

STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION POSITION ESSENTIAL FUNCTIONS DUTIES STATEMENT PO-199 (06/16)		Working Title of Position HEAVY FIRE EQUIPMENT OPERATOR	
		Division and/or Subdivision NEVADA-YUBA-PLACER	
INSTRUCTIONS: The Director is required by Government Code Section 19818.12 to report (or to record) "...material changes in the duties of any position in his or her jurisdiction". The Position Essential Functions Duties Statement is used for this purpose. Enter identifying information and effective date at the right. Enter brief description of each of the important duties and responsibilities of the position below. Group related duties in numbered paragraphs and indicate the percentage of total time occupied. Indicate the "essential functions" of the position by placing an asterisk (*) in front of those individual duties you determine to be essential to the job. Discuss the duties with the employee assigned to the position. Both the employee and supervisor sign the document where indicated. The supervisor retains the original document and provides a copy to the employee.		Location of Headquarters AUBURN	
		Class Title of Position HEAVY FIRE EQUIPMENT OPERATOR	
		Position Number 542-216-6387-VAR	
		Effective Date	
Percentage of Time Required	Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.		
50%	Under the direction of the Battalion and Division Chiefs, the Heavy Fire Equipment Operator (HFEO) performs the following duties: *Operate bulldozers, motor-graders, low-bed transports, trucks, and other types of heavy equipment utilized for fire suppression work. *Use heavy equipment to establish fire control lines, hazard reduction, road maintenance, and other designated projects for fire defense improvements and conservation. *Operate equipment on steep, narrow, mountainous roads, under hazardous conditions in remote areas. *Operate heavy equipment during winter storms for snow removal. Participate in cutting-in new fuel breaks, as well as maintaining existing fuel breaks within the unit. Assist with fuels reduction projects.		
30%	*Service and make emergency repairs to heavy equipment. *Assist mechanics with repairs on heavy equipment, fire engines, and light duty fleet. *Perform vehicle maintenance and repairs, which may include preventive maintenance services such as tune-ups, brake adjustments, welding, limited body repair, and assembly or disassembly of overhauls. *Maintain other types of equipment as necessary to support fire suppression activity. Such equipment may consist of chain saws, portable generators, etc. *Train fire personnel with safe practices, in the use and repair of heavy equipment and vehicles.		
10%	*Maintain detailed written reports and records. Acquire bids for parts and repairs. *Uphold the California Department of Forestry and Fire Protection (CAL FIRE) purchasing policies to purchase maintenance and repair materials.		
*These are the essential functions for this position. Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodation.			
Equal Employment Opportunity (EEO) Statement: All CAL FIRE employees are expected to conduct themselves in a professional manner that demonstrates respect for all employees and others they come in contact with during work hours, during work related activities, and anytime they represent the department. Additionally, all CAL FIRE employees are responsible for promoting a safe and secure work environment free from discrimination, harassment, inappropriate conduct, or retaliation.			
Job qualifications and/or conditions of employment: Position may require a two (2) year commitment and the completion of the appropriate JAC apprenticeship program prior to an inter-unit reassignment. May be required to work nights, weekends, or holidays in support of emergency incidents. Must complete HFEO training courses during the probationary period as a condition of employment. Must maintain a valid driver's license in the appropriate class.			
"We have discussed this document in its entirety and understand the duties of this position."			
Employee Signature _____		Date _____	
Supervisor Signature _____		Date _____	
Personnel use only <input type="checkbox"/> Posted to Directory		Initials and date _____	

Percentage of Time Required	Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.
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5%	*Work with Unit personnel on wildland fires and other projects. *Maintain cooperative relationships with other organizations and agencies.
5%	<p>*Must be efficient in map reading and following directions. *Keep up to date on all mandated trainings and job requirements. Other duties as required.</p> <p>The incumbent is required to wear respiratory protection equipment (including self-contained breathing apparatus (SCBA). The use of such equipment may place a physiological burden on the incumbent that varies with the type of equipment used, the job and workplace conditions in which the equipment is used, and the medical status of the incumbent. As such, Cal/OSHA requires that the incumbent be annually medically cleared to be fit-tested for respiratory protection equipment. This clearance process consists of a comprehensive medical evaluation including a review of the incumbent's medical history, a complete physical examination, and vision, hearing, spirometry, and exercise treadmill test.</p> <p>The incumbent typically is required to perform psychologically stressful and/or physically demanding duties consistent with firefighting, disaster response, and emergency medical response, including working in isolated areas, walking or running on uneven rough terrain, and remaining on duty 24 hours or longer without a break while performing these duties.</p> <p>*These are the essential functions for this position. Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodation.</p>

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Job qualifications and/or conditions of employment: Position may require a two (2) year commitment and the completion of the appropriate JAC apprenticeship program prior to an inter-unit reassignment. May be required to work nights, weekends, or holidays in support of emergency incidents. Must complete HFEQ training courses during the probationary period as a condition of employment. Must maintain a valid driver's license in the appropriate class.

"We have discussed this document in its entirety and understand the duties of this position."

Employee Signature	Date	Supervisor Signature	Date
Personnel use only		<input type="checkbox"/> Posted to Directory	
Initials and Date			