PROPOSED

RPA NUMBER (HR USE ONLY)

25-125

ALERT: This form is mandatory for all Requests for Personnel Action (RPA).
INSTRUCTIONS: Before completing this form, read the instructions located on last page.

Section A: Position Profile

A. DATE 12/10/2025	B. APPOINTMENT EFFECTIVE DATE	C. INCUMBENT NAME Vacant

D. CIVIL SERVICE CLASSIFICATION Information Technology Mgr II	E. POSITION WORKING TITLE Cloud Architect

F. CURRENT POSITION NUMBER 695-362-1406-001	G. PROPOSED POSITION NUMBER (Last three (3) digits assigned by HR) 695-362-1406-001

H. OFFICE / SECTION / UNIT / PHYSICAL LOCATION OF POSITION Office of Technology Services /Infrastructure Services/Compute and Storage	I. SUPERVISOR NAME AND CLASSIFICATION Victor Krause, CEA

J. WORK DAYS / WORK HOURS / WORK SHIFT (DAY, SWING, GRAVE) MONDAY – FRIDAY 8:00 AM – 5:00 PM (VARIABLE)	K. POSITION REQUIRES:	FINGERPRINT BACKGROUND CHECK ☒ YES ☐ NO
		DRIVING AN AUTOMOBILE ☐ YES ☒ NO

Section B: Position Functions and Duties
Identify the major functions and associated duties, and the percentage of time spent annually on each (list higher percentages first).

Information Technology Domains (Select all domains applicable to the incumbent's duties/tasks.)

☐ Business Technology Management ☐ IT Project Management ☐ Client Services
☐ Information Security Engineering ☐ Software Engineering ☒ System Engineering

Organizational Setting and Major Functions

Under administrative direction of the Deputy Director, Infrastructure Services, the Information Technology Manager II (IT Mgr II) is responsible for the management of the Infrastructure staff ensuring that the State of California receives the benefits associated with the services provided by the Office of Technology (OTech). Specifically, this includes: centralized delivery of Cloud-based Information Technology (IT) services to customers, standardization of compute and storage service delivery through automation, including orchestration of, and compliance with security and technical standards. This also includes the delivery of existing and expanded IT services using a self-service model for customers, centered on a robust Portal. The IT Mgr II is also responsible for all hardware and software components necessary for delivering services using a Cloud architecture. Managing and maintaining the department budget and spend plan to include future cost and expense needs.

Essential Functions (Percentages shall be in increments of 5, and should be no less than 5%.)

40% of time performing duties

- Develop plans to accomplish the California Department of Technology's (CDT) goals and objectives surrounding Cloud Services, and in accordance with organizational mission and strategic goals.
- Support and advocate management's philosophy, policies, and procedures.
- Provide strategic management directives for mission critical Cloud services.
- Ensure appropriate allocations of resources are made available to support established service offerings for internal and external customers.
- Responsible for managing, continually reviewing and assessing the fiscal needs of Cloud services; propose and implement fiscal action to contain cost and manage rates.
- Develop and manage complex policy development in the areas of standardization for Cloud services.
- Ensure automation, reuse, security and cost savings justify all processes, tools, techniques and standards deployed for Cloud services.
- Develop, implement, and manage sound Systems Development Life Cycle Practices the deployment of Cloud architectures.
- Provide management oversight of the evaluation of technologies and tools to support CDTs Cloud services
- Provide strategic management directives for mission critical Cloud services.
- Ensure appropriate allocations of resources are made available to support established service offerings for internal and external customers.
- Explore, create, and manage new Cloud-based technology offerings for inclusion in the CDT service catalog

