



Classification: Senior Environmental Scientist
(Specialist)
Position Number: 880-300-0756-021

DUTY STATEMENT

CURRENT PROPOSED

RPA Number: 25-300-161	Classification Title: Senior Environmental Scientist (Specialist)	Position Number: 880-300-0765-021
Incumbent Name: Vacant	Working Title: Senior Environmental Scientist (Specialist)	Effective Date: TBD
Tenure: Permanent	Time Base: Full-time	CBID: R10
Division/Office: Division of Water Rights		Section/Unit: Instream Flows Section
Supervisor's Name: Paige Uttley		Supervisor's Classification: Environmental Program Manager I (Supervisory)

Human Resources Use Only:	
HR Analyst Approval: <i>Rebecca Ramirez</i>	Date:

General Statement
Under the general direction of an Environmental Program Manager I (Supervisory) and consistent with good customer service practices and the goals of the State and Regional Board's Strategic Plan, the incumbent is expected to be courteous and provide timely responses to internal/external customers, follow through on commitments, and to solicit and consider internal/external customer input when completing work assignments.
Position Description
The Senior Environmental Scientist (Specialist) serves as a lead project scientist for the State Water Board's efforts related to establishing and implementing instream flow objectives in the Scott River and Shasta River watersheds and other priority watersheds throughout the state. The incumbent is responsible for leading the development of instream flow objectives and associated technical and environmental documents, evaluating existing biological and aquatic habitat studies, analyzing data, overseeing grants and contracts, participating in advisory groups, engaging with interested parties, and presenting to diverse audiences.



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Essential Functions (Including percentage of time):	
40%	Lead the development of flow objectives, technical scientific basis documents, regulations, and policies to protect public trust resources and other beneficial uses of water. This includes evaluating hydrological, geological, environmental, and water supply effects of implementing flow objectives and working with consultants and managing contracts related to the development of technical information to support scientific basis reports.
20%	Lead preparation of California Environmental Quality Act documents to evaluate impacts of flow objectives and other measures on biological resources, aquatic habitat, and other beneficial uses of water.
20%	Develop technical and plain-language materials, prepare and give presentations to diverse audiences including interested parties and California Native American Tribes, brief executive management and State Water Board members. Participate in State Water Board meetings, oversee public workshops and meetings, participate in advisory groups, and serve as an expert witness as needed to support the Board's in-stream flow-related efforts.
10%	Provide assessment and oversight of water right holders' compliance with permit requirements related to implementation of flow objectives and review local cooperative agreements and/or other implementation strategies to implement flow objectives throughout the state.
Marginal Functions (Including percentage of time):	
5%	Independently compile, evaluate, and prioritize existing California water rights and use this information with appropriate tools to support the development and implementation of instream flow objectives.
5%	Perform other duties as required.



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Typical Physical Conditions/Demands:

The job requires extensive use of a personal computer and the ability to sit/stand at desk, use a phone, and type on a keyboard for extended periods of time. Ability to lift 25 pounds, bend and reach above shoulders to retrieve files and/or documents. When in the field, the job requires navigation of uneven, rugged terrain for extended periods of time, in extreme temperatures throughout the workday.

Typical Working Conditions:

The incumbent works on the 14th floor of a high-rise office building in downtown Sacramento, in an enclosed, non-windowed office cubicle in a smoke-free environment. The work schedule is Monday through Friday. Evening and weekend work may be necessary during the year. Travel may be required locally and within the state.

Supervisor Statement

I certify this duty statement represents an accurate description of the essential functions of this position. I have discussed the duties of this position with the employee and provided the employee a copy of this duty statement.

Supervisor Name	Supervisor Signature	Date

Employee Name	Employee Signature	Date