

DUTY STATEMENT

DFW 242A (REV. 07/18/22)

Department Statement:

California is one of the most biodiverse places on the planet. As such, the Department of Fish and Wildlife (CDFW) values diverse employees working together to protect nature for all Californians. CDFW is committed to fostering an inclusive work environment where all backgrounds, cultures, and personal experiences can thrive and connect others to our critical mission.

INSTRUCTIONS: A duty statement and organizational chart must be submitted with each Request for Personnel Action, Form 242	EFFECTIVE DATE TBD RPA: E-FB 25-013
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DFW DIVISION/BRANCH/REGION/OFFICE Wildlife and Fisheries Division/Fisheries Branch	POSITION NUMBER (Agency-Unit-Class-Serial) 565-033-0765-011
UNIT NAME AND LOCATION Anadromous Fishes Conservation and Management Program, West Sacramento	CLASS TITLE Senior Environmental Scientist (Specialist)
INCUMBENT VACANT	CURRENT POSITION NUMBER (Agency-Unit-Class-Serial) 565-033-0765-011

BRIEFLY DESCRIBE THE POSITION'S ORGANIZATION SETTING AND MAJOR FUNCTIONS

Under the general direction of a Senior Environmental Scientist (Supervisory) for the Fisheries Branch Anadromous Fisheries Program, the incumbent will provide leadership, coordination, and technical expertise for anadromous Chinook Salmon fisheries. The incumbent will act as liaison with Department programs, partner agencies, and stakeholders involved in commercial and recreational Chinook Salmon fisheries. The incumbent will participate, develop, and facilitate Department and multi-stakeholder forums; provide technical and policy guidance; and coordinate development of management plans for Chinook Salmon fisheries. Incumbent will participate in the evaluation and management of Chinook Salmon sport fish hatcheries and ocean enhancement program. This position will represent the Department in development, review, and evaluation of anadromous Chinook Salmon sportfishing angling regulations. This position will require the evaluation and synthesis of complex data analyses and ability to communicate effectively in scientific, management, and public forums.

PERCENTAGE OF TIME PERFORMING DUTIES	INDICATE THE DUTIES AND RESPONSIBILITIES ASSIGNED TO THE POSITION AND THE PERCENTAGE OF TIME SPENT ON EACH. GROUP RELATED TASKS UNDER THE SAME PERCENTAGE WITH THE HIGHEST PERCENTAGE FIRST. (USE THE REVERSE SIDE IF NECESSARY.)
35%	ESSENTIAL FUNCTIONS: Act as the Department lead for management of anadromous Chinook Salmon sport fisheries in the Sacramento, Smith, Eel, Klamath, and Trinity River watersheds. Provide essential coordination with Department functions responsible for population monitoring and angling harvest surveys. Provide leadership and coordination with Department staff, partner federal and state agencies, tribal organizations, scientific community, stakeholders, and public addressing the management of Chinook Salmon sport fisheries. Function as liaison between Fisheries Branch, Marine Region, Northern Region, and North Central Region on coordination with ocean Chinook Salmon fisheries and the annual management process of the Pacific Fishery Management Council. Develop working relationships, coordination, and collaboration, as appropriate, with commercial and recreational angling organizations to enhance the Department's efficacy in data collection, analysis and communication with Chinook Salmon fisheries. Occasionally travel to field sites, driving a state vehicle, with necessary equipment to perform data collection and analysis.

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30%	<p>Provide biological, statistical, and data synthesis expertise in the development and implementation of strategies and management plans for anadromous Chinook Salmon fisheries in the Sacramento, Smith, Eel, Klamath, and Trinity River watersheds. Act as Fisheries Branch representative for management and restoration programs that benefit Central Valley Fall-run and Late-fall-run Chinook Salmon populations and Klamath-Trinity Fall and Spring Chinook populations. Coordinate issues regarding monitoring, watershed ecology, conservation, restoration, water issues, and related permitting for these populations. Assist in integration of data, analyses, and reporting of river and ocean monitoring for Chinook Salmon fisheries. Act as lead for the development, review, and/or evaluation of anadromous Chinook Salmon sportfish angling regulations. Serve as subject matter expert to Department leadership and to the California Fish and Game Commission on matters of high importance to management and conservation of the sport fishery resources and status of Central Valley Fall-run, Late-fall-run, and Klamath/Trinity Fall and Spring Chinook Salmon populations. Assist with the data management and publishing of Chinook Salmon escapement data (GrandTab).</p>
15%	<p>Participate in the evaluation and management of hatchery programs producing Chinook Salmon for commercial and sport fisheries including marking and tagging evaluations, spawning protocols, release strategies, and development and implementation of hatchery and fisheries management plans. Act as fund coordinator for the Commercial Salmon Fee Program and develop and manage the Coded-wire Tag contract for the Ocean Chinook Salmon Fisheries Enhancement Program.</p>
10%	<p>Provide expert analysis of state and federal policies and legislation affecting anadromous fisheries, including detailed bill analysis; developing recommendations for new or revised policies, procedures, or management plans for anadromous fishes; analyze complex data and prepare technical reports on fisheries management, including synthesis of existing fisheries data; provide technical review for research, incidental take, and listing regulations/permits under the provisions of California Endangered Species Act (CESA) and Endangered Species Act (ESA); assist with review and compliance of California Environmental Quality Act (CEQA) for anadromous salmonid restoration and enhancement projects.</p>
10%	<p><u>NON-ESSENTIAL FUNCTIONS:</u></p> <p>Perform administrative tasks; attend career development and training programs to contribute to the achievement of Fisheries Branch's goals and objectives; respond to general public and or technical staff questions; and assist with regional and headquarters program priorities.</p> <p><u>WORKING CONDITIONS:</u></p> <p>Ability to use a computer keyboard several hours a day. Involves sitting most of the time but may require walking or standing for brief periods. Attend meetings and hearings; work with Department staff and members of the public for implementation of SCP regulations and permits themselves. Must be able to assist with field work, sometimes involving walking through stream channels in waders, carrying heavy equipment to survey and/or sample locations, travelling on uneven dirt roads requiring 4-wheel drive, boat operation in both lake and river environments, and working extended hours/days, including night, weekend and holidays on occasion. Occasional overnight travel to reach some project and meeting locations. This position is eligible for telework consistent with current state and Department policies.</p> <p><u>SPECIAL REQUIREMENTS:</u></p> <ul style="list-style-type: none"> • Possession of a valid state Driver's License. Occasional field site visits may be needed or assistance with other Fisheries Branch field work and travel to meetings. • Up to 5% travel may be required to attend regional meetings throughout California.

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SUPERVISOR'S STATEMENT: I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE.		
PRINT SUPERVISOR'S NAME Daniel Kratville	SUPERVISOR'S SIGNATURE	DATE
EMPLOYEE'S STATEMENT: I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT. I HAVE READ AND UNDERSTAND THE DUTIES AND ESSENTIAL FUNCTIONS OF THE POSITION AND CAN PERFORM THESE DUTIES WITH OR WITHOUT REASONABLE ACCOMMODATION.		
PRINT EMPLOYEE'S NAME	EMPLOYEE'S SIGNATURE	DATE