

STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION <b>POSITION ESSENTIAL FUNCTIONS DUTIES STATEMENT</b> PO-199 (06/16)		Working Title of Position <b>Prescribed Fire Technician</b>	
		Division and/or Subdivision <b>Mendocino</b>	
INSTRUCTIONS: The Director is required by Government Code Section 19818.12 to report (or to record) "...material changes in the duties of any position in his or her jurisdiction". The Position Essential Functions Duties Statement is used for this purpose. Enter identifying information and effective date at the right. Enter brief description of each of the important duties and responsibilities of the position below. Group related duties in numbered paragraphs and indicate the percentage of total time occupied. Indicate the "essential functions" of the position by placing an asterisk (*) in front of those individual duties you determine to be essential to the job. Discuss the duties with the employee assigned to the position. Both the employee and supervisor sign the document where indicated. The supervisor retains the original document and provides a copy to the employee.		Location of Headquarters <b>Willits</b>	
		Class Title of Position <b>Forestry Technician</b>	
		Position Number <b>542-113-1085-VAR</b>	
		Effective Date	
Percentage of Time Required	Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.		
50%	Under the close supervision of the Fire Captain, the Prescribed Fire Technician serves departmental objectives related to fuels management, fire prevention, and resource protection through the application of a broad range of fuels and vegetation modification programs and techniques. Department objectives are met by the performance of a variety of duties as described below.		
30%	*As a crew member on the prescribed fire crew, assists in fuel reduction activities. *Conducts safe and efficient operation of power equipment and hand tools implementing fuels reduction and prescribed fire projects. The use of tools for fuel reduction may include one or more of the following, depending upon complexity of the task and training/certification: drip torch, power mower or trimmer, chainsaw, brush saw, weed wrench, Pulaski, Hazel Hoe, shovel, lopper, hand pruner, bow saw, crosscut saw, paint brush, and herbicide applicator/spray tank. *Follows direction given by a superior crew member. *Safely and efficiently cuts, removes, chips, piles, ignites, scrapes the ground, vegetative material in the implementation of projects. *Maintains equipment and tools daily in peak working condition.		
15%	*Operates utility and support vehicles in non-emergency responses. *Assists in preventative maintenance program on all vehicles and equipment and tools.		
5%	*Responds to emergency incidents as required per Department policy. *Maintains proficiency, qualification, and experience standards in accordance with applicable laws, rules, and departmental policy. *Completes required training.		
	Other duties as assigned		
	*These are the essential functions for this position. Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodation.		
<b>Equal Employment Opportunity (EEO) Statement:</b> All CAL FIRE employees are expected to conduct themselves in a professional manner that demonstrates respect for all employees and others they come in contact with during work hours, during work related activities, and anytime they represent the department. Additionally, all CAL FIRE employees are responsible for promoting a safe and secure work environment free from discrimination, harassment, inappropriate conduct, or retaliation.			
Job qualifications and/or conditions of employment: <a href="#">See page 2.</a>			
"We have discussed this document in its entirety and understand the duties of this position."			
Employee Signature _____		Supervisor Signature _____	
Date _____		Date _____	
Personnel use only <input type="checkbox"/> Posted to Directory		Initials and date _____	
		Working Title of Position	

STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION <b>POSITION ESSENTIAL FUNCTIONS DUTIES STATEMENT</b> PO-199 (06/16) - <b>PAGE 2</b>		Prescribed Fire Technician	
Percentage of Time Required	Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.		
	<p>Treats everyone whether in crew, unit, or public in a courteous manner and respect, practice rules of good citizenship so that the Prescribed Fire Crew represented in the highest regard by all.</p> <p>Working conditions may encompass all types of weather, from hot and humid to wet and cold. *Work will occur across uneven terrain, including hills, slopes, grades, and wetlands in both forested and open areas, which may present numerous slipping and tripping hazards such as rocks and tree roots, mossy stones or logs, mud and water, or loose gravel. Exposure to long periods of sunlight, wind, dust/dirt, insects, motor noise, exhaust, gas/paint/chemical fumes are possible.</p> <p>The incumbent is required to wear respiratory protection equipment (including self-contained breathing apparatus (SCBA). The use of such equipment may place a physiological burden on the incumbent that varies with the type of equipment used, the job and workplace conditions in which the equipment is used, and the medical status of the incumbent. As such, Cal/OSHA requires that the incumbent be annually medically cleared to be fit-tested for respiratory protection equipment. This clearance process consists of a comprehensive medical evaluation including a review of the incumbent's medical history, a complete physical examination, and vision, hearing, spirometry, and exercise treadmill test.</p> <p>The incumbent typically is required to perform psychologically stressful and/or physically demanding duties consistent with firefighting, disaster response, and emergency medical response, including working in isolated areas, walking or running on uneven, rough terrain, and remaining on duty 24 hours or longer without a break while performing these duties.</p> <p>*These are the essential functions for this position. Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodation.</p>		
<b>Equal Employment Opportunity (EEO) Statement:</b> All CAL FIRE employees are expected to conduct themselves in a professional manner that demonstrates respect for all employees and others they come in contact with during work hours, during work related activities, and anytime they represent the department. Additionally, all CAL FIRE employees are responsible for promoting a safe and secure work environment free from discrimination, harassment, inappropriate conduct, or retaliation.			
Job qualifications and/or conditions of employment: Must successfully complete required training prior to emergency response. Maintains the Arduous Fitness Standard in accordance with Department policy. May be subject to working nights, weekends or holidays. Extended travel away from assigned headquarters is required. This position may require a two (2) year commitment.			
"We have discussed this document in its entirety and understand the duties of this position."			
Employee Signature _____		Date _____	
Supervisor Signature _____		Date _____	
Personnel use only		<input type="checkbox"/> Posted to Directory	
		Initials and Date _____	