

DEVELOPMENTAL SERVICES
Porterville Developmental Center

DEPARTMENT: Medical Department

JOB TITLE: Senior Clinical Laboratory Technologist

GENERAL STATEMENT OF DUTIES: Performs laboratory testing of specimens submitted to the Clinical Laboratory. Is competent, experienced and has working knowledge of all areas of the Clinical Laboratory (Hematology, Chemistry, Bacteriology, Serology, etc.). Reports abnormal/critical value per policy.

SUPERVISION RECEIVED: Is directly supervised by the Supervising Clinical Laboratory Technologist, Lab Director and Medical Director. Also, under the direction of the Assistant to the Medical Director.

SUPERVISION EXERCISED: None

PHYSICAL DEMANDS: Must possess and maintain sufficient strength (lift up to 50 lbs. when team lifting clients), agility, endurance and sensory ability to perform the duties contained in this Duty Statement.

TYPICAL WORKING CONDITIONS: On-going interaction and contact with clients, nursing staff, other disciplines, and the general public. Potential exposure to communicable diseases, blood-borne pathogens, and other conditions common to a clinical nursing environment. May require sitting or standing for prolonged periods of time.

ESSENTIAL DUTIES:

5% Maintain work areas in a safe, sanitary condition.

10% Perform inventory, order materials and supplies needed for assigned work area (submit requests to Supervising Clinical Laboratory Technologist or Assistant to the Medical Director).

10% Ensure that the calibration of all laboratory equipment are up to date and printed documentation are filed. Be familiar with and comply with the quality control and quality assurance programs of the Laboratory and provide consultation and direction to others where needed.

10% Able to draw blood on all clients and employees. Process specimens for in-house and reference lab (send-outs). Ensure that the patient results from the reference laboratory are scanned into the ApplicationXtender in a timely manner. Call and document critical results to the Provider.

50% Be competent in all areas of the Laboratory and float to the areas in greatest need. Shall be responsible for carrying out all routine procedures that are requested during the regular working day. This shall include all standards and quality control procedures each shift. Responsible to ensure that all routine procedures from the acute area are drawn and completed as soon as possible. Be familiar with department and facility philosophy goals and objections, including licensing and fire regulations.

5% Attend staff meetings and training as needed/possible. Participate in continuing education as indicated to ensure competence as a Clinical Laboratory Technologist.

5% Ability to maintain instrumentation with reagents and other supplies and keep in proper operating order.

5% Perform other duties such as process client lab billing as assigned by Supervising Clinical Laboratory Technologist or Assistant to the Medical Director.

Senior Clinical Laboratory Technologist

Dated: _____

Supervising Clinical Laboratory Technologist

Dated: _____

DEVELOPMENTAL SERVICES
Porterville Developmental Center

DEPARTMENT: Medical Department

LOCATION: Clinical Laboratory

JOB TITLE: Clinical Laboratory Technologist

GENERAL STATEMENT OF DUTIES: Performs laboratory testing of specimens submitted to the Clinical Laboratory. Competent, experienced and working knowledge of all areas of the Clinical Laboratory (Hematology, Coagulation, Chemistry, and Phlebotomy). Reports abnormal/critical value per policy.

SUPERVISION RECEIVED: Directly supervised by the Supervising Clinical Laboratory Technologist and or Senior Clinical Laboratory Technologist, Lab Director and Medical Director. Also, under the direction of the Assistant to the Medical Director.

SUPERVISION EXERCISED: None.

PHYSICAL DEMANDS: Must possess and maintain sufficient strength (lift up to 50 lbs.) agility, endurance and sensory ability to perform the duties contained in this duty statement, including walking distances, bending, stooping, twisting, lifting, sitting/standing for prolonged periods of time.

TYPICAL WORKING CONDITIONS: On-going interaction and contact with individuals, nursing staff, other disciplines, and the general public. Potential exposure to communicable diseases, blood-borne pathogens and other conditions common to a clinical nursing environment. May require sitting or standing for prolonged periods of time.

ESSENTIAL DUTIES:

- 55% Be competent in all areas of the Laboratory and float to the areas in greatest need. Shall be responsible for carrying out any and all routine procedures that are requested during the regular working day. This shall include maintenance of the analyzer, quality control procedures and calibration of reagents and analyzers. Conduct minor troubleshooting of analyzers. Responsible to ensure that all routine procedures from the acute area are drawn and completed as soon as possible.
- 10% Perform inventory, order materials and supplies needed for assigned work area (submit requests to Supervising Clinical Laboratory Technologist or Assistant to the Medical Director).
- 10% Be familiar with and comply with the quality control and quality assurance programs of the Laboratory and provide consultation and direction to others where needed.
- 10% Able to draw blood on all individuals and employees. Process specimens for in-house and reference lab (send-outs). Ensure that the patient results are scanned into the Application Enhancer in a timely manner. Call and document critical results to the Provider.
- 5% Maintain work areas in a safe, sanitary condition.
- 5% Attend staff meetings and Out-service/In-service training as needed/possible. Participate in continuing education as indicated to insure competence as a Clinical Laboratory Technologist.
- 5% Perform other duties such as process client lab billing as assigned by the Supervising Clinical Laboratory Technologist or Assistant to the Medical Director. Ability to maintain instrumentation with reagents and other supplies and keep in proper operating order.

Clinical Laboratory Technologist

Dated: _____

Supervising Clinical Laboratory Technologist

Dated: _____