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| STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION POSITION ESSENTIAL FUNCTIONS DUTIES STATEMENT PO-199 (06/16) - PAGE 2 | | Working Title of Position BATTALION CHIEF (SACRAMENTO HEADQUARTERS TRAINING OPERATIONS) | |
| Percentage of Time Required | Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities. | | |
| 20% | *Fosters and maintains cooperative relationships with other agencies (federal, state, and local) to ensure the success of ongoing interagency participation in training courses. *Attends strategic meetings, functions, and committees, including the Monthly Training Coordinators Conference Call, to represent Statewide Training and provide insight on training-related matters. *Provides support to the Natomas Training Center as needed for manpower and supervisory assistance. *Administers the Sacramento Headquarters EMS and Safety programs. *Provides oversight to the Safety and EMS Fire Captains to ensure meeting minutes are posted and inspections are conducted and documented. | | |
| 10% | *Maintains readiness and qualifications to respond to emergency incidents and responds to incidents when assigned, consistent with the Battalion Chief classification. *Performs other job-related duties consistent with the Battalion Chief classification and the strategic needs of the Statewide Training program. *This may include serving as a training cadre member as requested and participating in special projects. | | |
| *These are the essential functions for this position. Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodation. | | | |
| Equal Employment Opportunity (EEO) Statement: All CAL FIRE employees are expected to conduct themselves in a professional manner that demonstrates respect for all employees and others they come in contact with during work hours, during work related activities, and anytime they represent the department. Additionally, all CAL FIRE employees are responsible for promoting a safe and secure work environment free from discrimination, harassment, inappropriate conduct, or retaliation. | | | |
| Job qualifications and/or conditions of employment: The incumbent is required to wear respiratory protection equipment, including self-contained breathing apparatus (SCBA). The use of such equipment may place a physiological burden on the incumbent that varies with the type of equipment used, the job and workplace conditions in which the equipment is used, and the medical status of the incumbent. As such, CalOSHA requires that the incumbent be annually medically cleared to be fit-tested for respiratory protection equipment. This clearance process consists of a comprehensive medical evaluation including a review of the incumbent's medical history, a complete physical examination, and vision, hearing, spirometry, and exercise treadmill tests. Duties involve field work requiring physical performance calling for above-average ability, endurance, and superior condition, including occasional demand for extraordinarily strenuous activities in emergencies, under adverse environmental conditions, and over extended periods of time; requires running, walking, difficult climbing, jumping, twisting, bending and transferring over 25 pounds; and the pace of work is typically set by the emergency situation. The incumbent to this position shall be retained for not less than a two-year commitment starting on the date of appointment. Any lesser commitment shall be approved by the supervisor to the incumbent. | | | |
| "We have discussed this document in its entirety and understand the duties of this position." | | | |
| Employee Signature | Date | Supervisor Signature | Date |
| Personnel use only <input type="checkbox"/> Posted to Directory | | _____ Initials and Date | |