

**DEPARTMENT OF JUSTICE
BUREAU OF GAMBLING CONTROL
COMPLIANCE AND ENFORCEMENT**

- JOB TITLE:** Field Representative
- STATEMENT OF DUTIES:** The Field Representative will conduct both tribal casino and cardroom inspections to ensure enforcement of the Gambling Control Act, Tribal State Compacts, CCR Title 4 and Title 11, and the Penal Code. Acts as liaison between the Bureau of Gambling Control (Bureau) and various local, State, and Federal agencies.
- SUPERVISION RECEIVED:** Reports to the Special Agent Supervisor.
- SUPERVISION EXERCISED:** None.
- TYPICAL PHYSICAL DEMANDS:** Ability to lift 20 pounds, lifting, bending.
- TYPICAL WORKING CONDITIONS:** Cubicle workstation in a smoke free environment. Travel is required and incumbent must be able to work in a casino environment.

ESSENTIAL FUNCTIONS

- 40% Independently performs field inspections of cardrooms and tribal casinos to ensure compliance with the Penal Code, Gambling Control Act, Tribal-State Compact, CCR Title 4 and Title 11. Interprets statutes, regulations, and compacts relating to gambling and conducts preliminary investigations of allegations of unsuitable methods of operation. Identifies violations and reports pertinent information to Compliance and Enforcement or Licensing staff. Analyzes problems and offers solutions to supervisory and management staff. Writes reports and correspondence.
- 20% Acts as liaison between the Bureau and various local, State, and Federal agencies. Provides gambling subject matter expertise and assistance to individuals conducting investigations. Coordinates investigations with other law enforcement agencies.
- 20% Represents the Bureau at various conferences and meetings of professional organizations (NIGA, CNIGA, NAGRA, GSGA, etc.).

