

STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION POSITION ESSENTIAL FUNCTIONS DUTIES STATEMENT PO-199 (06/16)		Working Title of Position Forestry Fire Pilot	
		Division and/or Subdivision Santa Clara Unit	
INSTRUCTIONS: The Director is required by Government Code Section 19818.12 to report (or to record) "...material changes in the duties of any position in his or her jurisdiction". The Position Essential Functions Duties Statement is used for this purpose. Enter identifying information and effective date at the right. Enter brief description of each of the important duties and responsibilities of the position below. Group related duties in numbered paragraphs and indicate the percentage of total time occupied. Indicate the "essential functions" of the position by placing an asterisk (*) in front of those individual duties you determine to be essential to the job. Discuss the duties with the employee assigned to the position. Both the employee and supervisor sign the document where indicated. The supervisor retains the original document and provides a copy to the employee.		Location of Headquarters Alma Helitack Base	
		Class Title of Position Forestry Pilot - Helicopter	
		Position Number 542-116-1046-VAR	
		Effective Date	
Percentage of Time Required	Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.		
50%	<p>Under the general direction of a Unit field Battalion Chief, the Forestry Fire Pilot operates as "Pilot-In-Command" of CAL FIRE helicopters responding to mission related incidents. The Forestry Fire pilot works as an integral part of the helitack crew; safely, efficiently, and effectively operating CAL FIRE helicopters and equipment to support the helitack crew. The Forestry Fire Pilot receives technical direction from the Department's Lead Helicopter Pilot and Lead Mechanic Technical Supervisor as it relates to aviation matters and aircraft maintenance and performs the following duties:</p> <p>*Responsible for the safe, effective, and efficient operation of the helicopter when flying as the Pilot in Command. *Operates a helicopter to assist in all aspects of fire prevention, suppression, and vegetation management. *Pilots a helicopter in single pilot or dual pilot operation over all types of terrain in aerial firefighting, hauling firefighters and inmates to and from fires, hauling cargo, both internal and external, and dropping water and retardant on fires from helicopter-carried water buckets or tanks; flying routine and emergency missions such as search and rescue, medivacs, reconnaissance, law enforcement, serial photography, and administrative flights; support prescribed burning projects by hauling various serial ignition devices to ignite prescribed fires; be responsible for the safe and efficient operation of the helicopter. *Skillfully pilots a helicopter using all known devices and attachments associated with helicopter forestry firefighting while making correct and sound decisions on their use in practical applications; operates a helicopter under hazardous conditions. *Has knowledge of safe helicopter operating procedures; State and Federal forest and fire laws; regulations of the Department of Transportation, Federal Aviation Administration (FAA), and other regulations governing civil aircraft movements; terrain, weather, and flying conditions in California.</p> <p>*These are the essential functions for this position. Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodation.</p>		
Equal Employment Opportunity (EEO) Statement: All CAL FIRE employees are expected to conduct themselves in a professional manner that demonstrates respect for all employees and others they come in contact with during work hours, during work related activities, and anytime they represent the department. Additionally, all CAL FIRE employees are responsible for promoting a safe and secure work environment free from discrimination, harassment, inappropriate conduct, or retaliation.			
Job qualifications and/or conditions of employment:			
"We have discussed this document in its entirety and understand the duties of this position."			
Employee Signature _____	Date _____	Supervisor Signature _____	Date _____
Personnel use only		<input type="checkbox"/> Posted to Directory	
Initials and date			

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Percentage of Time Required	Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.
25%	Performs special projects (both aviation and battalion operations related), prepares reports, provides and attends trainings, and performs general base maintenance tasks. Other duties may include administrative projects that support the Unit Strategic Objectives, Unit Work Plans and other operations within the Department Mission.
25%	*Within the pilot's scope, performs preventive maintenance plus limited inspections and maintenance on helicopters while under the direction of a licensed aircraft mechanic; acts as air operations officer on occasions, which would include special projects, training, and inspecting rental aircraft pilots, plus other aviation management tasks.
<p>Job qualifications and/or conditions of employments: Must maintain possession of a valid Federal Aviation Agency (FAA) Commercial Airman Certificate with rotorcraft-helicopter rating or a valid FAA Airline Transport Pilot's Certificate with a rotorcraft- helicopter rating and possession of a valid and current Class II Airman's Medical Certificate issued by an FAA authorized medical examiner. Possession of a valid driver license of the appropriate class issued by the Department of Motor Vehicles. Position requires a two-year comittment.</p>	
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Job qualifications and/or conditions of employment: [SEE ABOVE](#)

"We have discussed this document in its entirety and understand the duties of this position."

Employee Signature	Date	Supervisor Signature	Date
Personnel use only	<input type="checkbox"/> Posted to Directory	Initials and Date	