35%

20%	- Manage and coordinate assignments of technical staff based on CDT and OTech priority, staff experience and skill levels, complexity assessments of projects, specialized skills/experience needed, and resource availability. - Manage technical teams responsible for delivering Infrastructure as a Service (IaaS). - Manage technical teams responsible for delivering Storage as a Service (StaaS). - Develop and manage teams responsible for expanding the IaaS portal to achieve Enterprise goals of automation and orchestration of IT compute and storage services, across all IT platforms hosted at OTech. - Manage service delivery teams who work collaboratively with existing OTech Service teams to expand standardization, automation and orchestration into all areas of OTech services. - Develop organizational structures and service teams that focus on collaboration across all CDT services in order to successfully deliver services using Cloud architecture. - Ensure state staff successfully support and expand tools and technologies that achieve standardization in the delivery of IT compute resources. - Manage technical teams responsible for collaboration within CDT and as needed for customers to achieve self-service in the delivery of IT compute and storage resources. - Managing and maintaining the department budget and spend plan to include future cost and expense needs - Develop and update duty statements as needed; establish performance expectations; complete individual development plans annually; complete probationary reports on a timely basis; and other performance management activities, including adherence to the State's progressive discipline policy, which may include corrective or disciplinary action. - Encourage team building across all service delivery teams' facilitate cross training and promote continuous improvement of processes. Implement motivation techniques, promote training, and create a positive climate for change. - Foster methods of creative decision-making and problem-solving and provide continuous feedback to staff. - Mentor staff and ensure that training opportunities are available to assist in developing technically skilled staff. Responsible for setting and communicating standards of performance for all team members. - Responsible for making informed and defensible administrative and personnel management decisions in accordance with CDT and state policies, personnel-related laws, rules, established Department administrative processes and procedures, and collective bargaining agreements.

Marginal Functions (Percentages shall be in increments of 5, and should be no more than 5%.)

5% Other related duties required by the Deputy Director.

Work Environment Requirements

- Must pass a fingerprint background criminal record check completed by the Department of Justice and the Federal Bureau of investigation.
- May be required to carry a cell phone.
- May be required to work outside of normal work schedule.
- Travel to internal and external customer locations for meetings is required.

Allocation Factors (Complete each of the following factors.)

Supervision Received:

The IT Manager II receives administrative direction from the Deputy Director of Infrastructure Services.

Actions and Consequences:

The IT Mgr II is responsible for the daily operations of OTech's Cloud Services. OTech is required to provide effective and sustainable coordination with working partners and stakeholders to ensure the maintenance of critical technology service offerings. Poor decisions regarding development and implementation of Cloud service offerings would have significant monetary repercussions.

Personal Contacts:

The IT Mgr II has regular contact with staff, peers, technical teams, executive management, project managers, consultants, vendors, and government entities

Administrative and Supervisory Responsibilities:(Indicate "None" if this is a non-supervisory position.)

The IT Mgr II is responsible for the daily management of matters pertaining to IaaS, StaaS, and Portal services, delegation to supervisory, managerial and senior technical resources for execution of day to day operations.

Supervision Exercised:

The IT Mgr II supervises the IaaS teams, the StaaS teams, and the technical staff responsible for the Enterprise Portal and its services.

Other Information

Desirable Qualifications: (List in order of importance.)

The IT Mgr II supervises the IaaS teams, the StaaS teams, and the technical staff responsible for the Enterprise Portal and its services.

- Strong leadership skills in a complex environment with multiple competing priorities and demands.
- Effective oral and written communication skills.
- Experience managing a cloud service, such as Infrastructure as a service or other similar virtual IT Environment.
- Experience managing vendor and IT Projects.
- Ability to plan, organize, facilitate, and coordinate multiple projects operation under strict guidelines and timeframes.
- Ability to work across diverse teams of technical, business and executive staff and managing organizational and technological change

INCUMBENT STATEMENT: I have discussed the duties of this position with my supervisor and have received a copy of the duty statement.

INCUMBENT NAME (PRINT)	INCUMBENT SIGNATURE	DATE

SUPERVISOR STATEMENT: I have discussed the duties of this position with the incumbent.

SUPERVISOR NAME (PRINT)	SUPERVISOR SIGNATURE	DATE
Victor Krause		