

**CANYON SPRINGS COMMUNITY FACILITY
DUTY STATEMENT**

EMPLOYEE NAME	PROGRAM/SECTION - POSITION NUMBER
CIVIL SERVICE TITLE CLASSIFICATION Psychiatrist (Health Facility-Clinical), DDS	SUPERVISION RECEIVED BY Facility Director and DDS-Medical Director
POSITION TITLE Psychiatrist	SUPERVISION EXERCISED Yes ___ No X ___
GENERAL STATEMENT OF DUTIES: Under general direction, provides psychiatric evaluation, treatment, and supervision for consumers following established standards and procedures for the individuals we serve. Provides medical supervision and care to all clients assigned. Keeps up to date with the most current psychiatric/medical information on various health issues including diagnoses, management, prevention etc. Hours may vary during the work week.	
PHYSICAL DEMANDS: Must be competent in the areas of cultural sensitivity for the population being served, positive behavioral supports, trauma informed care, coaching skills training, person centered practices, and utilize less restrictive techniques to address behavioral issues. Must possess and maintain sufficient strength (Lift up to 50 pounds without assistance), agility, endurance, and sensory ability to perform the duties contained in this duty statement. The ability to perform during physically, mentally, and emotionally stressful and emergency situations encountered on the job without endangering their own health and well-being or that of their fellow employees, clients or the public is required	
TYPICAL WORKING CONDITIONS: On-going interaction with clients. Potential exposure to communicable diseases, blood-borne pathogens, medicinal preparations, other conditions common to a clinical nursing environment.	
CERTIFICATION OR LICENSE: Possession of a valid license to practice as a psychiatrist issued by the California Board of Medical Quality Assurance or the Board of Osteopathic Examiners Vocational Nurse. As a licensed professional, you are required to maintain a valid license and is expected to always comply with all of the rules of professional conduct within your licensure. Must have a valid driver's license and identification.	
STATEMENT OF UNDERSTANDING: This duty statement including the essential duties and performance standards has been reviewed by undersigned. The employee's signature indicates his/her ability and willingness to fulfill the duties of this classification	

ESSENTIAL DUTIES

Maintain a safe and therapeutic environment, which ensures respect, dignity and protects privacy, rights, confidentiality, and physical/emotional well-being of all individuals. This essential function shall be ongoing when performing the following duties:

45%	<p>Provides in-person and telehealth psychiatrist services to Canyon Springs as assigned, including: Provides psychiatric supervision and care to clients, such as initial and follow-up psychiatric evaluations and recommendations for acute and chronic psychiatric issues within the scope of medical staff privileges and professional license. Documents in a timely manner all services delivered, prepares progress notes, reports, and other related correspondence. Routinely communicates with family and Canyon Springs unit supervisor in the event of significant medical issues. Attends Psych Rounds weekly/PRN and attend monthly Psychotropic Medication Review Meeting. Provides a 30-day comprehensive Psychiatric Evaluation prior to the first monthly meeting post admission and a comprehensive Psychiatric Evaluation once a year/PRN on each individual in the general population.</p>
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Duty Statement Psychiatrist

15%	<p>Examines and diagnoses psychiatric clients: Determines type of psychiatric and general medical treatment needed, provides medical supervision and care to clients, such as physical examinations, diagnoses conditions, prescribes medications, administers medical treatments within the scope of medical staff privileges and professional license</p>
10%	<p>Attends/participates in training. Provides training to staff/families to facilitate better understanding of psychological factors relative to consumer needs such as: Behavioral Strategies, Social Skill Development, Anger Management, Development of insight to feeling/thoughts, and techniques for increasing adaptive behaviors. Is responsible for obtaining the required CEU's for license renewal. Provides debriefing services following emergencies or other traumatic events as needed or requested.</p>
10%	<p>Participates as a member of the Interdisciplinary: Attends monthly drug review meetings for individuals receiving psychotropic medications. Attends BMC/HRC Committee if warranted. Participates in a team approach during psychiatric rounds.</p>
10%	<p>Documents in a timely manner all medical care given to the client, prepares progress notes, reports, and other related correspondence. All physicians are expected to conduct timely and accurate Medicare billing as appropriate. All physicians will maintain a Medicare compliance standard of not less than 98% compliance.</p>
5%	<p>Routinely communicates with family and program director in the event of significant medical and/or psychiatric issues.</p>
5%	<p>Other duties including: May initiate, design, collaborate, and report on psychiatrist research or published research results.</p>

Note: Percentages may vary based on operational needs.

 Employee Name
 (Print)

 Employee Signature

 Date

 Supervisor Name
 (Print)

 Supervisor Signature

 Date