



DUTY STATEMENT

DIVISION	CLASSIFICATION	POSITION NUMBER (Agency-Unit-Class-Serial)
Coastal Field	State Park Peace Officer (Ranger)	548-912-0983-014
DISTRICT/HQ SECTION	WORKING TITLE	CBID
Channel Coast District	State Park Peace Officer (Ranger) (K-9)	R07
SECTOR/HQ UNIT	REPORTING LOCATION	INCUMBENT
Santa Barbara	La Purisima Mission State Historic Park	
STATE HOUSING: (Check one)		IMMEDIATE SUPERVISOR
<input type="checkbox"/> Housing is required <input type="checkbox"/> Housing may be required		State Park Peace Officer Supervisor (Ranger)
<input checked="" type="checkbox"/> Housing is not available		
SENSITIVE POSITION DESIGNATION: (Check if applicable)		
<input checked="" type="checkbox"/> Sensitive Position as designated by the Department per California Code of Regulation (CCR) 599.961		
POSITION DESCRIPTION		
<p>Under the supervision of the State Park Peace Officer Supervisor (Ranger), the State Park Peace Officer (Ranger) (K-9) performs patrol, public safety and law enforcement, and visitor services duties required to provide a safe, efficient, and effective visitor experience in the Santa Barbara Sector. The State Park Peace Officer (Ranger) (K-9) performs professional and technical duties involving operations, interpretation, resource protection/management, facility maintenance and all associated canine handler duties. May lead seasonal and/or lower-level permanent staff. This position will patrol all park units in the Santa Barbara Sector, Refugio State Beach, El Capitan State Beach, Gaviota State Park, Point Sal State Beach, La Purisima Mission State Historic Park, Santa Ines Mission Mills (unclassified), El Presidio de Santa Barbara State Historic Park, and Chumash Painted Cave State Historic Park.</p>		
ALL EMPLOYEES ARE RESPONSIBLE FOR CONTRIBUTING TO AN INCLUSIVE, SAFE, AND SECURE WORK ENVIRONMENT THAT VALUES DIVERSE CULTURES, PERSPECTIVES, AND EXPERIENCES, AND IS FREE FROM DISCRIMINATION.		
ESSENTIAL FUNCTIONS:		
%	TASK/DUTIES	
35%	Public Safety and Law Enforcement With canine, enforce all applicable laws, rules, and regulations. Patrol primarily by vehicle, boat, and foot patrol; issue citations; make physical arrests; perform search and rescue activities and take command in emergencies. Operate dispatch; conduct traffic control (i.e., pedestrian, vehicle, vessel, bicycle, and horse); render first aid; assist other agencies in emergency or medical incidences and conduct searches for lost persons. Prepare and complete all required reports (crime, canine use, accident, park damage, citations, warnings); conduct criminal and administrative investigations, maintain chain of evidence on all physical evidence taken and held; maintain relations with other law enforcement agencies, and attend court as required. Assist visitors in distress (medical aids, assisting with disabled vehicles, camper problems); maintain awareness of situations hazardous to employees and/or visitors, and assist in the development of crime prevention programs.	
15%	Canine Duties, Training and Maintenance of Canine Assure proper nutrition, veterinary care, housing, kenneling, grooming, and exercise needs of the patrol canine are met. This includes scheduling, purchasing, and transporting as necessary, cleaning of the canine's kennel and transport vehicle. Meet all departmental and legal requirements for law enforcement canine training, including any additional training needs as determined by district supervision or the Canine Program management. The canine handler must	

