialization of natural resources; and provides public safety.

PERCENTAGE OF TIME PERFORMING DUTIES	INDICATE THE DUTIES AND RESPONSIBILITIES ASSIGNED TO THE POSITION AND THE PERCENTAGE OF TIME SPENT ON EACH. GROUP RELATED TASKS UNDER THE SAME PERCENTAGE WITH THE HIGHEST PERCENTAGE FIRST. (USE THE REVERSE SIDE IF NECESSARY.)
	<u>ESSENTIAL FUNCTIONS:</u>
35%	<u>Pollution Enforcement:</u> Patrol marine areas as directed on foot, by motor vehicle and boat in an effort to prevent oil spills and to apprehend violators of fish and game regulations; investigate suspected and reported violations of oil spill laws and regulations in conjunction with other programs of the OSPR and other State Federal agencies; issue warnings, citations, and make physical arrests as necessary; prepare, preserve, and present evidence in court; seize equipment used in connection with fish and game violations and oil spill violations.
30%	<u>Spill Response:</u> Respond to oil spills both within and outside assigned area to manage and/or assist in conducting response efforts in coordination with other Department staff, State agencies, Federal agencies, local governments and private persons.
15%	<u>Mutual Aid:</u> Meet and coordinate with representatives of the oil industry, U.S. Coast Guard, Federal, State and local governmental agencies to discuss topics of mutual jurisdiction and concern. Topics that may be covered include Unified Command Structure and other coordination and cooperation functions. National Preparedness for Response Exercise Program (NPREP), Vessel Traffic and Information Systems and other operating and safety issues, information exchange, rules and regulations, and legislation.
10%	<u>Training:</u> Participate in and/or help prepare oil spill drill scenarios involving government and industry groups; evaluate and critique drill exercise activities conducted by vessels and facilities; ensure contingency plans used during the drill are fully functional and up to date; assist in training individuals involved in oil spill response concerning containment and cleanup techniques, investigative techniques, and incident management; assist in maintaining historical data base, operational files, drills and exercise schedules and evaluations, local oil spill response equipment tests and actual performance data.
5%	<u>General Activities:</u> Responds to public requests for service, provides public information, prepares law enforcement reports, maintains equipment in working order, and maintains required law enforcement training, review oil spill policies and proposed regulations to supply knowledge.

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<p>5%</p>	<p><u>NON-ESSENTIAL FUNCTIONS:</u></p> <p>Depredation response, wildlife conflict (non-safety related) response, response to media inquiries, and other administrative duties as necessary.</p> <p><u>DESIRABLE QUALIFICATIONS:</u></p> <p>Special Personal Characteristics: Demonstrated ability to act independently, open-mindedness, flexibility, and tact. Willingness to work unusual hours and on Saturdays, Sundays, and holidays, neat personal appearance; tact; reliability and keenness of observation.</p> <p>Skill to: Complete complex covert and overt investigations dealing specifically with Health and Safety and Fish and Game Code violations, conduct scout and tactical entry missions, assist other law enforcement agencies with mutual aid missions as needed</p> <p>Interpersonal Skills: Work independently and/or in a team setting.</p> <p><u>WORKING CONDITIONS:</u></p> <p>Proficient use in firearms and defensive tactics; potential for physical confrontations on a daily basis; physically apprehending, arresting, detaining, and transporting violators; pursuing and apprehending fleeing suspects utilizing vehicles and vessels; strenuous patrol by foot over rough terrain; operation of CDFW patrol boats up to 24 feet in length (this can be a one or two person operation); walking in and through rural terrain where outdoor marijuana grows occur; hiking over rough terrain with no vehicle access; operating a 4 wheel drive vehicle on a daily basis (typically 2-8 hours per day and an average of 2,500 miles per month); operate a motorcycle or 4 wheel drive, all-terrain vehicle, off highway, over rough terrain on an occasional basis, wears a uniform with duty belt and a tactical vest. Incumbents may be required to work out of their home and maintain a home office, and in remote locations.</p>	
<p>SUPERVISOR'S STATEMENT: I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE.</p>		
<p>PRINT SUPERVISOR'S NAME</p>	<p>SUPERVISOR'S SIGNATURE</p>	<p>DATE</p>
<p>EMPLOYEE'S STATEMENT: I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT. I HAVE READ AND UNDERSTAND THE DUTIES AND ESSENTIAL FUNCTIONS OF THE POSITION AND CAN PERFORM THESE DUTIES WITH OR WITHOUT REASONABLE ACCOMMODATION.</p>		
<p>PRINT EMPLOYEE'S NAME</p>	<p>EMPLOYEE'S SIGNATURE</p>	<p>DATE</p>