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**Position Details**

**Classification:**  
Supervising Transportation Engineer

**Office/Branch:**  
Construction

**Working Title:**  
Construction Manager

**Location:**  
Fresno

**Position Number:**  
311-635-3155-001

**HR Approval Date/Initials:**  
2/9/26 SA

**CBID/Bargaining Unit:** M09

**Work Week Group:** E

**Tenure:**  
Permanent

**Time Base:**  
Full-Time

**Job Description Summary**

Under the general direction of the California High-Speed Rail Authority's (Authority) Principal Transportation Engineer, the Supervising Transportation Engineer (Construction Manager) is responsible for assigned Construction Packages (CP) for the high-speed rail (HSR) megaproject, including construction and design oversight to guarantee a quality facility is designed within the project's cost, scope, and schedule. The Construction Manager directs an oversight team and serves as a point of contact with the Project and Construction Management consultant and the Program Management Team on construction and design related matters to complete design and construction of CP design/build and construction contracts in accordance with all contract requirements, state laws and regulations, and the Authority's Project and Construction Management Manual.

**Duties**

Percentage

Essential (E)/Marginal (M)

- 30% (E)
- Implements and administers the Authority's CPs as assigned for the HSR megaproject.
  - As necessary, assures the development and allocation of proper resources to execute corresponding contracts and agreements in a timely manner.
  - In conjunction with other Authority managers and state agencies, evaluates the performance of all consultant activities that are engaged in support of assigned CPs.
- 30% (E)
- Investigates assigned CP construction and design issues to ensure an efficient product is built for the purposes of public safety and

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effective state expenditures and that only work completed in accordance with contract requirements are processed and paid.

- Exercises problem solving methods in the best interest of the Authority and in conformance with applicable laws, contracts, specifications, and plans.
  - Performs personnel management and administrative functions such as conducting and attending staff meetings, monitoring staff performance, and training staff.
  - Sets a clear vision to achieve productive results by developing plans to meet goals, leverage staff skills, and solve problems.
  - Assigns work and priorities, monitors progress, adjusts priorities, redistributes workload, and secures extensions as needed to meet established deadlines. Selects and hires staff.
  - Ensures uniform interpretation and implementation of laws, rules, regulations, policies, and procedures.
- 15% (E)
- Works cooperatively with Authority external customers and represents the Authority in meetings with cities, counties, third parties, and regional transportation agencies on politically sensitive problems and interagency and public relations work.
  - Analyzes all types of business-related situations and adopts an effective course of action within legal operational constraints.
- 15% (E)
- Evaluates compliance of program goals, assigned CP specifications, scope, and product quality.
  - Assists management in organizing and directing the work of Senior Transportation Engineers and other staff.
  - Represents the Authority at meetings and prepares correspondence and reports as needed to communicate project status and issues to senior management.
  - Keeps track of construction budget, process, and reviews contract change orders and task orders and the progress of the design and construction project.
- 5% (E)
- Handles difficult technical and administrative matters related to the design and construction of the program. Serves as a high-level technical expert for the program and directs the work of construction management staff.
  - Frequent travel may be required throughout the State to construction sites, and to attend Authority meetings and presentations.
- 5%
- Performs other job-related duties as required.

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### **Special Requirements**

The checked boxes below indicate any additional requirements of this position.

License Required Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Type: Engineering	Conflict of Interest (COI) Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Bilingual Required Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Language:	Contract Manager Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Medical Required Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
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Other Special Requirements Information:

*License:* Possession of a valid certificate of registration as a civil, electrical, or mechanical engineer issued by the California State Board of Registration for Professional Engineers is required.

*Conflict of Interest:* This position is designated under the Conflict-of-Interest Code. The position is responsible for making, or participating in the making, of governmental decisions that may potentially have a material effect on personal financial interests. The employee is required to complete form 700 within 30 days of assuming employment. Failure to comply with the Conflict-of-Interest Code requirements may result in disciplinary action.

