



DUTY STATEMENT

DIVISION	CLASSIFICATION	POSITION NUMBER (Agency-Unit-Class-Serial)
Central	State Park Equipment Operator	549-738-6389-002
DISTRICT/HQ SECTION	WORKING TITLE	CBID
Central Valley District	Equipment Operator	R12
SECTOR/HQ UNIT	REPORTING LOCATION	INCUMBENT
Rancho San Luis Sector	San Luis Reservoir SRA	
STATE HOUSING		IMMEDIATE SUPERVISOR
State Housing is not available		Park Maintenance Chief I
SENSITIVE POSITION DESIGNATION (Check if applicable)		
<input checked="" type="checkbox"/> Sensitive Position as designated by the Department per California Code of Regulation (CCR) 599.961		
POSITION DESCRIPTION		
<p>Under the general direction of the Park Maintenance Chief I, the State Park Equipment Operator (SPEO) is responsible for the operation and routine maintenance of assigned heavy equipment. Other occasional duties for this position include purchasing and recordkeeping, reports and responding to questions from park visitors. Working locations in the sector include Pacheco State Park, San Luis Reservoir SRA, Great Valley Grasslands SP, George Hatfield SRA, McConnell SRA, Caswell Memorial SP, and the new proposed Dos Rios Ranch Park unit, and may be required to work in all units within Central Valley District as directed. The reporting location is the Rancho San Luis Maintenance Office in Santa Nella, CA.</p>		
ALL EMPLOYEES ARE RESPONSIBLE FOR CONTRIBUTING TO AN INCLUSIVE, SAFE, AND SECURE WORK ENVIRONMENT THAT VALUES DIVERSE CULTURES, PERSPECTIVES, AND EXPERIENCES, AND IS FREE FROM DISCRIMINATION.		
ESSENTIAL FUNCTIONS:		
%	TASK/DUTIES	
40%	FACILITY MAINTENANCE Assists other park maintenance staff in accomplishing facility maintenance projects which may include digging ditches, road repairs, laying pipe, minor construction, plumbing, painting, concrete, tree removal, electrical work, brushing and pruning. May occasionally be required to assist in other phases of park maintenance and operations. Maintain cooperative relationships and communicate with the public and coworkers.	
35%	EQUIPMENT OPERATION Operates bulldozers, road graders, backhoes, heavy trucks, trailers, transports, tractors, loaders and other types of heavy equipment; operates a variety of specialized equipment; grades roadways and trails; prepares ditches and excavations for the installation of underground facilities/systems and culverts; operates water trucks and garbage packers, operates light equipment such as chippers, chain saws and mowers; participates in resource management projects.	
10%	EQUIPMENT MAINTENANCE Inspects and maintains equipment in a clean, safe and reliable operating condition. The SPEO performs routine service and repairs; as well as coordinating major repairs including purchasing with the Heavy Equipment Mechanic and assisting when necessary. Maintains computer records in state system on fleet and work orders.	
10%	TRAINING Act as crew leader for seasonal and less skilled staff. attending and leading staff meetings, assisting in emergency activities (rescue, first aid, etc.) Provide training on equipment use,	

	preparing and leading safety or accident prevention meetings, training/orienting new or less skilled staff	
MARGINAL FUNCTIONS:		
%	TASK/DUTIES	
5%	Other job-related duties as assigned and necessary for operational continuity. Attend staff meetings and trainings and prepare administrative paperwork to meet operational needs.	
TYPICAL WORKING CONDITIONS		
Work outdoors in various types of weather; work in unpleasant conditions (e.g., bad weather, around sewage). Work in hazardous situations (e.g., around raw sewage, chemicals). Works at elevated heights or near fast moving machinery or traffic		
TELEWORK DESIGNATION:		
This position is designated as NOT Telework Eligible.		
SPECIAL REQUIREMENTS:		
Possession of a valid Class A driver's license is required and will maintain a valid Class A driver's license and participate in the Department's Drug and Alcohol Testing Program. Work independently with little or no supervision and willingness to work at various locations. Requires working weekends and holidays, odd or irregular hours. Must have the physical strength and agility to perform the above-described duties. Required to purchase and wear a uniform in compliance with uniform standards as stated in the Department's Operation Manual.		
The statements contained in this job description reflect general details as necessary to describe the principal functions of this job. It should not be considered all-inclusive listing of work requirements. The incumbent of this position may perform other duties (commensurate with the classification) as assigned, including work in other functional areas to cover during absences, to equalize peak work periods, or to otherwise balance the workload.		
SUPERVISOR STATEMENT:		
I CERTIFY THIS DUTY STATEMENT REPRESENTS AN ACCURATE DESCRIPTION OF THE ESSENTIAL FUNCTIONS OF THIS POSITION. I HAVE DISCUSSED THE DUTIES OF THIS POSITION WITH THE EMPLOYEE AND PROVIDED THE EMPLOYEE WITH A COPY OF THIS DUTY STATEMENT.		
SUPERVISOR NAME (PRINT OR TYPE)	SUPERVISOR SIGNATURE	DATE
EMPLOYEE STATEMENT:		
I CERTIFY I HAVE READ, UNDERSTAND, AND CAN PERFORM THE DUTIES OF THIS POSITION EITHER WITH OR WITHOUT REASONABLE ACCOMMODATION. I HAVE DISCUSSED THESE DUTIES WITH MY SUPERVISOR AND HAVE BEEN PROVIDED A COPY OF THIS DUTY STATEMENT.		
EMPLOYEE NAME (PRINT OR TYPE)	EMPLOYEE SIGNATURE	DATE