

Employee Name:

**DUTY STATEMENT
DEPARTMENT OF STATE HOSPITALS – NAPA**

JOB CLASSIFICATION: REHABILITATION THERAPIST, STATE FACILITIES (RECREATION – SAFETY)

1. MAJOR TASKS, DUTIES, AND RESPONSIBILITIES

To provide rehabilitative programs and services through appropriate patient assessment, treatment, service planning, therapeutic activities, discharge planning and community reintegration by using the principles and practices of these disciplines to develop, maintain, or restore physical, emotional, and social competencies.

20% Diagnosis and Treatment/Instruction - Rehabilitation Therapy

Assesses and recommends individualized planned scheduled treatment for mental and/or physical disabilities.

Plans and conducts group and individual rehabilitation therapy and uses other modalities as clinically privileged.

Plans, coordinates, facilitates, and documents the unit Leisure/Activity Program from which the patient's Activity Plan is developed.

20% Diagnosis and Treatment/Instruction - Recreation Therapy

Provides direct services through planned recreation therapy programs such as: Sensory stimulation, education, money management, recreation, social skills development, community re-orientation or re-entry, leisure education, leisure counseling, physical activity, sports, creative arts, pre-vocational groups, vocational opportunities, and life skills groups designed to help develop or regain mental and/or physical functioning and to adjust to their disabilities.

Teaches the skills and techniques required for participation in leisure activities; and evaluates patient's progress, attitudes and behavior as related to their rehabilitation potential.

Educates patients regarding leisure resources, identifies

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***Bolded duties have been identified as Essential Functions.**

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interests and develops individual Leisure/Activity plans as part of the patient's treatment plan.

Maintains physical and mental functioning of patients through Recreation Therapy where rehabilitation is not possible.

20%

Clinical Management

Participates as a member of the interdisciplinary team and offers information on patient's attendance, response, and progress in meeting treatment goals and objectives.

Consults with other disciplines to meet specific needs of the patients.

10%

Professional Development

Attends monthly Rehabilitation Therapy Professional Practice Group (RTPPG) meetings and participates on one RTPPG Committee or hospital-wide committee.

Attends hospital-wide Recreation Therapy meetings.

Participates in in-hospital training and staff development.

Provides annual Recreation Therapy in-service for program staff and RTPPG and in-service training to unit staff related to the Unit Activity Program, as needed. Documents training appropriately.

20%

Documents patients' response and progress as required and as clinically indicated.

5%

Requisitions supplies, equipment, and funds.

%

May provide functional supervision and instruct Recreation Therapy interns, as privileged.

Provides Proctorship for providers during the Conditional Privilege period.

5%

Other related duties as required.

%

SITE SPECIFIC DUTIES

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% TECHNICAL PROFICIENCY

2. SUPERVISION RECEIVED

The Rehabilitation Therapist functions under the supervision of the Supervising Rehabilitation Therapist. The Rehabilitation Therapist will follow the rules and regulations of the RTPPG, the bylaws of the Medical Staff, and Program/Hospital policies and procedures.

3. SUPERVISION EXERCISED

The Rehabilitation Therapist may functionally supervise interns of their specific discipline as privileged.

The Rehabilitation Therapist may provide Proctorship established for clinical supervision of providers during the Conditional Privileges period, having met criteria (See RTPPG Manual).

4. KNOWLEDGE AND ABILITIES

KNOWLEDGE OF:

With particular reference to recreation therapy, the principles, procedures, techniques, trends, and literature of rehabilitation services, especially those relating to developmental, mental, or physical disordered offenders; the process of restoration, maintenance, and development of capabilities; principles of mental health education; scope and activities of private and public health and welfare agencies; characteristics of mental, emotional, physical, and developmental disorders; current trends in mental health, public health, and public welfare; and, Federal and State programs in these fields.

ABILITY TO:

Utilize and effectively apply required technical knowledge; establish and maintain the confidence and cooperation of persons contacted in the work; secure accurate clinical data and record such data systematically; compose clear, accurate and concise reports; interpret statistical data; analyze situations accurately and take effective action; and, communicate effectively.

5. REQUIRED COMPETENCIES

SAFETY

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Actively supports a safe and hazard free workplace through practice of personal safety and vigilance in the identification of safe or security hazards, including infection control.

AGE SPECIFIC

Provides services commensurate with age of patients being served. Demonstrates knowledge of growth and development of the following age categories:

☐ Pediatric ☐ Adolescent ☒ Adult (18-54) ☐ Geriatric (55 & up)

- Age specific competencies for this classification are identified and validated through the privileging process.

THERAPEUTIC STRATEGIES AND INTERVENTIONS

Applies and demonstrates knowledge of correct Therapeutic Strategies and Interventions (TSI).

RESTRAINT/SECLUSION

Demonstrates knowledge of criteria and appropriately uses, applies, and removes restraint and/or seclusion.

CULTURAL AWARENESS

Demonstrates awareness to multicultural issues in the workplace which enable the employee to work effectively.

SITE SPECIFIC COMPETENCIES

Maintain full or provisional privileges through the Medical Staff or Conditional Privileges with Proctorship by providers who meet established criteria (See RTPPG Manual).

TECHNICAL PROFICIENCY (SITE SPECIFIC)

6. LICENSE OR CERTIFICATION

It is the employee's responsibility to maintain a license, credential, or required registration pertinent to their classification on a current basis. Any failure to do so may result in termination from Civil Service. Employees in this classification must:

- Possess the equivalent to graduation from a recognized college with major work in therapeutic recreation, or in recreation with an emphasis in therapeutic recreation, or certification as a registered recreator with specialization in therapeutic recreation by the California Board of Park and Recreation Personnel, or the National Therapeutic Recreation Society, or eligibility for such certification.

7. TRAINING - Training Category = A

The employee is required to keep current with the completion of all required

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training.

8. WORKING CONDITIONS

EMPLOYEE IS REQUIRED TO:

- Report to work on time and follow procedures for reporting absences;
- Maintain a professional appearance;
- Appropriately maintain cooperative, professional, and effective interactions with employees, patients, and the public; and,
- Comply with hospital policies and procedures.

The employee is required to work any shift and schedule in a variety of settings throughout the hospital and may be required to work overtime and float to other work locations as determined by the operational needs of the hospital. All employees are required to have an annual health review and repeat health reviews whenever necessary to ascertain that they are free from symptoms indicating the presence of infection and are able to safely perform their essential job duties.

_____ Employee Signature	_____ Print Name	_____ Date
_____ Supervisor Signature	_____ Print Name	_____ Date
 _____ Reviewing Supervisor Signature	Camille Gentry _____ Print Name	4/27/26 _____ Date

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