

JOB DESCRIPTION AND POSITION CLASSIFICATION

| | | | | |
|---|--|---|--|------------------|
| CLASSIFICATION Utility Craftworker Apprentice, Water Resources | | DWR POSITION NUMBER 2x50-6267-x8x | SAP POSITION NUMBER 500XXXXX | MCR 01 |
| APPOINTEE Vacant | | SAP PERSONNEL NO. TBD | DIVISION/SECTION O&M & DFO / Various Locations | |
| COLLECTIVE BARGAINING IDENTIFIER Management Related BU: <input type="checkbox"/> Supervisory Related BU: <input type="checkbox"/> Confidential Related BU: <input checked="" type="checkbox"/> Rank and File BU: 12 | | | | |
| RESPONSIBILITIES EXERCISED <input type="checkbox"/> Supervisory <input type="checkbox"/> Lead Person | | IMMEDIATE SUPERVISOR (Print) TBD | SUPERVISOR'S CLASSIFICATION Utility Craftworker Supervisor, WR | |
| APPROVED BY (Personnel Analyst's Name) Jennifer Greathouse | | | DATE 6-3-26 | |
| <i>Percent of Time</i> | <i>Activity</i> | | | |
| | POSITION SUMMARY Under close supervision of the Utility Craftworker Supervisor, Water Resources (WR) and guidance of the journey person, the apprentice learns the progressively skilled work in the repair, operation, modification, inspection, replacement, and maintenance of major civil structures and related utility equipment associated with the State Water Project located in Oroville, Delta, San Luis, San Joaquin, or Southern Field Divisions and Flood Management located in Yolo, and Sutter County. | | | |
| | ESSENTIAL FUNCTIONS This position requires that the incumbent work cooperatively with others, adjust priorities based on operational needs, maintain regular, consistent, predictable attendance and exercise good judgment. Incumbent will learn the basic functions of SAP. Must be able to use electronic devices such as a mobile tablet to gather data and capture documentation while performing preventative maintenance work on equipment throughout the state water project. The essential functions are but not limited to: | | | |
| 40% | Assists journey person and receives training in the operation and service of medium and heavy equipment; learns to perform gas and arc welding and proper procedures for repairs and/or replacement concerning booms, marker buoys, culverts, gates, fences, bridges, weirs, spillways, turnouts, aqueduct lining and structures; learns to perform rodent control, weed control, road repair, grouting, pipe fitting, metal fabrication, fencing work, metal and/or concrete sandblasting; painting; concrete work and rough and finish carpentry. This will require traveling by vehicle on public roadways to remote areas within the Field Division. | | | |
| 30% | Participates in aqueduct/levee inspections; learns flood fighting techniques and boat operation. Learns to perform soil compaction, earth moving, slope stabilization, erosion control work and removal of flood/storm debris. Learns to operate, service and make minor repairs to equipment for maintenance of embankments, dams, levees, wheel tractors and loaders, trucks up to 2-ton, fork lifts, small spray rigs, pumps and generators, etc. This will require traveling by vehicle on public | | | |
| SUPERVISOR'S STATEMENT: I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE. | | | | |
| SUPERVISOR'S NAME (Print) TBD | | SUPERVISOR'S SIGNATURE ➤ | | DATE |
| EMPLOYEE'S STATEMENT: I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT. | | | | |
| EMPLOYEE'S NAME (Print) Vacant | | EMPLOYEE'S SIGNATURE ➤ | | DATE |

JOB DESCRIPTION AND POSITION CLASSIFICATION

| | | | |
|--|---|--|------------------|
| CLASSIFICATION Utility Craftworker Apprentice, Water Resources | DWR POSITION NUMBER 2x50-6267-x8x | SAP POSITION NUMBER 500XXXXXX | MCR 01 |
| APPOINTEE Vacant | SAP PERSONNEL NO. TBD | DIVISION/SECTION O&M & DFO / Various Locations | |
| <i>Percent of Time</i> | <i>Activity</i> | | |
| <p>15%</p> <p>15%</p> | <p>roadways to remote areas within the Field Division.</p> <p>Learn to identify facility drawings and prints; prepare estimates of materials; and read survey maps. Learns about the care and use of hand tools, power tools and equipment used in the trade.</p> <p>Participate in classroom and home study instruction in a scheduled program, and after home study in trade-related classes as necessary which may require traveling by vehicle on public roadways to remote areas. Apprentice is periodically tested to check progress in preparation for promotion to Utility Craftworker, WR.</p> <p>SPECIAL REQUIREMENTS</p> <p>All employees are responsible for contributing to an inclusive, safe, and secure work environment that values diverse cultures, perspectives, and experiences, and is free from discrimination.</p> <p>Stamina to climb stairs, ladders, scaffolding, and 50-foot towers. Strength to pull cables and move gas cylinders, tools, equipment, or heavy parts up to 50 pounds. Able to identify color-coded wires, indicating lights, piping systems, and hazard warning signs. Manual dexterity needed to use hand tools, solder, and terminate electrical connections. Ability to stoop, bend, kneel, and work in confined spaces. Must be available for off-peak operations, maintenance or emergency repairs.</p> <p>This is a sensitive position and is subject to substance abuse testing as defined in California Department of Human Resources (CalHR) Regulations 599.960 - 599.966. Upon obtaining a Class A license or permit, with appropriate medical card as required by the apprenticeship program, this position will also be subject to Federal DOT alcohol and substance abuse requirements set forth in Title 49 of the Code of Federal Regulations.</p> <p>Must possess a valid California Driver's License to travel from plant to plant and within the State Water Project including driving a vehicle on public roadways will be required.</p> <p>Employee is required to successfully complete all safety training related to the functions of the job.</p> <p>This position is not eligible for telework.</p> <p>This position provides necessary support to the Divisions of Flood Operations, Division of Flood Planning Improvements, Safety of Dams, Operations and Maintenance, Engineering, and/or the Public Affairs Office during Governor declared emergencies, flood, dam, State Water Project, and other incidents and emergencies. Additionally this position may participate in emergency operations in the capacity of area teams, field inspection, coordination, and assist agencies such as California Office of Emergency Services and Federal Emergency Management Agency in disaster work, including performing fieldwork to complete damage survey reports for droughts, flooding, earthquakes, and other emergencies. This position may also serve in one of the sections as established in the Incident Command System to assist the Department in performing its emergency preparedness, response, recovery, and mitigation functions. These functions are established in the California State Emergency Plan and the Department's Administrative Orders.</p> | | |