



Classification: Senior Engineering Geologist (Supervisory)
 Position Number: 880-140-3751-015

DUTY STATEMENT

CURRENT PROPOSED

RPA Number: 25-140-120	Classification Title: Senior Engineering Geologist (Supervisory)	Position Number: 880-140-3751-015
Incumbent Name: Vacant	Working Title: Senior Engineering Geologist (Supervisory)	Effective Date: TBD
Tenure: Permanent	Time Base: Full Time	CBID: S09
Division/Office: Los Angeles Regional Water Quality Control Board-Region 4		Section/Unit: Underground Storage Tank, Oil and Gas Program / UST-Coastal Unit
Supervisor's Name: Thizar Tintut-Williams		Supervisor's Classification: Environmental Program Manager I (Supervisory)

Human Resources Use Only:	
HR Analyst Approval: <i>Tiffani Pace</i>	Date: May 1, 2026

General Statement
Under the direction of an Environmental Program Manager I (Supervisory) and consistent with good customer service practices and the goals of the State and Regional Board's Strategic Plan, the incumbent is expected to be courteous and provide timely responses to internal/external customers, follow through on commitments, and to solicit and consider internal/external customer input when completing work assignments.
Position Description



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The Senior Engineering Geologist (Supervisory) supervises the Coastal Unit and is responsible for organizing, directing, and coordinating the work of a multi-disciplinary technical staff consisting of two Water Resource Control Engineers and three Engineering Geologists. The position oversees professional engineering and geological work associated with the Underground Storage Tank and Oil and Gas Programs. The Underground Storage Tank Program includes subsurface investigations and corrective actions at industrial and commercial sites with underground storage tanks, including but not limited to Brownfields, refineries, tank farms, airports, manufacturing facilities, metal plating facilities, and automotive repair facilities. The Oil and Gas Program includes monitoring and evaluating potential impacts to groundwater from well stimulation activities, enhanced oil recovery activities associated with the Underground Injection Control Program and produced water ponds. Daily proficient use of office equipment and the Microsoft Office Suite is required.

Essential Functions (Including percentage of time):

45%	Supervise, lead, and manage staff assigned to the Underground Storage Tank and Oil and Gas Programs. Oversee cases and projects related to the investigation and cleanup of toxic pollutants in the environment and support overall program management. Assign, monitor, and review staff work to ensure consistency with Water Board policies, procedures, and practices. Review, direct, and guide staff work; provide timely feedback; and manage program performance to support the restoration and protection of water quality, beneficial uses, and human health, consistent with division and program priorities. Ensure staff apply effective project management practices, including establishing, adjusting, and meeting milestones and completion dates for assigned tasks, cases, and projects in coordination with external stakeholders and consistent with supervisory direction. Establish and track unit goals, review staff workplans and individual development plans, and manage staff performance.
25%	Oversee and evaluate groundwater monitoring and reporting programs and closure plans; prepare reports and recommendations to ensure compliance or to support enforcement actions. Oversee and evaluate initial site assessment results and issuance of letters or orders to dischargers regarding determination of need for remedial investigation and cleanup. Coordinate and respond to spill responses.
15%	Participate in public hearings and workshops; provide customer service to stakeholders; prepare written technical reports documenting the results of unit activities; meet with staff of State Board and other agencies, the media, and the public to convey information on the activities and results of investigations.
10%	Evaluate and approve hazardous site inspection plans related to employees' health and safety; act as an expert witness in Regional Board enforcement cases and court actions; make presentations to the Regional Board at public hearings; develop programs and budget information. Perform administrative duties as a first-line supervisor. Conduct annual staff reviews and prepare probationary reports.

Marginal Functions (Including percentage of time):



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5%	Perform other duties as required.
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Typical Physical Conditions/Demands:

The job requires extensive use of a personal computer and the ability to sit/stand at desk, utilize a phone, and type on a keyboard for extended periods of time. Ability to lift 15 pounds, bend and reach above shoulders to retrieve files and/or documents. Ability to drive a vehicle to conduct site inspections, attend offsite meetings, workshops, and conferences.

Typical Working Conditions:

The incumbent works on the 2nd floor of a 10-story office building in downtown Los Angeles, in an enclosed, non-windowed or windowed office cubicle in a smoke-free environment. The work schedule is Monday through Friday. The work schedule for the incumbent is a hybrid schedule with a minimum of two in-office days a week. The presence in the office is subject to operational needs and may change per management direction. Travel may be required locally and within the state.

Supervisor Statement

I certify this duty statement represents an accurate description of the essential functions of this position. I have discussed the duties of this position with the employee and provided the employee a copy of this duty statement.

Supervisor Name	Supervisor Signature	Date

Employee Name	Employee Signature	Date