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| STATE OF CALIFORNIA<br>DEPARTMENT OF FORESTRY AND FIRE PROTECTION<br><b>POSITION ESSENTIAL FUNCTIONS DUTIES STATEMENT</b><br>PO-199 (06/16)   |  | Working Title of Position<br><b>Helicopter Pilot</b>          |               |
|   |  | Division and/or Subdivision<br><b>Northern Region</b>         |               |
| INSTRUCTIONS: The Director is required by Government Code Section 19818.12 to report (or to record) "...material changes in the duties of any position in his or her jurisdiction". The Position Essential Functions Duties Statement is used for this purpose. Enter identifying information and effective date at the right. Enter brief description of each of the important duties and responsibilities of the position below. Group related duties in numbered paragraphs and indicate the percentage of total time occupied. Indicate the "essential functions" of the position by placing an asterisk (*) in front of those individual duties you determine to be essential to the job. Discuss the duties with the employee assigned to the position. Both the employee and supervisor sign the document where indicated. The supervisor retains the original document and provides a copy to the employee. |  | Location of Headquarters<br><b>Lassen Modoc Unit - Bieber</b> |               |
|   |  | Class Title of Position<br><b>Forestry Fire Pilot</b>         |               |
|   |  | Position Number<br><b>542-212-1046-VAR</b>                    |               |
|   |  | Effective Date  |               |
| Percentage of Time Required   | Effective on the date indicated, the employee assigned to the position identified above performs the following duties and responsibilities.  |   |               |
| 45%   | <p>Under the general direction of the Battalion Chief, the Forestry Fire Pilot acts as the Pilot in Command and ensures the mission readiness of the assigned Department of Forestry and Fire Protection (CAL FIRE) helicopter(s). The incumbent will adhere to and enforce all CAL FIRE and Lassen Modoc Unit (LMU) policies and procedures.</p> <p>*Responsible for aircraft duty preparations to include but not limited to, aviation weather analysis, performance and load calculations, pre-flight inspections, and initial aircraft system checks. *Responsible for the safe, efficient, and effective operation of the helicopter and mission evaluation using the Flight Risk Analysis Tool. *Pilots a helicopter from a high-altitude base in a single-pilot, Night Vision Goggle (NVG) capable configuration in day or night conditions, to include, mountainous terrain, turbulence, reduced visibility, unimproved confined areas, over water, at or near maximum allowable gross weight. Conducts documented risk assessments for all operations. *Will be responsible for participation in missions in aerial firefighting, which typically include: hauling cargo (both internal and external), hauling fixed tanks, and flying routine and emergency missions such as: search and rescue, hoist rescue operations, fire suppression, reconnaissance, dropping water and retardant on fires using pilot-controlled tanks from a low overwater hover, crew transport, helicopter coordinator, law enforcement, administration flights, prescribed burning operations, and various other mission sets. *Conducts seamless operations of all communication radios and Fire Traffic Area (FTA) procedures.</p> |   |               |
| 25%   | <p>*Performs advisory functions for non-aviation personnel to facilitate informed decision-making at all levels. Liaises with the Helicopter Chief Pilot on all emergent operations bulletins and safety bulletins, attends all mandatory pilot program meetings. *Possesses a thorough understanding of the CAL FIRE Helicopter Flight Standards, Flight Safety Standards, and Standards for Aerial Supervision; complies with and practically applies these standards.</p> <p>*These are the essential functions for this position. Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodation.</p>   |   |               |
| <b>Equal Employment Opportunity (EEO) Statement:</b> All CAL FIRE employees are expected to conduct themselves in a professional manner that demonstrates respect for all employees and others they come in contact with during work hours, during work related activities, and anytime they represent the department. Additionally, all CAL FIRE employees are responsible for promoting a safe and secure work environment free from discrimination, harassment, inappropriate conduct, or retaliation.   |  |   |               |
| Job qualifications and/or conditions of employment: <a href="#">See page 2.</a>   |  |   |               |
| "We have discussed this document in its entirety and understand the duties of this position."   |  |   |               |
| _____<br>Employee Signature   | _____<br>Date  | _____<br>Supervisor Signature                                 | _____<br>Date |
| Personnel use only  |  | <input type="checkbox"/> Posted to Directory                  |               |
| _____<br>Initials and date  |  |   |               |