	maintain the standards set in the Department's Canine Handbook and Department policy; annual proficiency testing is required by the Department Training Program and certified by the Peace Officer's Standards and Training (P.O.S.T.). Additional training may be available within the Ventura/Santa Barbara area with the allied agencies that the State Park Peace Officer (Ranger) (K-9) may be working with on calls-for-service. Be available for emergency callouts with canine, etc.
15%	Resource Management Monitor and report adverse visitor impact on natural and cultural resources within assigned area(s) and assist in impact abatement and erosion control activities. Assist in wild land and structural fire suppression. Ensure protection of cultural and natural resources. Assist in the planning, development and implementation of various resource management projects.
10%	Interpretation Plan, prepare, and present interpretive programs (hikes, walks, tours, talks, campfire programs, exhibits) for in-park visitors and out-of-park groups. Develop visual exhibits for in-park use (panel displays), maintain interpretive supplies and objects.
10%	Administration Maintain and review canine program documentation with supervision as required by policy and industry standards. Assist in identifying and purchasing canine equipment and supplies. Maintain required public safety and visitor services training, prepare and present seasonal employee orientation, participate and/or present in-service training at the district level for a variety of topics such as but not limited to; range, defensive tactics, interpretive techniques, visitor services, and aquatic and public safety. Assist in administrative functions relating to Personnel and Accounting when necessary. Perform dispatch/receptionist duties on a relief basis.
10%	Facility and Equipment Maintenance Operate, inspect, and perform maintenance on emergency rescue equipment, vehicles, and vessels. Conduct daily maintenance and equipment checks of visitor services patrol vehicles and perform month-end inspections to ensure the safe condition of all on-duty vehicles. Update maintenance records on visitor service vehicles and submit repair requests when needed. Observe and report to appropriate staff, situations requiring facilities maintenance, and assist with the maintenance and repair of miscellaneous equipment in employee and visitor facilities. Maintain a clean, safe, working area, and perform minor maintenance duties when necessary to keep park areas safe. Remediate and/or report environmental hazards to ensure public and employee safety.
MARGINAL FUNCTIONS:	
%	TASK/DUTIES
5%	Other job-related duties as assigned and necessary for operational continuity. Attend staff meetings and trainings and prepare administrative paperwork to meet operational needs.
TYPICAL WORKING CONDITIONS	
<p>Work outdoors in various types of weather; work in unpleasant or hazardous conditions (e.g., bad weather, around raw sewage, chemicals).</p> <p>Works at elevated heights or near fast moving machinery or traffic.</p> <p>Work environment may have moderate exposure to unusual elements, such as extreme temperatures, dirt, dust, fumes, unpleasant odors, and/or loud noises.</p> <p>May involve some exposure to aggressive visitors.</p> <p>Use of physical strength, endurance, and agility.</p> <p>Uneven terrain in both uphill and downhill conditions to perform the duties associated with the job.</p> <p>Stand for long periods of time (up to 2 hours) to perform the duties associated with the job.</p>	
TELEWORK DESIGNATION	
This position is designated as: (Check one)	
<input type="checkbox"/> Telework Eligible – Office Centered <input type="checkbox"/> Telework Eligible – Remote Centered <input checked="" type="checkbox"/> Not Telework Eligible	

SPECIAL REQUIREMENTS:

Possession of a valid class C driver's license is required.

The statements contained in this job description reflect general details as necessary to describe the principal functions of this job. It should not be considered an all-inclusive listing of work requirements. The incumbent of this position may perform other duties (commensurate with the classification) as assigned, including work in other functional areas to cover during absences, to equalize peak work periods, or to otherwise balance the workload.

SUPERVISOR STATEMENT:

I CERTIFY THIS DUTY STATEMENT REPRESENTS AN ACCURATE DESCRIPTION OF THE ESSENTIAL FUNCTIONS OF THIS POSITION. I HAVE DISCUSSED THE DUTIES OF THIS POSITION WITH THE EMPLOYEE AND PROVIDED THE EMPLOYEE WITH A COPY OF THIS DUTY STATEMENT.

SUPERVISOR NAME (PRINT OR TYPE)	SUPERVISOR SIGNATURE	DATE

EMPLOYEE STATEMENT:

I CERTIFY I HAVE READ, UNDERSTAND, AND CAN PERFORM THE DUTIES OF THIS POSITION EITHER WITH OR WITHOUT REASONABLE ACCOMMODATION. I HAVE DISCUSSED THESE DUTIES WITH MY SUPERVISOR AND HAVE BEEN PROVIDED A COPY OF THIS DUTY STATEMENT.

EMPLOYEE NAME (PRINT OR TYPE)	EMPLOYEE SIGNATURE	DATE



DUTY STATEMENT

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DISTRICT/HQ SECTION	WORKING TITLE	CBID
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SECTOR/HQ UNIT	REPORTING LOCATION	INCUMBENT
Santa Barbara	La Purisima Mission State Historic Park	
STATE HOUSING: (Check one)		IMMEDIATE SUPERVISOR
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