

**JOB DESCRIPTION AND POSITION CLASSIFICATION**

CLASSIFICATION <b>CEA</b>		DWR POSITION NUMBER <b>841-300-7500-69x</b>		SAP POSITION NUMBER <b>5000xxxx</b>	MCR <b>0</b>
APPOINTEE		SAP PERSONNEL NO.	DIVISION/SECTION <b>SWP Long-Term Planning, Risk and Resiliency Officer</b>		
COLLECTIVE BARGAINING IDENTIFIER					
Management Related BU: <input checked="" type="checkbox"/> <b>01</b>		Supervisory Related BU: <input type="checkbox"/>	Confidential Related BU: <input type="checkbox"/>	Rank and File BU: <input type="checkbox"/>	
RESPONSIBILITIES EXERCISED <input checked="" type="checkbox"/> Supervisory <input type="checkbox"/> Lead Person		IMMEDIATE SUPERVISOR (Print) <b>John Yarbrough</b>		SUPERVISOR'S CLASSIFICATION <b>Deputy Director</b>	
APPROVED BY (Personnel Analyst's Name) <b>JDK</b>				DATE <b>12/15/2025</b>	
Percent of Time	Activity				
<p><b>POSITION SUMMARY</b></p> <p>Under the general direction of the State Water Project (SWP) Deputy Director, the SWP Long-Term Planning Officer will have the primary responsibility for developing and implementing policies related to long-term planning and risk management for the SWP. The SWP is among the world's largest water management projects, featuring a 705-mile-long network of canals, dams, reservoirs, hydropower plants, and pumping plants that interconnect to supply water to over 27 million residents and irrigate 750,000 acres of farmland. The incumbent leads a group of engineers responsible for SWP modeling, risk management, climate action, and power compliance. Additionally, through matrix management the incumbent provides leadership and guidance to a multi-disciplinary team of engineers and scientists throughout the SWP in conducting long range planning activities.</p>					
<p><b>ESSENTIAL FUNCTIONS</b></p> <p>This position requires the incumbent to perform high-level policy formulation and implementation functions effectively. Such overall ability requires the knowledge of the organization and functions of state government, including the organization and practices of the Legislative and Executive branches, as well as the ability to lead and direct the work of multidisciplinary professional and technical staff. This position requires the incumbent to address sensitive, SWP planning issues. The incumbent must work cooperatively with various local, state, and federal government entities, the public, and other interested parties. The position also requires the incumbent to exercise independent action requiring mature judgment, tact, and extensive knowledge of the critical issues facing SWP planning.</p>					
30%	Provides leadership, direction, and coordination to a multi-disciplinary team to conduct long-term planning for the SWP. This role focuses on strategy and policy development to produce long-term plans that identify, assess, and prioritize major capital investments and other actions that will protect the reliability and affordability of the SWP against significant risks such as those resulting from climate change. Leads assessments of new facilities, reoperations or other changes to existing facilities, changes to contracultural agreements, new SWP beneficiaries and partners, and				
SUPERVISOR'S STATEMENT: <b>I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE.</b>					
SUPERVISOR'S NAME (Print) <b>John Yarbrough</b>		SUPERVISOR'S SIGNATURE 			DATE
EMPLOYEE'S STATEMENT: <b>I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT.</b>					
EMPLOYEE'S NAME (Print)		EMPLOYEE'S SIGNATURE 			DATE

