

STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION POSITION ESSENTIAL FUNCTIONS DUTIES STATEMENT PO-199 (06/16) - PAGE 2	Working Title of Position Deputy Chief Military, Fixed Wing, & Helicopter Operations
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Percentage of Time Required	Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.
20% continued	*This position would provide program oversight and support to the Air Tactical Group Supervisor Training program, Air Tactical Supervisor Training Program, Aerial Supervision Module Training Program and Helicopter Coordinator Training Program.
15%	*Participate as a Subject Matter Expert (SME) in departmental and various cooperating agency committees. *Prepare briefings and other presentations are required. *Prepare other written and analytical projects assigned in support of the Fire Protection Executive staff such as reports to the Governor's Office, Department of Finance, Legislative Analyst's Office and other commissions and organizations as required.
15%	*Act as Region Aviation Coordinator at the Region Operations Command Center and coordinate with the Region/Unit Duty Chiefs and Emergency Command Centers, and Incident Management Team Air Operation Branch Directors to provide regional aviation coordination in support of safe and cost-effective use of Department aircraft. *Coordinate with federal forest agencies, local government, California National Guard, Federal Aviation Administration and Department of Defense in deployment and strategic utilization of aviation assets; air space management and deconfliction; assist with aviation frequency allocation; conduct cost-benefit analysis of aircraft utilization and the delivery of fire chemicals by aircraft; and logistical coordination of assigned aviation assets in order to meet operational needs. <u>Desirable Qualifications:</u> Desirable qualifications and experience include aviation operational assignments and National Wildfire Coordinating Group (NWCG) or CAL FIRE aviation qualifications, and cadre involvement. Fixed Wing operational experience to include Air Attack Base Manager, Air Attack Base Battalion Chief, Aerial Supervision Module, ATGS Field Training Officer (FTO) and/or Final Evaluator (FE), Helicopter Coordinator (HLCO), Helitack, Military, and UAS operational experience. *These are the essential functions for this position. Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodation.

Equal Employment Opportunity (EEO) Statement: All CAL FIRE employees are expected to conduct themselves in a professional manner that demonstrates respect for all employees and others they come in contact with during work hours, during work related activities, and anytime they represent the department. Additionally, all CAL FIRE employees are responsible for promoting a safe and secure work environment free from discrimination, harassment, inappropriate conduct, or retaliation.

Job qualifications and/or conditions of employment: In addition to the listed duties, employee is subject to and available for assignment to emergency incident activities, which may include fire, flood, earthquake or other emergencies. The incumbent is required to wear respiratory protection equipment, including self-contained breathing apparatus (SCBA). The use of such equipment may place a physiological burden on the incumbent that varies with the type of equipment used, the job and workplace conditions in which the equipment is used, and the medical status of the incumbent. As such, CalOSHA requires that the incumbent be annually medically cleared to be fit-tested for respiratory protection equipment. This clearance process consists of a comprehensive medical evaluation including a review of the incumbent's medical history, a complete physical examination, and vision, hearing, spirometry, and exercise treadmill tests. Occasional travel for meetings and emergency incident activity may be required.

"We have discussed this document in its entirety and understand the duties of this position."

Employee Signature _____	Date _____	Supervisor Signature _____	Date _____
Personnel use only <input type="checkbox"/> Posted to Directory		Initials and Date _____	