



DUTY STATEMENT

DIVISION		CLASSIFICATION	POSITION NUMBER (Agency-Unit-Class-Serial)
Coastal Field Division		Forestry Technician, PI	549-741-1085-902
DISTRICT/HQ SECTION		WORKING TITLE	CBID
San Luis Obispo Coast District		Forestry Technician, PI	R08
SECTOR/HQ UNIT		REPORTING LOCATION	INCUMBENT
Natural Resources		Coastal Sector Office	
STATE HOUSING			IMMEDIATE SUPERVISOR
State Housing is not available			Senior Environmental Scientist
SENSITIVE POSITION DESIGNATION (Check if applicable)			
<input checked="" type="checkbox"/> Sensitive Position as designated by the Department per California Code of Regulation (CCR) 599.961			
POSITION DESCRIPTION			
<p>Under the close supervision of the Senior Environmental Scientist, incumbents learn to perform routine technical resource management assignments of average difficulty. Incumbents will perform basic fire control assignments during fire season and occasionally at other times. Incumbents entering State service at this level will receive in a timely manner during the probationary period, and prior to working in emergency assignments training in the Department's "Basic Fire Fighter" training as is required for Fire Fighter II. One of the requirements for permanent status in this class is successful completion of the training course.</p> <p>Incumbents may receive additional training, as required, to perform their assigned functions, in such areas as introduction to surveying, map reading, cruising, dendrology, and basic program areas. Tasks will further Natural Resources Division projects and programs as identified by the Senior Environmental Specialist.</p> <p>All employees are responsible for contributing to an inclusive, safe, and secure work environment that values diverse cultures, perspectives, and experiences, and is free from discrimination.</p>			
ALL EMPLOYEES ARE RESPONSIBLE FOR CONTRIBUTING TO AN INCLUSIVE, SAFE, AND SECURE WORK ENVIRONMENT THAT VALUES DIVERSE CULTURES, PERSPECTIVES, AND EXPERIENCES, AND IS FREE FROM DISCRIMINATION.			
ESSENTIAL FUNCTIONS:			
%	TASK/DUTIES		
40%	<p><u>Forestry Management</u></p> <p>Perform basic prescribed fire assignments during non-fire season and occasionally at other times. Forest practice; forest thinning, forest inventory, Wildland Urban Interface maintenance, invasive weed control, permit compliance, administrative tasks, sensitive species monitoring, and forest plan writing; chaparral management; nursery operations; insect monitoring; and district prefire planning, inspection, lifting heavy loads, exposure to poison oak and wildlife, exposure to smoke and fire during burning operations, and exposure to sun, wind, and other weather conditions. Incumbents will perform basic prescribed fire assignments during non-fire season and respond as needed to assist in wildfires as State Park Resource Advisors. Assist in all aspects of forestry management tasks: planning, crew coordination, herbicide use, tree felling, prescribed fire, and reporting. Projects include the management of pitch-canker diseased forests of Monterey pine at San Simeon and Morro Bay, as well as eucalyptus forest management at Montana de Oro State Park. Felling of dead and diseased trees. bucking, and creation of burn piles is followed by pile burning.</p>		
40%	<p><u>Resource Management</u></p>		

	Perform erosion control, weed eradication, endangered species management, nesting bird surveys, etc. Work involves the use of hand and powered tools. Use of chain saws, pole saws, weed whips, mowers, and other equipment. Identification of plants and animals and knowledge of applicable regulations (USFWS, air quality, herbicide regulations, etc.). Review and comply with the Natural Resource Division's US Fish and Wildlife 10(a)(1)(A) permit to comply with federal Endangered Species Act.	
15%	Administration Timely compliance with agency procedures: timesheets, vehicle inspections, mileage logs, work reports, purchasing, etc. Maintains equipment in clean and working condition. Attends weekly core staff meetings and participates in regular safety meetings.	
MARGINAL FUNCTIONS:		
%	TASK/DUTIES	
5%	Other job-related duties as assigned and necessary for operational continuity. Attend staff meetings and trainings and prepare administrative paperwork to meet operational needs.	
TYPICAL WORKING CONDITIONS		
Physical work outdoors in various weather conditions. During prescribed fire operations employee will be exposed to smoke and heat and may be required to work long hours and weekends/holidays. As safety allows, work continues in all types of weather.		
TELEWORK DESIGNATION:		
This position is designated as NOT Telework Eligible.		
SPECIAL REQUIREMENTS:		
Employee must attend (at employers expense) and pass Basic Firefighter training within 12 months of hire and must pass, within 1 month, the fire community's standardized Moderate Pack Test (Requirements: 2-mile walk with 25 lb pack in 30 minutes. No jogging or running). Must possess a valid Class C driver's license.		
The statements contained in this job description reflect general details as necessary to describe the principal functions of this job. It should not be considered an all-inclusive listing of work requirements. The incumbent of this position may perform other duties (commensurate with the classification) as assigned, including work in other functional areas to cover during absences, to equalize peak work periods, or to otherwise balance the workload.		
SUPERVISOR STATEMENT:		
I CERTIFY THIS DUTY STATEMENT REPRESENTS AN ACCURATE DESCRIPTION OF THE ESSENTIAL FUNCTIONS OF THIS POSITION. I HAVE DISCUSSED THE DUTIES OF THIS POSITION WITH THE EMPLOYEE AND PROVIDED THE EMPLOYEE WITH A COPY OF THIS DUTY STATEMENT.		
SUPERVISOR NAME (PRINT OR TYPE)	SUPERVISOR SIGNATURE	DATE
EMPLOYEE STATEMENT:		
I CERTIFY I HAVE READ, UNDERSTAND, AND CAN PERFORM THE DUTIES OF THIS POSITION EITHER WITH OR WITHOUT REASONABLE ACCOMMODATION. I HAVE DISCUSSED THESE DUTIES WITH MY SUPERVISOR AND HAVE BEEN PROVIDED A COPY OF THIS DUTY STATEMENT.		
EMPLOYEE NAME (PRINT OR TYPE)	EMPLOYEE SIGNATURE	DATE