

STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION POSITION ESSENTIAL FUNCTIONS DUTIES STATEMENT PO-199 (06/16)		Working Title of Position Helicopter Pilot	
		Division and/or Subdivision Southern Region / San Diego Unit	
INSTRUCTIONS: The Director is required by Government Code Section 19818.12 to report (or to record) "...material changes in the duties of any position in his or her jurisdiction". The Position Essential Functions Duties Statement is used for this purpose. Enter identifying information and effective date at the right. Enter brief description of each of the important duties and responsibilities of the position below. Group related duties in numbered paragraphs and indicate the percentage of total time occupied. Indicate the "essential functions" of the position by placing an asterisk (*) in front of those individual duties you determine to be essential to the job. Discuss the duties with the employee assigned to the position. Both the employee and supervisor sign the document where indicated. The supervisor retains the original document and provides a copy to the employee.		Location of Headquarters Ramona Air Attack Base	
		Class Title of Position Forestry Fire Pilot	
		Position Number 542-314-1046-VAR	
		Effective Date 01/01/2026	
Percentage of Time Required	Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.		
50%	<p>Under supervision of the Air Attack Officer / Aviation Battalion Chief, the Helicopter Pilot (FFP) is responsible as the Pilot in Command, to ensure fire readiness of the CAL FIRE helicopter. The FFP is expected to implement, adhere to and enforce all CAL FIRE and San Diego Unit policies and procedures. All pilot instruction and standardization are under the direction from CAL FIRE's Chief Helicopter Pilot/Program Manager. The FFP will work in conjunction with the Fire Captains (FC) and other pilots. Establish a good working relationship with all personnel assigned to the base. Perform the following duties:</p> <p>*Responsible for the performance of, and participation in, aircraft pre-flight and initial engine run-up and system checks. *Pilot a helicopter in single pilot operation during days or nights, and with Night Vision Goggles (NVG) under hazardous conditions such as: mountainous terrain, turbulent air, reduced visibility, confined areas, over water, with external loads (including Heli torch and other airborne pyrotechnical devices), to and from unimproved landing sites, at high altitudes, in high temperatures, with high gross weights at or near the performance limits of the aircraft, in close proximity to uncontrolled fire line and in toxic smoke. *Flying safety may be further complicated by operation in close proximity with other aircraft such as with other firefighting helicopters, air tankers, lead planes, news media helicopters, as well as general aviation and military aircraft. *Typical missions in aerial firefighting include: hauling cargo (both internal and external), dropping water and retardant on fires from helicopter carried in water buckets or fixed tanks, flying routine and emergency missions such as: search and rescue, hoist rescue operations, fire suppression, reconnaissance, crew transport, helicopter coordinator, law enforcement, aerial photography and administrative flights, support prescribed burning fires, be responsible for the safe and efficient operation of the helicopter. *Maintain effective</p> <p>*These are the essential functions for this position. Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodation.</p>		
Equal Employment Opportunity (EEO) Statement: All CAL FIRE employees are expected to conduct themselves in a professional manner that demonstrates respect for all employees and others they come in contact with during work hours, during work related activities, and anytime they represent the department. Additionally, all CAL FIRE employees are responsible for promoting a safe and secure work environment free from discrimination, harassment, inappropriate conduct, or retaliation.			
Job qualifications and/or conditions of employment: Maintains the Arduous Fitness Standard in accordance with Department policy. The incumbent is required to wear respiratory protection equipment, including self-contained breathing apparatus (SCBA). As such Cal/OSHA requires the incumbent to be annually medically cleared to be fit-tested for respiratory protection equipment. The Unit expects a two-year commitment for all permanent assignments before granting transfer eligibility. May be required to work nights, weekends or holidays in support of emergency incidents.			
"We have discussed this document in its entirety and understand the duties of this position."			
_____ Employee Signature	_____ Date	_____ Supervisor Signature	_____ Date
Personnel use only <input type="checkbox"/> Posted to Directory		_____ Initials and date	

Percentage of Time Required Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.

CONT.	radio communications as necessary. *Pilot a helicopter during training operations that include air rescue training, recurrent pilot proficiency training and training with Helitack and non-Helitack personnel. *The FFP must by nature of staffing requirements have the ability to work harmoniously with fellow colleagues of the same rank including other pilots, FCs, and various other CAL FIRE ranks.
25%	*Assist the base mechanic with preventative maintenance in addition to limited inspections and maintenance on helicopters while under the general direction of a licensed aircraft mechanic; perform occasional maintenance test flights on department helicopters as outlined by the Chief Helicopter Pilot/Maintenance Test Pilot.
20%	*Perform Special projects (both aviation and battalion operations related), prepare reports, attend training, and general maintenance tasks. *Maintain accurate, concise records of aircraft pre-flight and initial records of aircraft flight hours, aircraft maintenance hours, aircraft activity, and helicopter load calculations and manifest.
5%	Other duties as assigned.
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