

DUTY STATEMENT

DFW 242A (REV. 07/18/22)

Department Statement:

California is one of the most biodiverse places on the planet. As such, the Department of Fish and Wildlife (CDFW) values diverse employees working together to protect nature for all Californians. CDFW is committed to fostering an inclusive work environment where all backgrounds, cultures, and personal experiences can thrive and connect others to our critical mission.

E-R4 WM 25-015

INSTRUCTIONS: A duty statement and organizational chart must be submitted with each Request for Personnel Action, Form 242	EFFECTIVE DATE
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DFW DIVISION/BRANCH/REGION/OFFICE Central Region	POSITION NUMBER (Agency-Unit-Class-Serial) 565-481-0916-010
UNIT NAME AND LOCATION Nutria Eradication Program – Los Banos	CLASS TITLE Fish and Wildlife Technician
INCUMBENT	CURRENT POSITION NUMBER (Agency-Unit-Class-Serial)

BRIEFLY DESCRIBE THE POSITION'S ORGANIZATION SETTING AND MAJOR FUNCTIONS
Under close supervision of the Nutria Eradication Operations Supervisor (Senior Environmental Scientist [Supervisory]), the incumbent is responsible for the detection and eradication of invasive nutria within the northern portion of the infestation. Work includes surveys, trapping, data collection, communicating with landowners to obtain entry permits, and answering routine questions from the public relative to Departmental nutria efforts. The primary geographical focus of this position will be in Fresno, Madera, Merced, Stanislaus, Tuolumne, and Mariposa counties, but work may be assigned in any part of the area of nutria infestation.

PERCENTAGE OF TIME PERFORMING DUTIES	INDICATE THE DUTIES AND RESPONSIBILITIES ASSIGNED TO THE POSITION AND THE PERCENTAGE OF TIME SPENT ON EACH. GROUP RELATED TASKS UNDER THE SAME PERCENTAGE WITH THE HIGHEST PERCENTAGE FIRST. (USE THE REVERSE SIDE IF NECESSARY.)
40%	ESSENTIAL FUNCTIONS: Nutria Surveys - Drive to field sites throughout the project area to survey suitable aquatic habitats (wetlands, ponds, river backwaters, sloughs, etc.) to detect nutria sign or presence and delineate the current geographic extent of the nutria infestation. Survey methods will utilize various detection techniques including visual observation, camera stations, artificial (vegetation) and wooden platforms, hair snares and hair identification, use of attractants, baits, and lures, and review of aerial imagery for classifying habitats.
30%	Nutria Trapping - Coordinate and drive to field sites to conduct nutria eradication trapping in areas with documented nutria infestations. Methods will include trapping, humanely dispatching the animals while minimizing non-target take, and performing necropsies on taken nutria. This will include management of grid-cell trapping assignments for project staff, understanding and following protocols within surrounding cells, evaluating methodologies and efficacy of attractants, baits and lures, and maintaining and tracking spreadsheets and databases.
10%	Data Collection and Management – Effectively follow project protocols to assist in creating, reviewing, editing, and querying all project data, primarily using a Department smartphone and/or iPad and the Collector smartphone application. Data includes spatial, quantitative, and qualitative information about trap, camera, platform, and observation locations, rechecks, cell habitat classifications and surveys, cell [eradication] phases, confirmed detections, nutria taken, and necropsies.
10%	Communication and Outreach – Coordinate with private landowners, State and local agencies, and public land managers to coordinate nutria survey and eradication efforts, as well as to gain land access permissions. Conduct site visits and attend coordination meetings. Provide information to the public by answering public inquiries by phone, email or letter.

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PRINT SUPERVISOR'S NAME	SUPERVISOR'S SIGNATURE	DATE
EMPLOYEE'S STATEMENT: I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT. I HAVE READ AND UNDERSTAND THE DUTIES AND ESSENTIAL FUNCTIONS OF THE POSITION AND CAN PERFORM THESE DUTIES WITH OR WITHOUT REASONABLE ACCOMMODATION.		
PRINT EMPLOYEE'S NAME	EMPLOYEE'S SIGNATURE	DATE