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Percent of Time	Activity										
30%	<p>new SWP purposes to improve SWP reliability and affordability and to better meet the water needs of California. Defines and develops the core competencies needed by the team for effective long-term planning.</p> <p>Establishes policies to create alignment in medium and long-term planning activities that occur throughout the SWP. Policies include those that will standardize long-range planning scenarios, time horizons, modeling approaches, and assumptions related to external risks and future conditions. Ensures concepts of safety, sustainability, maintainability, and affordability are incorporated into SWP long-term planning activities. Creates a centralized repository for long term planning analysis, models, and reports to improve consistency, transparency and comparability. Builds a knowledge library to track assumptions, alternatives, decisions, and lessons learned. Ensures consistent documentation for each major long-range planning effort and decisions. Incumbent will ensure long-term SWP planning activities are aligned with other key SWP plans and planning activities such as the Strategic Asset Management Plan, the SWP strategic plan, annual planning to develop the annual SWP workplan and budget, and planning for major projects and programs. Incumbent will similarly ensure that long-term SWP planning is aligned with major water planning activities occurring outside of the SWP such as the California Water Plan. Serves as the SWP's primary point of contact for planning activities occurring within the SWP.</p>										
25%	<p>Leads and manages the SWP Risk and Resilience Officer, the SWP climate action manager, the Manager of the Modeling Support Office, and the SWP Power Compliance Office. Oversees the preparation of relevant detailed program reports, plans, budgets, schedules, and performance measures to meet SWP strategic goals and objectives. Establishes priorities, timelines, and budgets. Negotiates and mediates multi-party tradeoffs, establish decision criteria, and drives closure on complex issues. Monitors program performance, controls costs and schedule compliance; and implements corrections as needed. Fosters a culture of safety, innovation, and accountability across SWP long-range planning activities.</p>										
15%	<p>Serves as the SWP's lead spokesperson on SWP long range planning matters. Clearly communicates complex water issues in a way that is accessible to different audiences including policy makers and the public. Develops relationships with key external parties with significant roles with respect to water in California such as leadership at California water agencies, federal agencies, non-governmental organizations and other advocacy groups, and local elected officials. Supports SWP and DWR engagement with the State legislature and Congress. Maintains situational awareness of California water, energy, environmental, economic, and other pertinent policy issues to identify risks and opportunities for SWP reliability and affordability. Informs the Deputy Director about the positions and perspectives of external parties including how they would be impacted by SWP actions and how the SWP would be impacted by their actions. Coordinates with the Office of General Counsel, Public Affairs Office, and experts and leadership in the SWP and DWR to develop policy and position recommendations for the Deputy Director. Provides thought leadership on the role of SWP specifically and imported water more broadly in California's water system and how that role can be improved.</p>										

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<i>Percent of Time</i>	<i>Activity</i>					
	<p><b>OTHER RESPONSIBILITIES</b>  This position provides necessary support to all of the Department's Divisions and Offices during Governor declared emergencies, flood, dam, State Water Project, and other incidents and emergencies. Additionally, this position may participate in emergency operations in the capacity of area teams, field inspection, coordination, and assisting agencies such as California Office of Emergency Services and Federal Emergency Management Agency in disaster work, including performing fieldwork to complete damage survey reports for droughts, flooding, earthquakes, and other emergencies. This position may also serve in one of the sections as established in the Incident Command System to assist the Department in performing its emergency preparedness, response, recovery, and mitigation functions. These functions are established in the California State Emergency Plan and the Department's Administrative Orders.</p> <p><b>SPECIAL REQUIREMENTS</b>  This position requires knowledge and experience of the operation of major water infrastructure, processes associated with rehabilitation and refurbishment, risk management, and financial management processes and procedures. Excellent verbal and written communication, managerial, and leadership skills. Must have experience working with top officials of public water agencies, federal agencies, executive leadership within DWR to maintain a detailed understanding of each agency's issues and positions in order to effectively formulate multi-benefit infrastructure projects that best protect the SWP ability to deliver water while also ensuring continued affordability. Must possess personal characteristics of integrity, initiative, dependability, tact, and sound judgment.</p> <p>All employees are responsible for contributing to an inclusive, safe, and secure work environment that values diverse cultures, perspectives, and experiences, and is free from discrimination.</p> <p>DWR is committed to its mission and employees, and we are grounded in our commitment to public safety. DWR offers a hybrid workplace model that is designed to support a workforce of both office-centered and remote-centered workers. Regular and consistent attendance - whether office-centered or remote-centered - is essential to the successful performance in this position.</p> <p>This position is office-centered which means the incumbent works sixty percent or more of their time monthly in their designated headquarters.</p> <p>Possession of a valid California driver's license and operation of vehicles on public roadways or travel to remote areas. Travel on short notice to field locations will be required and overnight lodging will be required on some trips.</p> <p><b>FINANCIAL DISCLOSURE</b>  This position is covered in the Political Reform Act and requires financial disclosure within 30 days of the first and last day physically worked in a covered position and annually by April 1st.</p>					