



Classification: Sr. Environmental Scientist (Supervisory)
Position Number: 880-140-0764-XXX

DUTY STATEMENT

☐ CURRENT

☒ PROPOSED

RPA Number: 25-140-037	Classification Title: Senior Environmental Scientist (Supervisory)	Position Number: 880-140-0764-XXX
Incumbent Name: Vacant	Working Title: Senior Environmental Scientist (Supervisory)	Effective Date: TBD
Tenure: Permanent	Time Base: Full Time	CBID: S10
Division/Office: CRWQCB - Los Angeles Region		Section/Unit: Regional Programs Section/Total Maximum Daily Load (TMDL) and Water Resiliency Unit
Supervisor's Name: Céline Gallon		Supervisor's Classification: Environmental Program Manager I (Supervisory)

Human Resources Use Only:	
HR Analyst Approval: <i>Tiffany Pace</i>	Date: December 17, 2025

General Statement
Under the general direction of the Environmental Program Manager I (Supervisory), and consistent with good customer service practices and the State and Regional Boards' Strategic Plan, the incumbent is expected to be courteous, provide timely responses to internal and external customers, follow through on commitments, and solicit and consider customer input when completing work assignments.
Position Description
The Senior Environmental Scientist (Supervisory) (Sr. ES) is responsible for supervising the TMDL and Water Resiliency Unit at the Los Angeles Regional Board. The Sr. ES plans, organizes, and directs the work of a multidisciplinary technical team and is responsible for timely completion of assignments and submission of high-quality work products consistent with direction from management, the Board, and State and Federal requirements. The Sr. ES must work independently, communicate effectively, and manage multiple tasks. Daily proficient use of office equipment and the Microsoft Office Suite is required.
Essential Functions (Including percentage of time):



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35%	Supervise the development of TMDLs by a multidisciplinary team, ensuring technically sound products are completed within required timeframes. Review and edit staff work products and provide constructive feedback using principles of natural science and knowledge of watershed and environmental processes. Identify data gaps relevant to TMDL development and determine efforts needed to fill them. Manage the review and approval of monitoring programs, implementation plans, and special studies. Ensure TMDL requirements are incorporated into permits and other regulatory orders to support successful TMDL implementation.
20%	Using scientific knowledge and technical expertise, supervise the generation and compilation of data and analyses necessary to support development of the 303(d) List of Impaired Waterbodies for the Region. Provide support to the Basin Planning Program: using scientific knowledge and technical expertise, advise Basin Planning staff, review documents, attend meetings.
20%	Supervise the tracking of stormwater capture and use projects in the Region and evaluate associated water quality outcomes, including attainment of Total Maximum Daily Loads, Waste Load Allocations, and Receiving Water Limitations. Support water quality improvement, promote water resiliency, and contribute to implementation of the California Water Supply Strategy
20%	Develop detailed schedules and work plans for the Unit in response to management direction, Regional Board priorities, State Board mandates, or statutory and legal requirements. Integrate water quality assessment, TMDL development, and TMDL tracking efforts into Unit work planning. Mentor Unit staff, monitor staff workloads, delegate assignments, conduct performance reviews, and prepare Individual Development Plans to establish goals, objectives, and training needs. Facilitate staff development and agency effectiveness. Manage personnel hiring and discipline as needed. Organize and conduct public workshops. Provide presentations to the Board, agencies, and public groups. Coordinate with State and Regional Board programs, the U.S. Environmental Protection Agency, and other agencies to achieve Unit goals. Prepare technical correspondence and reports, track progress, maintain files, attend meetings such as the TMDL Roundtable, respond to public inquiries, and complete required training.

Marginal Functions (Including percentage of time):

5%	Perform other duties as required.
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Typical Physical Conditions/Demands:

The job requires extensive use of a personal computer and the ability to sit/stand at a desk, utilize a phone, and type on a keyboard for extended periods of time. Bend and reach above shoulders to retrieve files and/or documents. Occasionally (<5%) need to be able to navigate uneven, rugged terrain for extended periods of time, in extreme temperatures throughout the workday.
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Typical Working Conditions:



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The incumbent works on the 2nd floor of a high-rise office building in downtown Los Angeles in an office cubicle in a smoke-free environment. The work schedule is Monday through Friday. The incumbent may partially telework based on Unit needs. Travel may be required locally and within the state.

Supervisor Statement

I certify this duty statement represents an accurate description of the essential functions of this position. I have discussed the duties of this position with the employee and provided the employee a copy of this duty statement.

Supervisor Name	Supervisor Signature	Date
Employee Name	Employee Signature	Date