

DUTY STATEMENT
DSH3002 (Rev. 01/2020)



Box reserved for Personnel Section

| | | RPA # | C&P Analyst Approval | Date | |
|--|---|--|------------------------------|-------------------------------|----------------------|
| Employee Name | | Division Department of State Hospitals (DSH) Headquarters - Forensic Services Division (FSD) | | | |
| Position No / Agency-Unit-Class-Serial 461-430-7620-018 | | Unit Sexual Offender Civil Commitment Program (SOCP), Offender with a Mental Health Disorder (OMD) Program, and Incompetent to Stand Trial (IST) Re-Evaluation Program | | | |
| Class Title Consulting Psychologist | | Location Department of State Hospitals (DSH) Headquarters, Sacramento | | | |
| Subject to Conflict of Interest <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | CBID R19 | Work Week Group: E | Pay Differential NO | Other NONE |
| <p>Briefly (1 or 2 sentences) describe the position's organizational setting and major functions</p> <p>Under the direction of the Chief Psychologist and the general administrative direction of the Deputy Director, the Consulting Psychologist is required to conduct forensic evaluations, provide expert testimony, and provide consultation services in support of the SOCP, OMD Program, and IST Re-Evaluation Program. This position will be located at Headquarters in Sacramento with telecommuting privileges as approved by the Chief Psychologist. Incumbent will be required to attend mandatory trainings and meetings as directed by the Chief Psychologist. Frequent statewide travel may be required, occasionally with short notice. Timely report submission is required, and self-directed time-management is an essential function of the position.</p> <p>Must pass Live Scan (fingerprint) background check from Department of Justice (DOJ).</p> | | | | | |
| % of time performing duties | Indicate the duties and responsibilities assigned to the position and the percentage of time spent on each. Group related tasks under the same percentage with the highest percentage first; percentage must total 100%. (Use additional sheet if necessary). | | | | |
| 50% | <p>Per caseload requirements, independently evaluate inmates (pursuant to Welfare and Institutions Code (WIC) section 6600 and Penal Code (PC) section 2962) referred as potential Sexually Violent Predators or OMDs by the California Department of Corrections and Rehabilitation using a standardized assessment protocol established by the DSH to determine if the individual meets the statutory criteria. For WIC section 6600 evaluations, this may include, but is not limited to, initial precommitment evaluations, update evaluations, recommitment evaluations, and replacement evaluations.</p> <p>Evaluator may also independently perform IST re-evaluations (pursuant to WIC section 4335.2 and PC sections 1370, 1370.1 and 1372), primarily via telehealth, or in person when required, using an assessment tool instituted by DSH to assess IST defendants committed to and awaiting admission to DSH.</p> | | | | |

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| | <p>The evaluator will possess specialized knowledge in the field of forensic evaluations, evaluation of sex offenders and mentally disordered offenders or incompetence to stand trial, an understanding of relevant research literature, and an understanding of risk assessment applied to these populations. The evaluator will also prepare and testify in court proceedings as required by the courts.</p> |
| 40% | <p>Incumbent may be assigned additional forensic evaluations, training and consultation duties, and/or to quality assurance initiatives. Incumbent may also be required to attend or provide expert training and program consultation to assist other evaluators on relevant clinical and forensic topics including, but not limited to, offender assessment, diagnosis, risk assessment, and expert testimony. Incumbent may also be assigned to participate in specialized quality improvement initiatives including quality assurance team, clinical consultation teleconferences, peer review, quality improvement-related research, clinical projects, development of evaluation standards and templates, participation in stakeholder's meetings, and liaison to outside agencies and hospitals.</p> |
| 10% | <p>Other duties as assigned, appropriate to the classification.</p> |
| Other Information | <p>Regular and consistent attendance is critical to the successful performance of this position due to the heavy workload and time-sensitive nature of the work. The incumbent routinely works with and is exposed to sensitive and confidential issues and/or materials and is expected to maintain confidentiality at all times.</p> <p>The DSH provides support services to facilities operated within the Department. A required function of this position is to consistently provide exceptional customer service to internal and external customers.</p> <p>Incumbent must comply with GC Chapter 3 State Employee Telecommuting Program [14200-14203] (Chapter 3 added by Stats. 1990, Ch. 1389, Sec. 1.) that disallows California state employees to reside out of state while performing their work duties.</p> <p>The majority of the essential functions of this position may be performed via telework and/or flexible scheduling in accordance with DSH PD 5338. Although the ability may be granted, incumbent must be available to report to in-person when it is determined necessary by management.</p> |

I have read and understand the duties listed above and I can perform these duties with or without reasonable accommodation. (If you believe reasonable accommodation is necessary, discuss your concerns with the Office of Human Rights).

Employee's Signature

Date

I have discussed the duties of this position with and have provided a copy of this duty statement to the employee named above.

Supervisor's Signature

Date