

JOB DESCRIPTION AND POSITION CLASSIFICATION

CLASSIFICATION Senior Environmental Scientist (Specialist)		DWR POSITION NUMBER 0164-0765-001	SAP POSITION NUMBER 50096724	MCR 1
APPOINTEE VACANT		SAP PERSONNEL NO. TBD	DIVISION/SECTION Executive/Delta Conveyance Office	
COLLECTIVE BARGAINING IDENTIFIER Management Related BU: <input type="checkbox"/> Supervisory Related BU: <input type="checkbox"/> Confidential Related BU: <input checked="" type="checkbox"/> Rank and File BU: R10				
RESPONSIBILITIES EXERCISED <input type="checkbox"/> Supervisory <input type="checkbox"/> Lead Person		IMMEDIATE SUPERVISOR (Print) Marcus Yee	SUPERVISOR'S CLASSIFICATION Program Manager III, CBDA	
APPROVED BY (Personnel Analyst's Name) Nicholas Miskovich			DATE 1/28/2026	
<i>Percent of Time</i>	<i>Activity</i>			
	<p>POSITION SUMMARY:</p> <p>Under the direction of the Program Manager III within the Delta Conveyance Office (DCO), the incumbent is responsible for independently conducting and leading complex scientific efforts and project coordination related to Delta Conveyance Project (DCP) activities, including: 1) leading the development and review of environmental documents, 2) collaborating in the refinement, implementation, and maintenance of consultant-developed project environmental compliance tracking tools, plans, and required reporting and 3) advancing organizational efforts through engagement with interested parties to advance project requirements and mitigation. This position requires sound judgment, accountability for complex work products, and the ability to take initiative by identifying priorities, anticipating needs, and advancing work in a dynamic, high-visibility environment.</p> <p>ESSENTIAL FUNCTIONS:</p> <p>This position requires the incumbent to work cooperatively with others; deal effectively with the public, Tribal Government representatives, agency staff members, and community organizations; exercise good judgment; and accept changes in priorities assigned, based on operational need. The incumbent performs work with a high degree of independence and accountability, including responsibility for meeting deadlines and producing accurate, defensible work products. The position requires the ability to analyze complex information; make process decisions that can be clearly justified to supervisors and managers; and apply professional judgment in the implementation of environmental compliance and regulatory requirements. Precision, integrity, and accountability are essential to ensure compliance, defensibility, and transparency in project implementation. The incumbent must be capable of managing multiple complex assignments and working effectively in a dynamic, high-visibility environment. The specific essential functions are, but are not limited to, the following:</p>			
SUPERVISOR'S STATEMENT: I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE.				
SUPERVISOR'S NAME (Print) Marcus Yee		SUPERVISOR'S SIGNATURE ➤		DATE
EMPLOYEE'S STATEMENT: I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT.				
EMPLOYEE'S NAME (Print) Vacant		EMPLOYEE'S SIGNATURE ➤		DATE

JOB DESCRIPTION AND POSITION CLASSIFICATION

CLASSIFICATION		DWR POSITION NUMBER	SAP POSITION NUMBER	MCR
Senior Environmental Scientist (Specialist)		0164-0765-001	50096724	1
APPOINTEE		SAP PERSONNEL NO.	DIVISION/SECTION	
VACANT		TBD	Executive/Delta Conveyance Office	
Percent of Time	Activity			
34%	Document Collaboration, Development & Review: As a part of a multidisciplinary team, the incumbent works under the direction of the Permit Manager to coordinate the development and review of documents associated with environmental decision documents, permit compliance, and the compensatory mitigation habitat lands management requirements in coordination with federal and State regulatory agencies and Tribal Governments. May include activities such as leading preparation of and reviewing environmental documents necessary for compliance with State and Federal regulations and policies for the project and associated mitigation and permittee responsible habitat management lands implementation. Independently evaluate, analyze, and develop recommendations related to mitigation measures, environmental commitments, and habitat lands management. Review complex environmental documents for accuracy, completeness, and internal consistency. Identify potential issues early in the document development process and coordinate timely resolution with internal teams, consultants, and regulatory partners.			
33%	Tracking Environmental Commitments, Plans, and Reporting Requirements: Independently identifies, analyzes, and takes lead responsibility for select actions and technical components related to tracking the development and implementation of environmental commitments required by environmental regulatory decision documents and permits that comply with the State and federal Endangered Species Acts, federal Clean Water Act, and California Environmental Quality Act (CEQA), National Environmental Policy Act (NEPA), and other regulatory approvals, including but not limited to Terrestrial Resources Plans and compensatory mitigation measures. Collaborates in the refinement, implementation and maintenance of consultant-developed tracking tools and software systems used to monitor and manage commitments and their implementation. Coordinating with internal teams and external regulatory agencies, organizing multidisciplinary efforts, and ensuring that compliance requirements are properly documented and fulfilled. The incumbent applies scientific judgment and technical expertise to evaluate progress, identify gaps, and recommend adaptive measures to improve accuracy, efficiency, and functionality of compliance tracking systems. Proactively manage complex data sets and timelines associated with environmental commitments to support timely documentation, reporting, and regulatory follow-through. Coordinate with internal staff and consultant teams to maintain consistency in compliance documentation, data compilation, and reporting.			
33%	External Entity Engagement and Outreach: Assists management with external communication and coordination including logistical coordination for meetings, workshops, and partnership efforts; tracking outreach-related commitments; and preparing summary materials or reports for external audiences and executive management. Works with consultants, organizations including community-based entities, Tribal governments, and DWR staff to ensure timely follow-through on program-related commitments. Applies analytical judgment to assess, track, compile, and evaluate program data, and provide recommendations that inform program planning and reporting. May lead select technical or coordination tasks to ensure alignment of engagement activities with program goals and compliance commitments. Provide organizational support and coordination for community-related efforts associated with the Community Benefits Program and organizational support for Tribal coordination related to program-related commitments. Monitor			

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	<p>engagement-related commitments, correspondence, and upcoming milestones, and initiate coordination or follow-up actions as needed to ensure timely, accurate communication with interested parties, Tribal governments, and other partners.</p> <p>SPECIAL REQUIREMENTS Knowledge and experience with public and interested party outreach and communication, knowledge and experience with California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) documentation requirements, State and federal permitting processes, biological and ecological principles, endangered species issues, and State, federal and local legislative/governmental processes.</p> <p>All employees are responsible for contributing to an inclusive, safe, and secure work environment that values diverse cultures, perspectives, and experiences, and is free from discrimination.</p> <p>OTHER RESPONSIBILITIES This position provides necessary support to the Divisions of Flood Management, Safety of Dams, Operations and Maintenance, Engineering, and/or the Public Affairs Office during Governor declared emergencies, flood, dam, SWP, and other incidents and emergencies. Additionally, this position may participate in emergency operations in the capacity of area teams, field inspection, coordination, and assist agencies such as Cal OES and FEMA in disaster work, including performing fieldwork to complete damage survey reports for droughts, flooding, earthquakes, and other emergencies. This position may also serve in one of the sections as established in the Incident Command System to assist the Department in performing its emergency preparedness, response, recovery, and mitigation functions. These functions are established in the California State Emergency Plan and the Department's Administrative Orders.</p>			