

Percentage of Time Required Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.

15% * Responsible for CAL FIRE facility inspections. *Responsible for preparing staff for the bi-annual camp management review. *In preparation for the review, ensures successful completion of annual inspections by the State Fire Marshal and Department of Environmental Health. *Responsible for the preparation of the annual Joint agency Fire Preparedness exercise.

10% *May respond to local emergencies as an Initial and/or extended attack Incident Commander. *Responds to emergencies statewide as directed by the Emergency Command Center. *May respond to contract county Incidents as CALFIRE crew representative.

5% Other duties as required.

*These are the essential functions for this position. Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodation.

Equal Employment Opportunity (EEO) Statement: All CAL FIRE employees are expected to conduct themselves in a professional manner that demonstrates respect for all employees and others they come in contact with during work hours, during work related activities, and anytime they represent the department. Additionally, all CAL FIRE employees are responsible for promoting a safe and secure work environment free from discrimination, harassment, inappropriate conduct, or retaliation.

Job qualifications and/or conditions of employment: Maintains the Arduous Fitness Standard in accordance with Department Policy. The incumbent is required to wear respiratory protection equipment, including self-contained breathing apparatus (SCBA). As such, Cal/OSHA requires that the incumbent be annually medically cleared to be fit tested for respiratory protection equipment. May be required to work nights, weekends or holidays in support of emergency incidents. May require driving department vehicle to remote locations. Transfer candidates may require a Two-Year Commitment.

"We have discussed this document in its entirety and understand the duties of this position."

Employee Signature _____

Date _____

Supervisor Signature _____

Date _____

Personnel use only

Posted to Directory

 Initials and Date