



DUTY STATEMENT

DIVISION	CLASSIFICATION	POSITION NUMBER (Agency-Unit-Class-Serial)
LEESD	State Park Peace Officer (Ranger)	548-803-0983-XXX
DISTRICT/HQ SECTION	WORKING TITLE	CBID
Cannabis Watershed Protection Program	State Park Ranger (SET)	R07
SECTOR/HQ UNIT	REPORTING LOCATION	INCUMBENT
Special Enforcement Team	Statewide-Negotiable	
STATE HOUSING: (Check one)		IMMEDIATE SUPERVISOR
<input type="checkbox"/> Housing is required <input type="checkbox"/> Housing may be required <input checked="" type="checkbox"/> Housing is not available		State Park Peace Officer Supervising Ranger
SENSITIVE POSITION DESIGNATION: (Check if applicable)		
<input checked="" type="checkbox"/> Sensitive Position as designated by the Department per California Code of Regulation (CCR) 599.961		
POSITION DESCRIPTION		
<p>Under the supervision of the Special Enforcement Team (SET) State Park Peace Officer Supervisor (Ranger), this position will serve as a State Park Peace Officer, with an emphasis on stewardship and operation of state park units with the goal of discouraging and preventing illegal cannabis cultivation, consistent with Revenue and Taxation Code 34019 (f)(2)(B). This position is required to work in rugged outdoor terrain. This position may be assigned to the California Department of Justice's Eradication and Prevention of Illicit Cannabis (EPIC) program. This position may be assigned to the Unified Cannabis Enforcement Task Force (UCETF). This position is required to work in and around helicopters and fixed wing aircraft. Extensive travel is required for this position. This position will carry out the following duties working within SET and supporting local District public safety functions.</p>		
ALL EMPLOYEES ARE RESPONSIBLE FOR CONTRIBUTING TO AN INCLUSIVE, SAFE, AND SECURE WORK ENVIRONMENT THAT VALUES DIVERSE CULTURES, PERSPECTIVES, AND EXPERIENCES, AND IS FREE FROM DISCRIMINATION.		
ESSENTIAL FUNCTIONS:		
%	TASK/DUTIES	
40%	Public Safety and Law Enforcement Enforce all applicable laws, rules, and regulations with an emphasis on the enforcement of illegal cannabis cultivation. Patrol primarily by vehicle, boat, and foot patrol; issue citations; make physical arrests; perform search and rescue activities and take command in emergencies. Operate dispatch; conduct traffic control (i.e., pedestrian, vehicular, vessel, bicycle, and horse); render first aid; assist other agencies in emergency or medical incidences and conduct searches for lost persons. Prepare and complete all required reports (crime, accident, park damage, citations, warnings); conduct criminal and administrative investigations, maintain chain of evidence on all physical evidence taken and held; maintain relations with other law enforcement agencies, and attend court as required. Assist visitors in distress (medical aids, assisting with disabled vehicles, camper problems); maintain awareness of situations hazardous to employees and/or visitors, and assist in the development of crime prevention programs.	
20%	Resource Management Monitor and report adverse visitor impact on natural and cultural resources within assigned area(s) and assist in impact abatement and erosion control activities. Assist in wild land and structural fire suppression. Ensure protection of cultural and natural resources. Assist in the planning, development and implementation of various resource management projects. As directed, assist District Environmental Scientists and other Department Cannabis Watershed	

	Protection Program staff with the remediation and restoration of park lands that have been impacted by cannabis cultivation.
15%	<p>Facility and Equipment Maintenance</p> <p>Operate, inspect, and perform maintenance on emergency rescue equipment, vehicles, and vessels. Conduct daily maintenance and equipment checks of visitor services patrol vehicles and perform month-end inspections to ensure the safe condition of all on-duty vehicles. Update maintenance records on visitor service vehicles and submit repair requests when needed. Observe and report to appropriate staff, situations requiring facilities maintenance, and assist with the maintenance and repair of miscellaneous equipment in employee and visitor facilities. Maintain a clean, safe, working area, and perform minor maintenance duties when necessary to keep park areas safe. Remediate and/or report environmental hazards to ensure public and employee safety.</p>
10%	<p>Interpretation</p> <p>Plan, prepare, and present interpretive programs (hikes, walks, tours, talks, campfire programs, exhibits) for in-park visitors and out-of-park groups. Develop visual exhibits for in-park use (panel displays), maintain interpretive supplies and objects.</p>
10%	<p>Administration</p> <p>Maintain required public safety and visitor services training, prepare and present seasonal employee orientation, participate and/or present in-service training at the district level for a variety of topics such as but not limited to, range, defensive tactics, interpretive techniques, visitor services, and aquatic and public safety. Assist in administrative functions relating to Personnel and Accounting when necessary. Perform dispatch/receptionist duties on relief basis.</p>
MARGINAL FUNCTIONS:	
%	TASK/DUTIES
5%	Other job-related duties as assigned and necessary for operational continuity. Attend staff meetings and trainings and prepare administrative paperwork to meet operational needs.
TYPICAL WORKING CONDITIONS	
Travel is required for this position. Incumbents will be required to work in rugged outdoor terrain performing arduous physical work while enforcing state laws related to illegal cannabis cultivation. These sites are commonly occupied by armed suspects. These sites may be contaminated with toxic insecticides. Incumbents will be required to participate in a bi-annual medical surveillance program. The medical surveillance program monitors employees for potential exposure to insecticides.	
TELEWORK DESIGNATION	
This position is designated as: (Check one)	
<input type="checkbox"/> Telemwork Eligible – Office Centered <input type="checkbox"/> Telemwork Eligible – Remote Centered <input checked="" type="checkbox"/> Not Telemwork Eligible	
SPECIAL REQUIREMENTS:	
Possession of valid class "C" driver's license is required.	

The statements contained in this job description reflect general details as necessary to describe the principal functions of this job. It should not be considered an all-inclusive listing of work requirements. The incumbent of this position may perform other duties (commensurate with the classification) as assigned, including work in other functional areas to cover during absences, to equalize peak work periods, or to otherwise balance the workload.

SUPERVISOR STATEMENT:

I CERTIFY THIS DUTY STATEMENT REPRESENTS AN ACCURATE DESCRIPTION OF THE ESSENTIAL FUNCTIONS OF THIS POSITION. I HAVE DISCUSSED THE DUTIES OF THIS POSITION WITH THE EMPLOYEE AND PROVIDED THE EMPLOYEE WITH A COPY OF THIS DUTY STATEMENT.

SUPERVISOR NAME (PRINT OR TYPE)	SUPERVISOR SIGNATURE	DATE

EMPLOYEE STATEMENT:

I CERTIFY I HAVE READ, UNDERSTAND, AND CAN PERFORM THE DUTIES OF THIS POSITION EITHER WITH OR WITHOUT REASONABLE ACCOMMODATION. I HAVE DISCUSSED THESE DUTIES WITH MY SUPERVISOR AND HAVE BEEN PROVIDED A COPY OF THIS DUTY STATEMENT.

EMPLOYEE NAME (PRINT OR TYPE)	EMPLOYEE SIGNATURE	DATE