*Contract Manager:* Ensures that assigned contracts and agreements are administered and managed in accordance with the applicable policies and procedures of the Authority, the State Contracting Manual (SCM) and the California Government Code (GC).

### **Knowledge and Abilities**

Knowledge of: Various phases of transportation engineering and systems planning; transportation economics and financing; factors which influence the impact of transportation facilities on the environment, the community and the economy; principles and techniques of personnel management and supervision; Authority's Equal Employment Opportunity (EEO) and labor relations objectives; a manager's role in safety, EEO and labor relations and the processes available to meet these program objectives.

Ability to: Administer an engineering and construction program; plan and direct the work of others; judge work quality and performance; prepare technical correspondence and complete, comprehensive reports; prepare articles for publication; address an audience effectively; analyze situations accurately and adopt an effective course of action; communicate effectively; effectively contribute to the Authority's safety, EEO and labor relations objectives.

### **Desirable Qualifications**

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- Experience leading a team in project delivery phase, such as design, procurement, construction, or project management.
- Experience in design/build contracts.
- Experience in large infrastructure construction contracts, including extensive utility relocations.
- Experience in change order, dispute analysis and resolution.
- Experience in review and analysis of schedule delays.
- Experience in management of large projects or design build projects for both capital costs and support costs, transportation economics & financing.
- Experience, knowledge and the ability to develop and/or oversee Annual Workplans, expenditures for scope, schedule, and costs in project delivery.
- Experience coordinating with external agencies, third parties, utilities & regulatory agencies.
- Experience managing, directing, coordinating staff, consultants or others work, and providing professional guidance in area of contract management for projects.

### **Supervision Exercised Over Others**

This position supervises staff consisting of Senior Transportation Engineers and external consultants. Provides technical and project leadership and guidance to other staff, including Authority staff, contractors, and PCM consultants.

### **Public and Internal Contacts**

The incumbent will have regular contact with various levels of staff at the Authority, consultants, vendors, contractors, staff at other state agencies, federal government officials, local government officials, and the public. The incumbent must handle all situations and communications tactfully and respectfully to support the Authority's mission.

### **Responsibility for Decisions and Consequence of Error**

The incumbent is responsible for a program or function and is expected to carry out necessary activities without direction, except as new or unusual circumstances require. Errors may have a significant impact on the internal and external operations of the Authority. Successful performance of the above-listed duties is essential to ensure that program delivery and project matters are resolved efficiently and effectively. Failure to perform these duties effectively could result in additional costs to the state to complete the high-speed rail project and negative political consequences for the Authority in the event of improper handling of duties on the largest infrastructure project in the nation. The incumbent should exercise a high degree of initiative and independent judgment by regularly performing the most difficult duties.

### **Physical and Environmental Demands**

While working on-site, the incumbent works in a professional office environment, in a climate-controlled area which may fluctuate in temperature and is under artificial light.

The incumbent will be required to use a computer, mouse, and keyboard, and will be

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required to sit for long periods of time at a computer screen. The incumbent also frequently works outdoors at construction sites and may be exposed to dirt, noise, uneven surfaces, inclement weather, and extreme heat or cold.

**Working Conditions and Requirements**

- a. Schedule: Flexible schedules may be available for this position. Specific schedules will be set between the employee and supervisor.
- b. Telework: Part-time telework is available for this position for California residents based on the requirements of the position
- c. Travel: Frequent travel may be required throughout the State to construction sites, and to attend Authority meetings and presentations.
- d. Other: N/A

**Acknowledgment and Signatures**

I have read and understand the duties listed above and can perform them with/without reasonable accommodation (RA). (If you believe you may require RA, please discuss this with the hiring supervisor. If you are unsure whether you require reasonable accommodation, inform the hiring supervisor who will discuss your concerns with the RA Coordinator.)

Incumbent Printed Name:	Signature:	Date:
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I have discussed the duties with and provided a copy of this duty statement to the incumbent named above.

Supervisor Printed Name:	Signature:	Date:
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