

DUTY STATEMENT

DFW 242A (REV. 07/18/22)

Department Statement:

California is one of the most biodiverse places on the planet. As such, the Department of Fish and Wildlife (CDFW) values diverse employees working together to protect nature for all Californians. CDFW is committed to fostering an inclusive work environment where all backgrounds, cultures, and personal experiences can thrive and connect others to our critical mission.

INSTRUCTIONS: A duty statement and organizational chart must be submitted with each Request for Personnel Action, Form 242	EFFECTIVE DATE
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DFW DIVISION/BRANCH/REGION/OFFICE Bay Delta Region (Region 3)	POSITION NUMBER (Agency-Unit-Class-Serial)
UNIT NAME AND LOCATION Interagency Ecological Program (IEP) Operations - Field Support Unit – Stockton, CA	CLASS TITLE Fish and Wildlife Technician
INCUMBENT VACANT	CURRENT POSITION NUMBER (Agency-Unit-Class-Serial) 565-323-0916-018

BRIEFLY DESCRIBE THE POSITION'S ORGANIZATION SETTING AND MAJOR FUNCTIONS
Under the supervision of a Fish and Game Vessel Master, this position participates in activities supporting research and biological sampling from Department research vessels, typically assisting an Environmental Scientist or Fish and Game Vessel Mate.

PERCENTAGE OF TIME PERFORMING DUTIES	INDICATE THE DUTIES AND RESPONSIBILITIES ASSIGNED TO THE POSITION AND THE PERCENTAGE OF TIME SPENT ON EACH. GROUP RELATED TASKS UNDER THE SAME PERCENTAGE WITH THE HIGHEST PERCENTAGE FIRST. (USE THE REVERSE SIDE IF NECESSARY.)
40%	<p><u>ESSENTIAL FUNCTIONS:</u></p> <p>Field Sampling and Monitoring Assistance: Assist with field sampling and monitoring operations, including (1) setting, fishing, and retrieval of trawls, seines, traps, and other nets to collect biological samples from Department research fishing vessels. (2) Operate hydraulic winches, small boats less than thirty-five feet (35'), and associated equipment, such as global positioning system (GPS), radios, fathometers, and chart plotters. (3) Drive vehicles and launch, load, and trailer boats. (4) Sort, handle, and measure live fish and invertebrates (e.g., crabs, shrimp) while on board Department vessels. (5) Collect other biological samples and water samples, and (6) accurately record information associated with collections.</p>
30%	<p>Maintenance, Repair, and Upgrading of Research Vessels and Skiffs: Perform all aspects of upkeep on Department research vessels and associated equipment, including (1) cleaning boats; (2) minor equipment and boat repair; (3) engine maintenance; (4) approved modifications to boats; (5) accurate recordkeeping of boat use and repairs; and (6) maintenance and repair of boat trailers.</p>
15%	<p>Preparation for and Coordination of Field Work: In coordination with scientific staff, prepare equipment and gear for field sampling, including (1) ensuring proper net(s), hardware, and backups are on boats and in good repair; and (2) making any changes necessary to deck gear and cables to properly use the nets and other sampling gear.</p>
10%	<p>Repair and Construction of Fishing Gear: Repair, mend, construct, and store fishing gear, including midwater trawls, Kodiak trawls, otter trawls, trammel nets, gill nets, purse seines, larval and plankton nets, and associated cables, sleds, frames and doors.</p>
5%	<p><u>NON-ESSENTIAL FUNCTIONS:</u></p> <p>Miscellaneous duties as required: Complete and submit weekly activity reports, vehicle usage logs, vessel usage logs, and other routine reports. Learn rules of navigation and fish survey protocols. With Mate oversight, learn to operate larger boats.</p>

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	<p>WORKING CONDITIONS:</p> <p>Up to 15 days a month working aboard research vessels, which (1) requires starting work early; (2) often requires working in excess of 8 hours per day and occasional overnight stays; (3) requires standing, sitting, kneeling, reaching, and lifting up to 40 pounds on an unlevel or moving surface; (4) often occurs in inclement weather and rough water; and (5) frequently requires handling fish. Wearing a Department of Fish and Wildlife uniform is required as a condition of employment while conducting field work and public work duties. Must possess a valid driver's license and be able to operate a motor vehicle often in heavy traffic and early in the morning.</p>	
SUPERVISOR'S STATEMENT: I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE.		
PRINT SUPERVISOR'S NAME	SUPERVISOR'S SIGNATURE	DATE
EMPLOYEE'S STATEMENT: I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT. I HAVE READ AND UNDERSTAND THE DUTIES AND ESSENTIAL FUNCTIONS OF THE POSITION AND CAN PERFORM THESE DUTIES WITH OR WITHOUT REASONABLE ACCOMMODATION.		
PRINT EMPLOYEE'S NAME	EMPLOYEE'S SIGNATURE	DATE